



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON MONDAY 20 MARCH 11.30AM AT THE ARK TADCASTER

PRESENT:

CHAIRMAN	D Gluck
STEERING GROUP	S Cobb, J Firth, F Greig, K Poskitt, D Mackay,
CONSULTANT	M Dando
DEPUTY CLERK	J Mottershead

NDP131 Apologies - To receive, record and approve apologies for absence - None.

NDP132 Declaration of Interest - To receive and record declarations of interest at this point or at any other point on the agenda – None.

NDP133 Minutes – Members approved the minutes of 23 January 2023.

NDP134 Matters Arising – None

NDP135 Draft Pre-Submission - Neighbourhood Plan

Members continued to discuss highlighted content of the Draft Pre submission as follows: -

Page 55 – Highway Improvements - members agreed to include updated text regarding improvements to the A64/A162 – to reflect the changed Local Plan position on the subject.

Page 59 – Land at London Road - The emerging Selby Local Plan identified a Special Policy Area at London Road this offered support for a mix of uses including multi-functional green space, commercial, retail, parking or residential where they could help to deliver the regeneration of the town centre as a whole. The previous Preferred Options incarnation of the new Local Plan identified the site as a Preferred Option for a new Tadcaster Sports Park and Community Hub. The northern third as a recreation open space and the two southern two thirds for Employment Development.

K Poskitt reported that despite a local landowner pulling the land from the Local SDC had ring fenced funding and deemed the land viable, plans remained active.

Members agreed that the of Land at London Road was a good addition.

Page 91 – Appendix 4: Local Green Space Assessments – Work to complete this section by D Gluck and S Cobb was ongoing.

Page 94 – Appendix 6: Community Facilities – M Dando reported that the information in this section had been provided by groups, this would provide information as to why they should be protected.

M Dando revisited the plan to update members on previous decisions and changes as follows: -

Page 5 – Foreword – Work to complete this section by D Bowgett & D Gluck was ongoing.

Page 13 – Tadcaster 2040 – What sort of place will Tadcaster be in 2024? - Background – members agreed to include the suggested sentence “*It is also fully in line with “The Vision for Tadcaster as set out in the emerging new Selby District Council Local Plan, and with recently published findings of SDC’s Pride in Place initiative.”*”

Page 18 – Tadcaster Conservation Area – Development and Design - Members agreed to add “improve building insulation or install photovoltaic panels” to the paragraph.

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Page 24 – Development Design and Accessibility – Members agreed to include wording to include impaired senses.

M Dando to investigate relevant wording.

Page 28 – Local Green Space - Members agreed to include *“Both children and adults spoke fondly of the banks of the River Wharfe and Tadcaster’s other green spaces as well as highlighted the need for better green spaces in SDC’s “Pride in Place” Study.”*

Page 29 – Local Green Space Protection – Members agreed that the Viaduct and Westfield Allotments were two separate sites.

Page 33 – Flood Prevention – Members agreed to remove this section.

Page 34 – Non Planning Community Actions – Members agreed that permanent Air Quality Monitoring Stations should be in Bridge Street, between Kirkgate and Tadcaster Bridge.

Page 37 – Town Centre Regeneration – Non- Planning Community Actions – Lobby for an Article 4 Direction to remove Permitted Development Rights in respect of change of use from shop (Use Class E) to any other E Class use - Members agreed to include shop frontages in Commercial Street (northwest side up to Mill Lane, Bridge Street, High Street (Up to Chapel Street) and Kirkgate.

Page 38 – Protection and Enhancement of Facilities – to include the Swimming Pool and The Barn.

Page 39 – Protection and Enhancement of Community Facilities – to include Tadcaster Community Sports Trust at Queens Gardens. St Mary’s Church to be removed as it would be protected as a Listed Building.

Page 46 – Housing Mix – To include consideration for people with special physical and/or neurodivergent needs as well as different age and life stage needs. M Dando to look at wording for impaired senses to be included.

M Dando had sought comments from Selby District Council there had been a delay and a reply was expected W/C 27 March 2023.

Formal screening by SDC or NYC would be undertaken to ensure compliance with European regulation. M Dando had asked SDC if the pre-submission draft was sufficiently detailed for this purpose.

Mapping was ongoing by SDC. Green Space mapping was to be completed by D Gluck.

Members were informed that Sam Smiths Brewery were contacted prior to the Policy Intentions stage of the consultation and were asked if they felt contact was required for the Pre - Statutory Regulation 14 Consultation Stage. Members agreed not to contact SSOB prior to the Consultation.

NDP136 Statutory Regulation 14 Consultation –

Members discussed Designers Printing and Delivery of the Statutory Regulation 14 Consultation.

ACTION - D Gluck and the Deputy Clerk to liaise regarding acquiring quotes for the above.

Members thanked M Dando for his involvement in compiling the Plan.

Members discussed artwork for the Consultation publication.

Minutes - Tadcaster Neighbourhood Development Plan 20 March 2023

ACTION – J Firth to seek historical photographs of Tadcaster including breweries to be incorporated into the publication.

M Dando reported that the Statutory Reg 14 required a 6 week public consultation, he had planned June and July 2023.

He was to draft a summary document to be sent to every household.

A questionnaire was to be available for completion online and hard copies available at key locations in the town.

Statutory Consultees were to be contacted, M Dando to update the list.

Members suggested Banners, A Boards, a Drop in Event and flyers to businesses and to hold a Business Forum as ways of publicising the Consultation to the Local Community.

NDP137 Project Plan – Members noted the Project Plan as follows: -

PRE-SUBMISSION

- **Draft Pre-Submission NDP incl. evidence review – up to Apr 2023**
- Seek EU screening opinion from LPA – May 2023
- Finalise plan for Regulation 14 consultation – May 2023
- **Formal Regulation 14 consultation (6 weeks) – June/July 2023**
- Analyse Regulation 14 consultation results – Aug/Sept 2023
- Amend plan/check evidence following Regulation 14 consultation – Oct/Nov 2023
- Finalise NDP for submission – Dec 2023
- Sustainability Assessment of plan – Dec 2023
- Prepare Consultation Statement – Dec 2023
- Prepare Basic Conditions Statement – Dec 2023
- Initiate examiner appointment process with LPA – Jan 2024
- **Submit NDP to LPA – Jan 2024**

POST-SUBMISSION (NB Timetable subject to LPA confirmation)

- **Regulation 16 Publication/Consultation - LPA (6 weeks) – Feb 2024**
- Agree/appoint examiner – LPA/TC – Feb 2024
- **Examination – Mar 2024**
- Examiners Report –Apr 2024
- Modifications- TC/LPA – May/June 2024
- **Publication of modifications (6 weeks) - LPA – July/Aug 2024**
- Publicise referendum - LPA (28 days) – Sept 2024
- Campaigning (6 weeks) – TC –Sept/Oct 2024
- **The Referendum – LPA - Oct 2024**
- **Making the plan – LPA – Nov 2024**

- TTC to sign off the document at Council meeting on 16 May 2023
- TTC to contact Statutory Consultees

NDP138 Any Other Business – None

NDP139 Date of Next Meeting – 17 April 2023 – 11.30am in The Ark.