



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

15 March 2023

Tadcaster Town Councillors are summoned to attend the meeting of the Council on Tuesday 21 March 2023 at 7.00 pm in The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

Anyone entering The Ark is advised to sanitise hands on arrival using sanitiser provided in the entrance.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

Note: Members of the public may raise matters relating to the town at Agenda Item 3.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

A G E N D A

- 1. APOLOGIES** – To receive, record and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
- 3. PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
- 4. REIMPOSE STANDING ORDERS** –
- 5. POLICE REPORT** –
 - a. Members to note and discuss the Police report.
 - b. North Yorkshire Police Community Messaging – Members to note a message received from North Yorkshire Police regarding Anti-Social Behaviour in Tadcaster.
- 6. ENVIRONMENT AGENCY** –
 - a. An Environment Agency representative in attendance to update members regarding Tadcaster Flood Alleviation Scheme.
 - b. **Tadcaster Flood Alleviation Scheme** – Members to note February 2023 Newsletter & Notice of Public Drop-in Sessions.
- 7. PLANNING** – Members to note and comment as required on the following applications received from Selby District Council:
 - a. **Planning Applications** –
 - 38/22 6 Queens Gardens** - Erection of single storey front and rear extension and two storey side extension with sloping roof on single storey and pitched roof to be tied in under existing over extended first floor footprint.
 - 39/22 - 21 Marlborough Drive** – Erection of car port with bedroom above.
 - 40/22 - The Lodge – Leeds Road** – Erection of residential unit to match existing lodge and installation of a new gate to entrance.
 - b. **Granted Applications** -
 - 9/22 - 28 Westfield Crescent** – two storey extension to the eastern elevation.
 - 26/22 - 11 York Road** – Conversion of existing domestic outbuilding to a residential annex and associated with it external alterations.
 - 35/22 - St Mary`s Church – Kirkgate - Listed Building Consent** – to replace decaying concrete louvers with timber as specification – (visible not affected – material change only)
 - 36/22 - 39 Wharfedale Crescent**, Erection of first floor extension onto existing ground floor extension to form a bedroom with ensuite bathroom.

- c. **Amey** – Notice of Proposed A64 Slip Road Closures - 25/04/23 to 20/05/23 – Headley Bar Westbound entry & Tadcaster Bar exit and slips.
- d. **North Yorkshire County Council** – Proposal to make an Order under the Road Traffic Regulation Act 1984 for Disabled Parking Bay_No TBC 2023 at 77 Woodlands Avenue Tadcaster (Disabled Bay) from 9.2m from junction of Calcaria Crescent to Southeast for 4.8m.
8. **CORRESPONDENCE** – for members to note and make comments as required: -
- a. **YLCA – White Rose Bulletin** – 17 February & 3 March 2023.
- b. **YLCA – Law & Governance Bulletin** February 2023.
9. **TADCASTER NEIGHBOURHOOD PLAN** –
- a. Members to approve the minutes of the meeting held on 23 January 2023.
- b. Members update of meeting held on 20 March 2023.
10. **TRAVELLERS BRITANNIA CAR PARK** – Members to discuss future enforcement of Travellers in Tadcaster.
11. **SELBY DISTRICT COUNCIL UPDATES** – Car Park & Bus Station - Members update of Selby District Council maintenance/ upgrade works in Britannia Car Park & Bus Station.
12. **NORTH YORKSHIRE COUNCIL** –
- a. **Update** - Drop-in Session Selby Civic Centre - 27 February 2023.
- b. **North Yorkshire Council – Briefing Note – Selby Area Garden Waste Collection Service Consultation** – Members to discuss the Consultation ending 3 April 2023.
- c. **Let’s Talk Climate Change – Parish & Town Councils Communications Pack** – Members to note.
- d. **North Yorkshire Council Climate Change Strategy** – Draft Consultation February 2023 Members to note the Public Consultation 13 February 2023 – 7 April 2023.
13. **THE CORONATION OF HIS MAJESTY THE KING** – Members update of plans for the King Charles III Coronation events 29 April 2023 - 8 May 2023.
14. **LITTER PICK** –
- a. Members to approve a Litter Pick Risk Assessment for the Litter Pick on 25 March 2023.
- b. Members to approve the Litter Pick Volunteer Do`s and Don`ts list.
15. **ALLOTMENTS – Water Supply – Middlemiss Allotments** – Members to consider and agree an Easement Agreement for access onto Selby District Council Land for Water Supply Works.
16. **LAND OWNERSHIP** — Members to discuss a way forward for Tadcaster Town Council owned land to the rear of 24 Westfield Crescent.
17. **GRANT AID – Grant Aid Applications 2022/2023** –
- a. To discuss and agree a Grant Aid Application 2022/2023
- b. To discuss and consider letter received from Tadcaster Treat Association regarding a request for an increase to the Councils contribution.
- c. Members to discuss and agree the payment of a section 137 Grant of £500 for the Tadcaster Treat.
18. **COUNCIL STANDING ORDERS** – Members to approve Tadcaster Town Council Standing Orders.
19. **CIVILITY & RESPECT** –
- a. **Newsletter** – Members to note the March Newsletter.
- b. Members update - online training events.
20. **CEMETERY MATTERS** –
- a. **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
AIV	L1	Plaque
All	J17	Add inscription
All	K17	Headstone and Kerbs
AIV	K9	Plaque and Kerbs
AIV	K4	Plaque and Kerbs
Alll	D8	Add Inscription
AVI	B12	Headstone
AVI	H6	Add inscription
AVI	E13	Headstone
AIV	J20	Plaque
AVI	H15	Headstone
AIV	D2	Plaque
AIV	K49	Plaque
AIV	K50	Plaque

AIV	J19	Plaque
AIV	J16	Add inscription

- b. **Cemetery Benches** – Members to discuss a way forward for a vandalised Memorial Bench.
 - c. **Cemetery Trees** – Update of Tree Maintenance in the Cemetery.
 - d. **Tree Maintenance Policy** – Members to approve the Tree Maintenance Policy.
 - e. **Cemetery Sub Committee – Cemetery Inspection** - Members to agree a date.
21. **REPORTS BY DISTRICT AND COUNTY COUNCILLORS** – Members update regarding County and District matters.
22. **FINANCE** –
- a. **Payment of Accounts** – Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.
 - b. **Income & Expenditure to 31 December 2022** – Members to consider and approve the report to 31 December 2022.
 - c. **Bank Debit Card** – Members to discuss and consider a Council Bank Debit Card facility.
23. **WEBSITE NEWSLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.
24. **APPROVAL OF MINUTES** – To approve as a correct record the Minutes of the following Council and Committee meetings: -
- | | | |
|--|-------------|-------------------------|
| a. Council Meeting | held | 21 February 2023 |
| b. Finance & General Purposes Committee | held | 7 March 2023 |

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

- 25. **CEMETERY TREES** – Members update of trees in the Cemetery.
- 26. **QUOTATION – The Ark** – Members to discuss and consider quotations received for external maintenance to The Ark.
- 27. **QUOTATION - Cemetery Benches** – Members to discuss and consider a quotation received for maintenance to Cemetery Benches.
- 28. **QUOTATION – Allotments** – Members to discuss and consider a quotation received for the removal of a shed at Middlemiss Allotments.