



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

### **MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON THURSDAY 6 OCTOBER 2021 AT 10.00AM AT THE BARN, ST JOSEPH'S STREET, TADCASTER**

**PRESENT:**            **CHAIRMAN**                            **D Gluck**  
                              **STEERING GROUP**            **D Bowgett, S Cobb, M Dando, F Greig (Part), D Mackay,**  
                              **DEPUTY CLERK**                    **J Mottershead**

**NDP 56 APOLOGIES** – To receive, record and approve apologies for absence: - Emilia Merer, Members were informed that J Shilleto had resigned from the Steering Group.

**NDP 57 MINUTES** – Members approved the minutes of the 6 September 2021

#### **NDP 58 MATTERS ARISING –**

D Gluck reported the following: -

- Online Survey Monkey was to be set up to receive Consultation replies.
- Technical Assistance – Housing Needs was to be applied for as required.
- The Final Draft Policy Intentions Document was being finalised by the designer and was to include a questionnaire.

**NDP59 POLICY INTENTIONS DOCUMENT FINAL DRAFT** – The Document was to be made available to Tadcaster households, Businesses and Stakeholders.

D Gluck was to make the final changes to the Final Draft prior to print.

#### **NDP60 POLICY INTENTIONS DOCUMENT CONSULTATION –**

Consultees were to be encouraged to fill the Survey Monkey Online Document on the Councils website opposed to hard copy.

Hard copies would be available at The Barn, Costcutter East Tadcaster and Woodlands Post Office West Tadcaster. A covering letter was to be drafted to accompany the Document.

#### **ACTION – D Gluck to deal.**

A Drop In Session was planned for 13 November 2021, 2pm – 5pm at The Barn.

The Consultation would run from 29 October – 26 November 2021.

#### **ACTION – Deputy Clerk to arrange printing and delivery.**

Members were informed that the Consultation Document would require approval by The Town Council.

**RESOLVED – That the Policy Intentions Document be taken to an Extra Council meeting on 19 October 2021 for approval.**

#### **ACTION – Deputy Clerk to deal.**

**NDP61 PROJECT PLAN/TIMETABLE** – D Gluck updated members regarding Consultation timescales.

#### **ACTION – M Dando to update the Project Plan.**

**NDP62 LOCALITY TECHNICAL SUPPORT PACKAGE – DESIGN/DESIGN CODES STUDY –**

D Gluck to contact AECOM to ascertain when the 1<sup>st</sup> draft of the Design Code would be completed.

**NDP63 ANY OTHER BUSINESS** – D Mackay asked if the Kelcbar Development Site would be included in the Plan.

M Dando reported that Green Belt Sites could not be included in the plan.

**NDP64 DATE OF NEXT MEETING** – 12 January 2022.