



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

### MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON MONDAY 19 JUNE 12.00PM AT THE ARK TADCASTER

**PRESENT:**

<b>CHAIRMAN</b>	<b>D Gluck</b>
<b>STEERING GROUP</b>	<b>J Firth</b>
<b>CONSULTANT</b>	<b>M Dando</b>
<b>DEPUTY CLERK</b>	<b>J Mottershead</b>

**NDP161 Apologies** - To receive, record and approve apologies for absence – D Bowgett, S Cobb, F Greig, K Poskitt & D Mackay.

**NDP162 Declaration of Interest** - To receive and record declarations of interest at this point or at any other point on the agenda - None.

**NDP162 Minutes** – Members approved the minutes of 22 May 2023.

**NDP163 Matters Arising –**

K Poskitt reported prior to the meeting that the design drawings at Sam Smiths Old Brewery could not be used in NDP Consultation Publicity.

D Gluck reported that Locality Grant applications were currently closed until the Department for Levelling Up Housing and Communities had confirmed continuation of support for a further year. DLUHC had advised that it was highly likely that funding would be made available for continuation of support for further year 2023/24. He was on standby to apply once funding reopened.

A license for Survey Monkey would be required prior to the Consultation.

**ACTION – D Gluck and Deputy Clerk to deal.**

Members noted that the Consultation had been extended by a week to 11 August 2023.

K Poskitt reported prior to the meeting that she would design a Consultation Poster to distribute where required.

**NDP164 Regulation 14 Consultation – Progress on preparations.**

D Gluck reported that printing of the residents Letter, Summary Document and Questionnaire were at the printers and delivery would commence from the Consultation start date 23 June 2023.

The main document was to be finalised prior to the start date. A small number of hard copies to be printed by the Council Office and distributed along with questionnaire boxes to the agreed information points. Small static displays to be set up at Community Centres.

Mapping was to be checked by M Dando and A1 versions printed to be included in Consultation displays.

The electronic version of the full plan and Policies Map to be on the Councils Website.

The Tadcaster Local Green Spaces Assessment to be finalised and included on the Website.

**ACTION – D Gluck & Deputy Clerk to liaise regarding the inclusion of relevant information on the Councils Website.**

M Dando reported that EU Screening advice from NYC was outstanding. It was unsure if this would be ready prior to the start of the Consultation. He would Instruct as required.

**NDP165 Any Other Business** – None

**NDP166 Date of Next Meeting** – 4 September 2023 12.00pm The Ark. NYC Head of Planning in attendance to brief the Steering Committee regarding the Local Plan as agreed by Council.