



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

18 November 2020

Tadcaster Town Councillors are summoned to attend the Finance & General Purposes Committee Meeting via Video Conference on Tuesday 24 November 2020 at 7.00 pm for the purposes of considering the agenda items below.

**DUE TO COVID-19 TOWN COUNCIL ACTIVITIES ARE RESTRICTED.**

**THE MEETING WILL NOT TAKE PLACE AS USUAL IN THE ARK COUNCIL OFFICE**

The meeting will be held online via Zoom - <https://zoom.us/j/94359956546>

In accordance with Act 1960, Section 1. The authority to hold meetings via video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexible of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Members of the media and the public are welcome to join and listen to the proceedings, other than those items of a confidential nature under the Public Bodies (Admission to Meetings)

Note – Members of the public may raise matters relating to the town at Agenda item 3.

Questions to be submitted to the Clerk in advance of the meeting:- [clerk@tadcastertowncouncil.gov.uk](mailto:clerk@tadcastertowncouncil.gov.uk)

Section 2 with the Press and Public attendance contained in section 13 of said Regulations

**Press and public may not speak when the Council is in progress; when Councillors are discussing Council business; and, when Councillors are in the progress of decision making.**

Recording at Council Meetings. Recording is allowed at Council, Committee meetings which are open to the public, subject to: - (1) the recording being conducted with the full knowledge of the Chairman of the meeting and (2) compliance with the Town Councils Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

*J L Crowther*

**Jane L Crowther, Clerk to Tadcaster Town Council**

### A G E N D A

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town.
4. **REIMPOSE STANDING ORDERS** –
5. **CLERKS REPORT** – Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda.
6. **CEMETERY MATTERS** –
  - a. **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -

| Grave section | Grave number | Request                |
|---------------|--------------|------------------------|
| AIV           | d21          | Headstone with vase    |
| AIV           | j13          | Additional inscription |
| CII           | h1           | Additional inscription |
| AIV           | j35          | Headstone              |
| AVI           | e4           | Additional inscription |
| DIV           | n11          | Headstone              |
| AIV           | i6           | Additional inscription |

- b. Graveside services** – Members to review the 10-person limit for Graveside Services during Covid 19.
- c. Plot Purchase** – Members to consider a request for the purchase of several plots in the Cemetery.
- d. Cemetery Security** – Members to discuss ongoing security of the Cemetery.
- 7. PLANNING** – None
- 8. CORRESPONDENCE** –
  - a. Email** – Residents views regarding the Newsletter.
- 9. LOCAL GOVERNMENT REVIEW** –
  - a. Selby District Council – Letter form the Leader** - Members to discuss and agree a response to the consultation – Reply by end November 2020.
  - b. A new Local Model for North Yorkshire & York Summary Approach** – Members to discuss and consider a reply to the East/West & North Yorkshire Wide proposal compiled by the 6 Leaders of the district, reply by 9 December 2020.
- 10. WAR MEMORIAL** –
  - a. War Memorial Inspection** – Members to note the inspection report following an inspection on 22 October 2020.
  - b. War Memorial Maintenance** – Members to discuss and agree any required maintenance to The War Memorial.
  - c. War Memorial rededication 2021** – Members to discuss and agree plans for the rededication of Tadcaster War Memorial 2021.
- 11. CIL AND S106 MONIES** – Members to discuss and agree a way forward for the monies.
- 12. GENERAL DATA PROTECTION REGULATIONS – Data Information Audit** – Members update.
- 13. MERIT AWARDS** – Members to discuss a way forward for recipients.
- 14. FLOOD PUMP INSURANCE** – Members to discuss and agree a way forward for future Flood Pump insurance.
- 15. GRANT AID APPLICATION** – Members to consider a Small Grant application.
- 16. NEWSLETTER – Editorial Board** – Update of meeting held earlier in the evening.
- 17. FINANCE & GENERAL PURPOSES BUDGET** - To discuss and agree the budget provision for the Finance & General Purposes Committee for 2021-2022.
- 18. FINANCE – Notice of Conclusion of Audit** – Members to consider the Notice of Conclusion of Audit – Annual Governance & Accountability Return for the year ending 31 March 2020.
- 19. WEBSITE AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website and before the media.
- 20. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** on 8 December 2020.

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.**

- 21. QUOTATION – Cemetery Matters** –
  - a.** Members to consider quotations received for work to the Oak Tree in the Cemetery.
  - b.** Members to consider quotations received for footpaths in the Cemetery.