



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

10 August 2022

Tadcaster Town Councillors are summoned to attend the meeting of the Council on Tuesday 16 August 2022 at 7.00 pm in The Boys Sunday School, off Kirkgate, Tadcaster, LS24 9BL

Anyone entering the Boys Sunday School is advised to sanitise hands on arrival using sanitiser provided in the entrance.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in Part II.

Note: Members of the public may raise matters relating to the town at Agenda Item 3.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
4. **REIMPOSE STANDING ORDERS** –
5. **POLICE REPORT** - Members to note and discuss the Police report.
6. **PLANNING** – Members to note and comment as required on the following applications received from Selby District Council: -
 - a. **Planning Applications**
12/22 - 14 Inholmes Lane - Crown thin by 15% to dead and damaged branches to 1 No Norway Maple (T1). Crown thin by 15 % to dead and damaged branches and remove major deadwood and epicormic growth from stem adjacent to phone lines to 1 No Sycamore (T2) protected by Tree Preservation Order
13/22 - 2 Aspen Way TPO – Crown Thin by 20% to 1 Beech Tree T1 protected by Tree Preservation Order 2/1984
14/22 - Tower Brewery Wetherby Road – Installation of 2No. new fermentation vessels with associated frameworks, gantries, and stairways and 1No. storage vessel all externally located.
 - b. **Refused Applications**
27/21 - 26 Golf Links Crescent - Loft conversion to existing bungalow –
 - c. **Granted Applications** –
8/22 - 16 Edgerton Drive - TPO – Application for consent to crown lift by 2.6m on the lowest branches of No1 Walnut Tree covered by TPO 9/22.
7. **CORRESPONDENCE** – for members to note and make comments as required: -
 - a. **Yorkshire Local Councils Associations** – White Rose Weekly Bulletin – 22 July & 5 August 2022.
 - b. **North Yorkshire Council – Council Tax Reduction Scheme** – A new Council Tax Reduction Scheme for North Yorkshire Council.
 - c. **Yorkshire Local Councils Associations** – Law & Governance Monthly – August 2022.
 - d. **NALC** – Policing in your area.
 - e. **Civility & Respect – Newsletter** – 4 August 2022
8. **SELBY DISTRICT COUNCIL** – Representative from Selby District Council in attendance to update members on the following: -

- a. **Update on Tadcaster Projects**
- b. **Empty Properties in the town**
- c. **Flood Funding for Tadcaster** – Update of Fund payments and excess funding.
- 9. **SELBY LOCAL PLAN** – Update of Selby District Councils – Selby Local Plan briefing held for Tadcaster Town Councillors on 12 August 2022.
- 10. **SURFACE WATER FLOODING** – Members update of recent Surface Water Flooding in Bridge Street.
- 11. **COUNCILLOR VACANCY** – Members to discuss nominations received for Councillor vacancy in Tadcaster West Ward.
- 12. **YORK AND NORTH YORKSHIRE DEVOLUTION** – Members to note the We are York & North Yorkshire city region and powerhouse – a proposed devolution deal between central government and local authorities for York and North Yorkshire.
- 13. **SUB COMMITTEE MEMBERSHIP** – Members to elect Councillors to serve on the following Sub Committees: -
 - a. **Cemetery Sub Committee.**
 - b. **Staffing Sub Committee**
- 14. **CHAIRMANSHIP & VICE CHAIRMANSHIP OF SUB COMMITTEES** – Members to elect a Chairman and Vice Chairman to the following Sub Committees: -
 - a. **Cemetery Sub Committee**
 - b. **Staffing Sub Committee**
- 15. **STAFFING COMMITTEE** –
 - a. Members to agree a meeting date.
 - b. **Administration Assistant** – Members to discuss and agree Administration Assistant Application forms and processes.
- 16. **WORKING GROUP MEMBERSHIP – Grant Aid** - Members to discuss and elect members for the Grant Aid Group.
- 17. **TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN** –
 - a. **Minutes** – Members to approve the Minutes of the Steering Group meeting held 11 July 2022.
 - b. **Housing Needs Assessment** –
 - Members update of AECOM Housing Needs Assessment.
 - Members to consider a Community Tadcaster Housing Needs Assessment Survey.
 - c. **Design Code Final Draft** - Members to approve the Final Draft of the Design Code.
- 18. **TADCASTER RURAL CIC** – Members update.
- 19. **ALLOTMENTS** – Members to discuss and consider a water supply for Westfield Allotments.
- 20. **ONLINE BANKING** –
 - a. Members update of Council Online Banking.
 - b. Members to agree signatories for the online accounts.
- 21. **REPORTS BY DISTRICT AND COUNTY COUNCILLORS** – Members update regarding County and District matters.
- 22. **FINANCE – Payment of Accounts** – Three Councillors to approve and sign the cheques and stubs. Schedule to be circulated at the meeting.
- 23. **WEBSITE NEWSLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.
- 24. **APPROVAL OF MINUTES** – To approve as a correct record the Minutes of the following Council and Committee meetings: -

a. Annual Council meeting	held	17 May 2022
b. Environment Committee Meeting	held	7 June 2022
c. Council Meeting	held	21 June 2022
d. Finance & General Purposes Committee Meeting	held	5 July 2022
e. Council	held	19 July 2022

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

- 25. **COUNCILLOR VACANCY** – Members to discuss nominations received for Councillor vacancy in Tadcaster West Ward.
- 26. **CEMETERY TREES** – Members update of trees in the Cemetery.