



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

13 October 2021

Tadcaster Town Councillors are summoned to attend the meeting of the Finance & General Purposes Committee on Tuesday 19 October 2021 at 7.00 pm in The Boys Sunday School, off Kirkgate, LS24 9BL Tadcaster.

THE MEETING WILL TAKE PLACE IN THE BOYS SUNDAY SCHOOL ROOMS, OFF KIRKGATE AND NOT ONLINE OR AS USUAL IN THE ARK COUNCIL OFFICE

Anyone entering the Boys Sunday School must sanitise hands on arrival using sanitiser in the entrance, Social distancing measures must be adhered to at all times. Attendees must bring their own pens to sign in and any related paperwork.

Members of the media and the public are welcome to join and listen to the proceedings, other than those items of a confidential nature under the Public Bodies (Admission to Meetings) Section 2 with the Press and Public attendance contained in section 13 of said Regulations.

Press and public may not speak when the Council is in progress; when Councillors are discussing Council business; and, when Councillors are in the progress of decision making.

Note: Members of the public may raise matters relating to the town at Agenda Item 3.

Questions to be submitted to the Clerk in advance of the meeting: - clerk@tadcastertowncouncil.gov.uk

Recording at Council Meetings. Recording is allowed at Council, Committee meetings which are open to the public, subject to: - (1) the recording being conducted with the full knowledge of the Chairman of the meeting and (2) compliance with the Town Councils Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

DUE TO COVID-19 TOWN COUNCIL ACTIVITIES ARE RESTRICTED.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
4. **REIMPOSE STANDING ORDERS**
5. **CLERKS REPORT** - Clerk to update members regarding any environmental matters not itemised on this agenda.
6. **CEMETERY MATTERS** –
 - a. **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
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All	H9	Add Inscription
AIV	b36	add inscription & kerbs
AVI	i4	Add Inscription
DV	i5	Renovation

- b. Cemetery Sub Committee** – Members update of Cemetery Inspection on 21 September 2021.
- c. Cemetery Fees** – Members to discuss and agree Cemetery fees for 2021 2022
- d. Cemetery Risk Assessment** - Members to consider and agree the Risk Assessment for the Cemetery and Cemetery Chapels reviewed by the Cemetery Sub Committee on 21 September 2021.
- 7. PLANNING** – Members to note and comment as required on the following applications received from Selby District Council: -
- a. Planning Applications -**
- 30/21 - 11 Grange Road** – First floor extension to form a new bedroom.
- 31/21 – 22 Sandfield Terrace** - Single storey rear extension.
- 32/21 - The Tower Highmoor Leeds Road** Single storey front extension with roof terrace.
- b. Granted Application**
- 25/21 - 36 Leeds Road** – Change of use of Coach House from self-contained residential annex to holiday accommodation.
- 21/21 - 56 Stutton Road** – Installation of external decking (retrospective)
- 8. CORRESPONDENCE** – for members to note and make comments as required: -
- a. North Yorkshire County Council – Area 7 Selby** – Respect and Protect Covid Campaign. Notice of Campaign.
- 9. WELCOME BACK FUND** – Members update of Welcome Back Fund.
- 10. FREQUENCY OF MEETINGS** – Members to discuss and agree the frequency of Committee Meetings.
- 11. BUSINESS AND EFFICIENCY GROUP** – Members update.
- 12. REMEMBRANCE SUNDAY** – Members update of plans for the 14 November 2021.
- 13. WAR MEMORIAL** – Members update of Inspection and to consider the Inspection Report.
- 14. COUNCIL FORMS** - Members to discuss and agree applicants signing of Council forms and applications.
- 15. GENERAL DATA PROTECTION REGULATION – Data Information Audit** – Member’s update.
- 16. FINANCE** –
- a. Payment of Accounts** – Three Councillors to approve and sign the cheques and stubs. Schedule to be circulated at the meeting.
- b. Financial Quarterly Report** – Members to consider and approve the Financial Quarterly report to 30 September 2021.
- 17. WEBSITE, NEWLETTER AND MEDIA ITEMS** –
- a.** To suggest appropriate matters from this meeting to place on the website, Facebook and before the media.
- b.** Members update of the Winter Edition 2021.
- 18. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** on 23 November 2021.

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.

- 19. CEMETERY MATTERS - QUOTATION** – Members to consider and agree a quotation received for maintenance in the Cemetery.