



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

1 September 2021

Tadcaster Town Councillors are summoned to attend the meeting of the Finance & General Purposes Committee on Tuesday 7 September 2021 at 7.00 pm in The Boys Sunday School, off Kirkgate, LS24 9BL Tadcaster.

THE MEETING WILL TAKE PLACE IN THE BOYS SUNDAY SCHOOL ROOMS, OFF KIRKGATE AND NOT ONLINE OR AS USUAL IN THE ARK COUNCIL OFFICE

Anyone entering the Boys Sunday School must sanitise hands on arrival using sanitiser in the entrance, Social distancing measures must be adhered to at all times. Attendees must bring their own pens to sign in and any related paperwork.

Members of the media and the public are welcome to join and listen to the proceedings, other than those items of a confidential nature under the Public Bodies (Admission to Meetings) Section 2 with the Press and Public attendance contained in section 13 of said Regulations.

Press and public may not speak when the Council is in progress; when Councillors are discussing Council business; and, when Councillors are in the progress of decision making.

Note: Members of the public may raise matters relating to the town at Agenda Item 3.

Questions to be submitted to the Clerk in advance of the meeting: - clerk@tadcastertowncouncil.gov.uk

Recording at Council Meetings. Recording is allowed at Council, Committee meetings which are open to the public, subject to: - (1) the recording being conducted with the full knowledge of the Chairman of the meeting and (2) compliance with the Town Councils Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

DUE TO COVID-19 TOWN COUNCIL ACTIVITIES ARE RESTRICTED.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
4. **REIMPOSE STANDING ORDERS**
5. **CLERKS REPORT** - Clerk to update members regarding any environmental matters not itemised on this agenda.
6. **CEMETERY MATTERS** –
 - 6.1 - **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
AVI	f12	headstone
DIV	O20	Add inscription

7. **PLANNING** – Members to note and comment as required on the following applications received from Selby District Council - None
8. **CORRESPONDENCE** – for members to note and make comments as required - None.
9. **WELCOME BACK FUND** – Members update of Welcome Back Fund.
10. **FREQUENCY OF MEETINGS** – Members to discuss and agree the frequency of Committee Meetings.
11. **THE ARK – OFFICE EQUIPMENT** – Members to discuss and consider the purchase of office equipment.
12. **REMEMBRANCE SUNDAY** – Members update of plans for the 14 November 2021.
13. **WAR MEMORIAL** – Members to note the War Memorial Works Completion letter.
14. **GENERAL DATA PROTECTION REGULATION – Data Information Audit** – Member’s update.
15. **COVID 19** – Clerks update of the Councils functions during Covid 19 to date.
16. **FINANCE** – None
17. **WEBSITE, NEWLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Facebook and before the media.
18. **MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** on 19 October 2021.

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.

19. **CEMETERY CHAPEL - Chapel Rent Review** – Members to discuss and agree Chapel Rent for 2021/2022.