



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON MONDAY 17 APRIL 11.30AM AT THE ARK TADCASTER

PRESENT:	CHAIRMAN	D Gluck
	STEERING GROUP	S Cobb, J Firth, F Greig
	CONSULTANT	M Dando
	DEPUTY CLERK	J Mottershead

NDP140 Apologies - To receive, record and approve apologies for absence - None.

NDP141 Declaration of Interest - To receive and record declarations of interest at this point or at any other point on the agenda - None.

NDP142 Minutes – Members approved the minutes of 20 March 2023.

NDP143 Matters Arising –

D Gluck reported that quotes were to be sought for the design printing and delivery of the Formal Regulation 14 Consultation document.

J Firth was to provide historical photos of Tadcaster.

D Gluck reported that OS licensing permissions may be required for the use of maps and photos to be used in the Consultation Publication.

ACTION – D Gluck and J Firth to liaise.

NDP144 Draft Pre-Submission - Neighbourhood Plan

M Dando reported he had updated the Plan in line with comments made by Steering Group members. Outstanding elements were Local Green Spaces appendix and Mapping.

Members approved the Foreword on page 5.

Page 24 – Sensory impairment and neurodivergent wording had been added to wording.

Page 46 – Sensory impairment had been added to wording.

NDP 145 North Yorkshire Council – Informal comments -

D Gluck reported that the Pre-Submission Plan had been sent to Selby District Council and North Yorkshire Council for informal comments. A fuller than expected response had been received more reminiscent of a Regulation 14 Consultation response. If all comments were to be fully considered at this stage the Consultation process could be delayed by months.

M Dando reported that some of the comments were straight forward, and wording could be tightened up prior to the Consultation.

D Gluck felt that discussions regarding the above comments were required.

M Dando reported that there were three policies of concern as follows: -

BE8 – Development Design and Accessibility – Members agreed to leave the section in the Plan for now.

CFS1 – Protection and enhancement of Community Facilities – Members agreed to look further at this section post Regulation 14.

H9 – Affordable Housing – Members agreed to revisit housing percentages following the Regulation 14 Consultation.

NDP 146 Statutory Regulation 14 Consultation – M Dando reported that following Council approval at the Annual Council Meeting on 16 May 2023 the six-week consultation would commence on 23 June 2023 ending 4 August 2023.

D Gluck reported that a Summary of the Plan was to be delivered to every address in the town, The Consultation would be widely advertised, a summary of the Plan would be delivered to all

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residents, there were to be drop in events at The Ark, the three Community Centres and the Library. Replies to the consultation would be online through Survey Monkey or hard copies at key locations around the town. The full plan also available on the Councils Website and information included in the Councils Newsletter and Facebook page. Stakeholders inside and outside the area would be contacted.

NDP 147 Project Plan –

M Dando reported that the Project Plan was on Course as follows: -

PRE-SUBMISSION

- **Draft Pre-Submission NDP incl. evidence review – up to Apr 2023**
- Seek EU screening opinion from LPA – May 2023
- Finalise plan for Regulation 14 consultation – May 2023
- **Formal Regulation 14 consultation (6 weeks) – June/July 2023**
- Analyse Regulation 14 consultation results – Aug/Sept 2023
- Amend plan/check evidence following Regulation 14 consultation – Oct/Nov 2023
- Finalise NDP for submission – Dec 2023
- Sustainability Assessment of plan – Dec 2023
- Prepare Consultation Statement – Dec 2023
- Prepare Basic Conditions Statement – Dec 2023
- Initiate examiner appointment process with LPA – Jan 2024
- **Submit NDP to LPA – Jan 2024**

POST-SUBMISSION (NB Timetable subject to LPA confirmation)

- **Regulation 16 Publication/Consultation - LPA (6 weeks) – Feb 2024**
- Agree/appoint examiner – LPA/TC – Feb 2024
- **Examination – Mar 2024**
- Examiners Report –Apr 2024
- Modifications- TC/LPA – May/June 2024
- **Publication of modifications (6 weeks) - LPA – July/Aug 2024**
- Publicise referendum - LPA (28 days) – Sept 2024
- Campaigning (6 weeks) – TC –Sept/Oct 2024
- **The Referendum – LPA - Oct 2024**
- **Making the plan – LPA – Nov 2024**

NDP 148 Any Other Business –

D Gluck reported that he was to liaise with the Deputy Clerk regarding a further/ final application for Groundwork Locality Funding. Consultant funding would be determined at this stage.

NDP 149 Date of Next Meeting - 22 May 2023.

NDP 150 Assets of Community Value – Members discussed Assets of Community Value in Tadcaster.

D Gluck reported that the Council had agreed for the NDP Steering Group to consider Assets of Community Value to put to the Council for consideration. The agreed list would be taken to the Council for approval, then sent to North Yorkshire Council to be considered for inclusion in the Assets of Community Value Register.

There had been 2 assets in the district approved by Selby District Council during the previous 5 years.