



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

21 April 2021

Tadcaster Town Councillors are summoned to attend the Council meeting via Video Conference on Tuesday 27 April 2021 at 7.00 pm for the purposes of considering the agenda items below.

DUE TO COVID-19 TOWN COUNCIL ACTIVITIES ARE RESTRICTED.

THE MEETING WILL NOT TAKE PLACE AS USUAL IN THE ARK COUNCIL OFFICE

The meeting will be held online via Zoom: - <https://zoom.us/j/96923398283>

In accordance with Act 1960, Section 1. The authority to hold meetings via video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexible of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Members of the media and the public are welcome to join and listen to the proceedings, other than those items of a confidential nature under the Public Bodies (Admission to Meetings)

Note – Members of the public may raise matters relating to the town at Agenda item 3.

Questions to be submitted to the Clerk in advance of the meeting:- clerk@tadcastertowncouncil.gov.uk

Section 2 with the Press and Public attendance contained in section 13 of said Regulations

Press and public may not speak when the Council is in progress; when Councillors are discussing Council business; and, when Councillors are in the progress of decision making.

Recording at Council Meetings. Recording is allowed at Council, Committee meetings which are open to the public, subject to: - (1) the recording being conducted with the full knowledge of the Chairman of the meeting and (2) compliance with the Town Councils Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

A G E N D A

- 1. APOLOGIES** – To receive, record and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
- 3. PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
- 4. REIMPOSE STANDING ORDERS –**
- 5. POLICE REPORT –**
 - a. Members to note and discuss the Police report.
 - b. Members to note the recent appointment of a Neighbourhood Officer for Tadcaster and replacement PCSO.

6. **PLANNING** – Members to note and comment on the following applications received from Selby District Council as required: -
- Planning Applications** –
- 1/21 – 45 The Fairway LS24 9HL** - Side & Front extension to form study utility and kitchen extension.
- 2/21 - The Library Window – Station Road – LS24 9JG** - replacement of window with PVC.
- 3/21 - High Street – Pavement Signage – LS24 9AT – Street Record** - Advertisement consent for 1No Non illuminated floor vinyl 2000mm x 2500mm applied to the surface of the pavement with heat and temporary so can be removed at any time.
- 4/21 - 32 Bridge Street** - Advertisement consent for 7 No non illuminated window displays covering each half of the sash window (not including frames) on the 7 windows of the building, applied to the outside surface of the windows, plastic vinyl applied with heat, temporary so can be removed at any time and does not cause damage to surface.
- 5/21 – 2 Laurel Court, Leeds Road** - Application for consent to remove deadwood, crown thin by 10% and crown reduce by 2m in the direction of the property to 1No Sycamore tree covered by TPO 4/1998
- 6/21 – 36 Leeds Road** - Section 73 application to vary condition 03 (ancillary accommodation) of approval CO/2003/0849 Proposed change of use and alterations to existing coach house to provide self-contained residential annexe accommodation granted on 29 August 2003.
- Granted Applications** –
- 23/20 - 23 Auster Bank Road LS24 8AX** – Erection of a single storey side extension to provide additional living accommodation.
- Granted Applications** –
7. **CORRESPONDENCE** – For members to note and make comments as required: -
- a. **YLCA** – White Rose Update 19 March 2021, 1 April 2021
- b. **AGE UK** – Notice of ceasing of operations in the district.
- c. **Valuation Office Agency** – Tadcaster Cemetery Non-Domestic Rating Request for Information.
- d. **Selby Places and Movement Consultation** – Members to note and discuss the Selby & Sherburn in Elmet Consultation.
- e. **North Yorkshire County Council - Protect Duty Consultation** – Members to note the Consultation end date 2 July 2021.
- f. **Selby District Council – Welcome Back Fund** – Members to discuss and agree a way forward for potential funding for Tadcaster.
- g. **Selby District Cultural Development Framework** – Members to note the final draft.
8. **MODEL CODE OF CONDUCT – YLCA** - Members to discuss and agree a recommendation from YLCA regarding the adoption of the New Code of Conduct.
9. **VIADUCT** –
- a. **Tree Maintenance**- Members update and retrospective approval for emergency tree work on Viaduct Walk.
- b. **Embankment Land** - Damaged Fencing following fallen tree – Members to discuss and agree a way forward.
- c. **Viaduct Maintenance** – Members update of ongoing maintenance to the Viaduct Structure.
10. **COMMUNITY ENGAGEMENT FORUMS** – Members update of the future of CEFs in the district.
11. **NEIGHBOURHOOD DEVELOPMENT PLAN** – Members to approve the minutes of **15 March 2021**.
12. **ENVIRONMENT AGENCY – TADCASTER FLOOD ALLEVIATION SCHEME** – Members update of an Environment Agency/Tadcaster FAS Client meeting held on 23 April 2021.
13. **ONLINE COUNCIL MEETINGS – YLCA ADVICE** - Members to note and discuss advice regarding future face to face meetings.
14. **COUNCIL AND COMMITTEE MEETING DATES** – Members to discuss and agree meeting dates for 2021/2022.
15. **COUNCILLOR VACANCY** – Members to discuss and agree a way forward for the Councillor vacancy.
16. **CIL & S106** – Members to note the CIL & S106 statement for 1 October 2020 – 31 March 2021.
17. **TO RATIFY DECISIONS MADE BETWEEN MEETINGS** – Members to ratify the list of decisions made between the Council meetings.

18. **COVID 19** – Update of Council activities during the Pandemic.
19. **REPORTS BY DISTRICT AND COUNTY COUNCILLORS** – Members update regarding County and District matters.
20. **WEBSITE NEWSLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.
21. **APPROVAL OF MINUTES** – To approve as a correct record the Minutes of the following Council and Committee meetings: -
 - a. **Environment Committee Meeting** held 23 February 2021
 - b. **Extra Council meeting** held 2 March 2021
 - c. **Finance & General Purposes Committee meeting** held 2 March 2021
 - d. **Council Meeting** held 16 March 2021

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.