



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - WORKING GROUP MEETING HELD ON TUESDAY 27 OCTOBER 2020 AT 11AM ONLINE AT ZOOM

PRESENT:	CHAIRMAN	D Gluck
	COUNCILLORS	D Bowgett, S Cobb, F Greig & D Mackay
	CONSULTANT	M Dando
	DEPUTY CLERK	J Mottershead

NDP 1 Welcome and Introductions –

- Steve Cobb – Chairman Tadcaster Town Council.
- Don Mackay - Chairman Selby District Council, North Yorkshire County Council Councillor and Tadcaster Town Councillor.
- David Bowgett – Tadcaster Town Councillor.
- Fiona Greig – Tadcaster Town Councillor.
- David Gluck – Tadcaster & Rural Community Interest Company.
- Mike Dando – Community Planner.
- Jo Mottershead – Deputy Clerk to Tadcaster Town Council.

M Dando - thanked the Council for the NDP Consultant appointment and informed members he had recently successfully completed three plans in the Yorkshire region.

D Gluck – reported he had gained experience over the years and was familiar with ever changing local and Government Policies. NDP plans could take time to come to fruition, the sooner plans were put forward the better the long-term benefits.

NDP2 Actions and progress to date – including Neighbourhood Area –

D Gluck - had approached the Town Council in 2019 and had subsequently attended Group Meetings. Discussions included priorities for the town, areas of focus had been identified, and community surveys completed.

Selby District Council had passed the application for a Neighbourhood Plan with no concerns raised.

The Plan was for Tadcaster Town only, outlying parishes had been consulted as part of the process but had agreed not to be included at this stage.

Issues identified in the Community Surveys were as follows: -

- New housing development: type scale design
- Recreational facilities for all including cycling and public rights of way.
- Flooding and water management, being undertaken by the Environment Agencies Tadcaster Flood Alleviation Scheme.
- Heritage conservation
- Traffic and transport

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- Crime and safety
- Car parking
- Green spaces/parks
- Climate change
- Growing business development and new employment
- High Street regeneration
- Renovation of dilapidated buildings

Ongoing Tadcaster Consultations & Initiatives: -

- **Cultural Strategy Consultation** - would play a part in future plans.
- **SDC Tadcaster Revitalisation Strategy** - was ongoing, there had been a good response to a recent survey, results would be fed into the Neighbourhood Plan.
- **SDC Local Plan** – a recent information session had been poorly attended. The plan was progressing and would come to fruition in January/February 2021.
- **TTC Positive Steps for Tadcaster** - Working Group had met, as a result a letter highlighting outstanding SDC issues relating to Tadcaster had been sent to SDC Chief Executive. A further meeting with SDC Chief Executive had taken place, but due to Covid 19 there had been no further meetings or updates.
- **SDC & NYCC - Place and Movement Study**, this was looking at High Street improvements, traffic movement, safer cycling, trees etc.

M Dando - the context of his work was set out in his Tender.

All policies would be evidence based; research would be gathered from all authorities/parties.

The anticipated overall timescale for completion of the work programme would be approximately 18 months. The first stage approximately 6 – 7 months.

The timetable laid out in his tender did not take into account any problems that may occur during the process.

NDP 3 & 4 - Outline Project Plan and First Steps -

COMMUNITY ENGAGEMENT & INVOLVEMENT

a. Establish Steering Group – Oct/Nov 2020

Members were keen to involve the local community in the Steering Group.

D Gluck - 2 members of the public had expressed an interest.

It was suggested that the group consisted of 10 members to include a good balance of Local Authority, and Community members who would take on individual themes.

M Dando suggested that members find representatives for the Steering Group as appropriate and devise an interviewing process.

RESOLVED –

- **That the Steering Group consisted of a maximum of 10 members.**
- **To discuss a process of appointing interested residents/ parties to the Steering Group at the next meeting.**

b. Visioning Exercise: Steering Group – Nov 2020.

A video presentation including Aims and Objectives of the group, and a questionnaire response was discussed.

M Dando – suggested Online Live Talks as a way of including the wider public.

RESOLVED – To produce a Video Presentation of Aims and Objectives of the group.

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ACTION – F Greig and D Bowgett to liaise with D Gluck regarding content for a video presentation.

- c. Launch Event/Visioning Exercise: Wider Community? – Nov 2020?
- d. Policy Intentions Document (PID) consultation (6 weeks) – Mar/Apr 2021

WRITING THE PLAN

- e. Review community survey/other existing data – Oct/Nov 2020
- f. Identify key issues/produce PID framework incl. draft vision, aims etc. – Nov/Dec 2020
- g. Draft PID – Jan/Feb 2021
- h. Review/gather evidence relative to emerging PID – Jan/Feb 2021
- i. Finalise PID for consultation – Mar 2021

NDP 5 Funding from Locality and Potential for Future Technical Assistance –

D Gluck – The first application for Locality Funding had been received a second would be applied for before the end of the financial year and a third at the final stages of the plan.

Specialist Technical Service assistance could be sought.

ACTION –

- **M Dando to forward a list of the above specialisms to be circulated to members.**
- **Clerk to circulate the above to members.**

NDP 6 Correspondence –

Consultant information – regarding a potential development site to the north of the town. Saville's had completed some visioning work on the above site which was included in the Local Plan.

ACTION – D Gluck to contact SDC to find out the delegated Planning Officer/contact.

Members raised concerns regarding the outcome of the SDC Local Plan and a majority local land - owner.

D Gluck felt that the plan required focus on the whole plan and not just land - owners.

NDP 7 Future Meeting Schedule –

RESOLVED -

- **Meetings to held regularly/monthly**
- **Next meeting 26 November 2020 followed by 17 December 2020**
- **Smaller Group meetings to be held when and as required**

NDP 8 Any Other Business –

M Dando reported that he was awaiting the for the outcome of the Government Consultation "Planning for the Future" and how this might influence future Neighbourhood Planning