



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

14 October 2020

Tadcaster Town Councillors are summoned to attend the Finance & General Purposes Committee Meeting via Video Conference on Tuesday 20 October 2020 at 7.00 pm for the purposes of considering the agenda items below.

DUE TO COVID-19 TOWN COUNCIL ACTIVITIES ARE RESTRICTED.

THE MEETING WILL NOT TAKE PLACE AS USUAL IN THE ARK COUNCIL OFFICE

The meeting will be held online via Zoom - <https://zoom.us/j/98890113515>

In accordance with Act 1960, Section 1. The authority to hold meetings via video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexible of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Members of the media and the public are welcome to join and listen to the proceedings, other than those items of a confidential nature under the Public Bodies (Admission to Meetings)

Note – Members of the public may raise matters relating to the town at Agenda item 3.

Questions to be submitted to the Clerk in advance of the meeting:- clerk@tadcastertowncouncil.gov.uk

Section 2 with the Press and Public attendance contained in section 13 of said Regulations

Press and public may not speak when the Council is in progress; when Councillors are discussing Council business; and, when Councillors are in the progress of decision making.

Recording at Council Meetings. Recording is allowed at Council, Committee meetings which are open to the public, subject to: - (1) the recording being conducted with the full knowledge of the Chairman of the meeting and (2) compliance with the Town Councils Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town.
4. **REIMPOSE STANDING ORDERS** –
5. **CLERKS REPORT** – Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda.
6. **CEMETERY MATTERS** –

- a. **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -
 - **All j15** **Headstone**
 - **All g12** **Headstone**
 - **AVI h13** **Headstone**
 - **All j14** **Headstone**
 - **DII b6** **Additional Inscription**
 - **DIV n11** **Headstone**
 - b. **Cemetery Sub Committee** –
 - Members to approve the minutes of the Cemetery Sub Committee on 10 February 2020 and 13 October 2020.
 - Members update of Cemetery inspection on 13 October 2020.
 - c. **Tree Maintenance Policy** – Members to review and agree the Tree Maintenance Policy.
 - d. **Cemetery Oak Tree** – Members to discuss an email received regarding Cemetery Oak Tree.
 - e. **Future use of Cemetery land** – Members to consider the use of Cemetery land going forward.
 - f. **Graveside services** – Members to review the 10-person limit for Graveside Services during Covid 19.
 - g. **Cemetery Rules & Regulations** – Members to review the Cemetery Rules & Regulations.
 - h. **Bench & Plaque Policy** – Members to review the Policy.
 - i. **Cemetery Fees** – Members to discuss and agree Cemetery fees for 2021 2022
7. **PLANNING – (Item 7)** - Members to note and comment as required on the following applications received from Selby District Council: -
- 18/20 – Land between The Jackdaw & 50 Stutton Road - LS24 9HE** - Erection of a 3-bedroom detached dwelling with home office.
- 19/20 - John Smiths Brewery, High Street** - erection of new phase 2,3 and 4 single storey DPV (Dual Purpose Vessel) Block extensions supporting 10 No exposed vertical DPV installations and related access gantries over.
- Granted Applications** –
- 13/20 – 107a York Road** – Application for consent to crown thin by 10-15%, remove dead branches and crown reduction by 2-3 metres around streetlight on roadside to 1 No. Copper Beech tree covered by TPO 11/2005
- 16/20 - 34 Hillcrest** – Single storey wrap around extension.
8. **CORRESPONDENCE** – None
 9. **REMEMBRANCE SUNDAY** – Members to discuss plans for 8 November 2020.
 10. **WAR MEMORIAL** –
 - a. **War Memorial Inspection** – Members to note the date of the inspection.
 - b. **War Memorial rededication 2021** – Members to discuss and agree plans for the rededication of Tadcaster War Memorial 2021.
 - c. **War Memorial Maintenance** – Members to discuss and agree any required maintenance to The War Memorial.
 11. **BUSINESS AND EFFICIENCY GROUP** –. Members update of a meeting held earlier in the evening.
 12. **FINANCE** –
 - a. **Financial Quarterly Report** – Members to consider and approve the Financial Quarterly report to 30 September 2020.
 - b. **Home Working Allowance** – Members to discuss and agree Home Working Allowance for office staff.
 13. **GENERAL DATA PROTECTION REGULATIONS – Data Information Audit** – Members update.
 14. **ELECTRICAL INSPECTION CONDITION REPORT – THE ARK AND CHAPEL BUILDINGS** - Members to consider the report and discuss and agree remedial works.
 15. **WEBSITE AND MEDIA ITEMS** –

a. To suggest appropriate matters from this meeting to place on the website and before the media.

- 16. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** on 24 November 2020.

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

- 17. ARK PAPER TOWEL DISPENSERS** – Members to consider a quote received for Paper Towel Dispensers for the Ark kitchen and toilet.
- 18. QUOTATION – ELECTRICAL INSPECTION CONDITION REPORT – THE ARK AND CHAPEL BUILDINGS** – Members to consider a quotation received for remedial electrical works.