



## Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

[clerk@tadcastertowncouncil.gov.uk](mailto:clerk@tadcastertowncouncil.gov.uk)

[www.tadcastertowncouncil.gov.uk](http://www.tadcastertowncouncil.gov.uk)

Open Monday to Thursday 9.30am to 12.30pm

**10 May 2023**

**Tadcaster Town Councillors are summoned to attend the Annual Meeting of the Council on Tuesday 16 May 2023 at 7.00 pm in The Ark, Kirkgate, Tadcaster, LS24 9AQ.**

**Anyone entering the Ark is advised to sanitise hands on arrival using sanitiser provided in the entrance.**

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in Part II. **Note:** Members of the public may raise matters relating to the town at Agenda Item 13.

*J L Crowther*

**Jane L Crowther, Clerk to Tadcaster Town Council**

---

### AGENDA

- 1. ELECTION OF MAYOR 2023-2024**
- 2. DECLARATION OF ACCEPTANCE OF OFFICE** – Mayor to sign the Declaration of Acceptance of Office and receive the Mayoral Chain.
- 3. ELECTION OF DEPUTY MAYOR 2023-2024**
- 4. DECLARATION OF ACCEPTANCE OF OFFICE** – Deputy Mayor to sign the Declaration of Acceptance of Office and receive the Deputy Mayors Chain.
- 5. APOLOGIES** – To receive, record and approve apologies for absence
- 6. DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
- 7. OUTGOING MAYOR'S VALEDICTORY ADDRESS**
- 8. MAYOR'S ADDRESS**
- 9. DEPUTY MAYOR'S ADDRESS**
- 10. COMMITTEE MEMBERSHIP** - To agree the allocation of Councillors to the two Standing Committees.
- 11. CHAIRMANSHIPS & VICE-CHAIRMANSHIPS OF COMMITTEES** - To elect Chairmen and Vice-Chairmen for the two Standing Committees.
  - a. Environment Committee**
  - b. Finance & General Purposes Committee**
- 12. ELECTION OF MEMBERS TO SERVE ON OTHER BODIES (2023/2024)**

To elect Councillors to serve on the following bodies: -

  - a. Yorkshire Local Councils Association (Selby)**
  - b. Swimming Pool Users Committee**
  - c. Dawson & Oglethorpe Trust**
  - d. Tadcaster Twinning Association Committee**

- e. Selby District AVS - Up for Yorkshire
  - f. Tadcaster Community Library
  - g. Medical Centre - Patient Participation Group
  - h. Rural Market Towns
  - i. Environment Agency - Client Board
- 13. PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
- 14. REINSTATE STANDING ORDERS**
- 15. PLANNING** – Members to note and comment as required on the following applications received from Selby District Council: -
- a. **Planning Applications**
    - 3/23 – John Smiths Brewery – High Street** – Erection of CO2 recovery building and installation of 2 No CO2 storage tanks adjacent to the building.
    - 4/23 - 21 West Mount** – Installation of 2 No hip to gables with raised ridge and rear flat roof dormer.
    - 5/23 - 30A Westgate – Castle Hill House** - replacement of UPVC windows with conservation timber sash windows and erection of glass canopy.
    - 34/22 – 30A Westgate - Castle Hill House** – Reconsultation - amended description - Change of Use of two storey outbuilding to holiday accommodation and change of use of land to the rear of it to garden land associated with the holiday use.
    - 6/23 - 23 The Fairway** – Replace existing conservatory with slightly larger single storey extension.
    - 7/23 – The Brewery – High Street** - Listed building consent and application to construct a temperature-controlled room within the existing building, replace existing metal profiled roof along with the existing roof lights to match the existing, create a new roller shutter door and external personnel door in the south facade, and lower the floor area within the temperature-controlled room to the external yard level.
    - 8/23 – John Smith Brewery, High Street** – Erection of a building for the storage of hops, pallet racking and for the preparation of hops.
    - 9/23 - Grange Park Estate – Leeds Road** – Creation of a wetland habitat to encourage and promote wildlife, enhancement of the existing grazing land to promote a biodiverse environment.
  - b. **Granted Applications**
    - 27/22 – 13 Golf Links Crescent** – Section 73 application to remove condition 1 (commencement) and to vary condition 02 (Approved plans) and 03 (materials) of approval 2022/1277/HPA granted on 22 December 2022 Demolition of existing conservatory and erection of single storey rear extension.
    - 39/22 - 21 Marlborough Drive** – Erection of car port with bedroom above.
- 16. CORRESPONDENCE** – for members to note and make comments as required: -
- a. **YLCA – White Rose Bulletin** – 24 April 2024 & 5 May 2023.
  - b. **YLCA – Chief Executive Bulletin** – 28 April 2023.
  - c. **YLCA – Law & Governance** – May 2023
  - d. **NALC – Infrastructure Levy** – Consultation ending 9 June 2023 – Members to discuss and consider a reply to the Questionnaire.
  - e. **North Yorkshire Community Messaging – Community Contact Point** - Wednesday 24 May 2023 – 2pm – 4pm Costa Tadcaster – Local Neighbourhood Policing Team & County Councillor.
  - f. **North Yorkshire Citizens Advice & Law Centre** – Grant Aid - Letter of thanks for the Councils donation.
  - g. **Rural Services Network** – The Rural Bulletin 3 May 2023 & Funding Digest May 2023 .

- h. **North Yorkshire Council** - Invite to Destination Management Plan Consultation – online and in person from 17 May 2023 – 25 May 2023.
- i. **North Yorkshire Council – North Yorkshire Destination Management Plan – Product Audit – Your chance to shape North Yorkshire`s Plan** – Members to discuss and consider a reply to the Questionnaire/Survey.
- j. **JBA Consulting – Environment Agency** – Application for Scheduled Monument Consent for ground investigation work within or close to Scheduled Monument Tadcaster Castle.
- 17. **CODE OF CONDUCT** – Members to discuss the Code of Conduct for Members of Tadcaster Town Council.
- 18. **SELBY LOCAL PLAN** – Members update.
- 19. **NORTH YORKSHIRE COUNCIL** –
  - a. Councillor Poskitt to update members regarding North Yorkshire Council.
  - b. Members update of Council Tax – Adult Social Care.
- 20. **BUS STATION** – Members update of North Yorkshire plans for the Bus Station.
- 21. **TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN** – Members to discuss and approve Tadcaster Neighbourhood Plan Pre-Submission Version 2021 – 2040.
- 22. **TADCASTER RURAL CIC** – Members update of TEMPT - Tadcaster Market.
- 23. **RURAL MARKET TOWN GROUP** – Members to discuss and consider Rural Market Town membership.
- 24. **THE CORONATION OF HIS MAJESTY THE KING CHARLES III** – Members update of Winners of Tadcaster Scarecrow Festival 1 – 8 May 2023.
- 25. **FINANCE – Payment of Accounts** – Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.
- 26. **APPROVAL OF MINUTES** – To approve as a correct record the Minutes of the following Council and Committee meetings: -

**Council Meeting**

**held**

**18 April 2023**

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.**