



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON THURSDAY 4 FEBRUARY 2021 AT 11AM ONLINE AT ZOOM - <https://zoom.us/j/93799801832>

PRESENT:	CHAIRMAN	D Gluck
	COUNCILLORS	D Bowgett, S Cobb, F Greig
	CONSULTANT	M Dando
	STEERING GROUP	J Cockerham, A Tobin,
	DEPUTY CLERK	J Mottershead

NDP 25 APOLOGIES – J Shilleto, E Merer & D Mackay

NDP 26 MINUTES – Members approved the minutes of the 17 December 2020.

NDP 27 MATTERS ARISING –

- Promotional/Information Video was near completion and was to be circulated to members in due course. This would be put onto the Council website and Facebook and an article be included in the newsletter.
- New Steering Group members had been contacted; the group were aiming for 10 members.
- M Dando - SDC planning had been contacted to check that the scheduled period for the consultation in April did not coincide with any SDC Consultations. The new SDC Planning contact had verified there were no plans for any Consultations in that period.
It was planned that the Tadcaster NDP Plan would be completed ahead of the Selby Local Plan and would be closely aligned. The Preferred Selby District Local Plan Options were being consulted on at present. As the Selby Local Plan would not be adopted until after the Tadcaster NDP, the NDP plans would be examined against the adopted Core Strategy and 2005 Local Plan.
- D Gluck – There were various ongoing plans for the Town Centre that were approaching fruition. SDC had recognised that Conservation Areas in the district were due for an appraisal and Tadcaster had never had one. A consultant had been employed to carry out the work, the Tadcaster element was due to be undertaken in mid - February 2021 followed by a six-week consultation. This would be paramount when building in the town centre.
The SDC Tadcaster Revitalisation and the Cultural Framework Consultation were ongoing. The Selby Local Plan was being pushed forward in advance of any Unitary Authority decision. Tadcaster NDP would also hopefully be completed prior to any Unitary Authority decision.
M Dando – any plans would be on the statute books and would be transferred to any future Unitary Authority.

Minutes - Tadcaster Neighbourhood Development Plan

4 February 2021

NDP 28 STEERING GROUP MEMBERSHIP – D Gluck – The Steering Group had evolved from Tadcaster Town Council where five Councillors had been nominated to stand on the group. The remaining five members were to comprise of members of the local community and businesses. The overall responsibility for the group would rest with the Town Council.

NDP 29 STEERING GROUP TERMS OF REFERENCE & STATEMENT OF COMMUNITY INVOLVEMENT – D Gluck – The above Statements were to be approved at the Council meeting on 9 February 2021. The Statements were to ensure full community engagement, employer responsibility and excluding no one from access to NDP information.

As part of the process a referendum to agree to adopt a legal NDP document would take place in 2022, a vote exceeding 50% would be required to take the document forward.

NDP 30 LOCALITY TECHNICAL SUPPORT PACKAGES – including Zoom meeting with SDC 3/02/2021 & next steps -

D Gluck – Three potential Locality packages had been suggested: -

1. Design with Design Code – Which would ensure a good mix of new house types and enable a good mix of design.

2. Housing Needs Assessment – To assess the type of housing i.e., Affordable Housing.

3. Master Planning – There were to be radical changes stemming from the Local Plan. The NDP would work and run alongside the Local Plan.

There was to be a meeting with the AECOM Consultant to discuss Design etc..

A Tobin – Agreed to look at Designs. D Gluck to forward relevant information.

F Greig – Felt that The Housing Needs Assessment should be completed as a matter of course, with no need for a delay.

D Gluck – To contact Locality to enquire about Housing Needs Assessment support.

NDP 31 POLICY INTENTIONS DOCUMENT - Progress Report – M Dando – Had circulated a draft document based on the framework of the previous meeting.

The document required answers for the highlighted elements of the draft, members had not responded to the request for answers.

He suggested that the group be split into Task Groups who would cover in detail each section of the document.

He proposed to work up the 1st draft by the next meeting.

D Gluck suggested themed groups, 2 members in each. A Zoom call in The Barn be arranged.

ACTION – All members to inform D Gluck their preferred Group as follows: -

THEME 1: BUILT ENVIRONMENT: HERITAGE, DEVELOPMENT AND DESIGN
THEME 2: THE GREEN AND NATURAL ENVIRONMENT
THEME 3: THE TOWN CENTRE + THEME 7: TRAFFIC, TRANSPORT & TRAVEL + THEME 6: ECONOMIC DEVELOPMENT
THEME 5: HOUSING + THEME 4: COMMUNITY FACILITIES AND SERVICES

NDP 32 FUTURE MEETING DATES – Future dates to be circulated to the group.

NDP 33 ANY OTHER BUSINESS – None