



## Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

1 March 2023

**Tadcaster Town Councillors are summoned to attend the Finance & General Purposes Committee meeting on Tuesday 7 March 2023 at 7.00 pm in The Ark, off Kirkgate, Tadcaster, LS24 9AQ**

**Anyone entering The Ark is advised to sanitise hands on arrival using sanitiser provided in the entrance.**

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

**Note:** Members of the public may raise matters relating to the town at Agenda Item 3.

*J L Crowther*

**Jane L Crowther, Clerk to Tadcaster Town Council**

### **AGENDA**

1. **APOLOGIES** – To receive and record apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the Agenda
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS:** To allow members of the public to speak on any matter as it relates to the town
4. **REIMPOSE STANDING ORDERS**
5. **CLERKS REPORT** - Clerk to update members regarding any environmental matters not itemised on this agenda.
6. **CEMETERY MATTERS –**
  - a. **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
AIV	L1	Plaque
All	J17	Add inscription
All	K17	Headstone and Kerbs
AIV	K9	Plaque and Kerbs
AIV	K4	Plaque and Kerbs
AIII	D8	Add Inscription
AVI	B12	Headstone
AVI	H6	Add inscription
AVI	E13	Headstone
AIV	J20	Plaque
AVI	H15	Headstone
AIV	D2	Plaque
AIV	K49	Plaque
AIV	K50	Plaque

- b. **Cemetery Benches** – Members to discuss a way forward for a vandalised Memorial Bench.
  - c. **Cemetery Bench Survey** – Members to discuss and agree required maintenance to benches in the Cemetery.
  - d. **Cemetery Trees** – Update of Tree Maintenance in the Cemetery.
  - e. **Tree Maintenance Policy** – Members to approve the Tree Maintenance Policy.
  - f. **Cemetery Sub Committee – Cemetery Inspection** - Members to agree a date.
7. **PLANNING** - Members to note and comment as required on the following applications received from Selby District Council: -
- a. **Planning Applications** – None
  - b. **Granted**
- 9/22 - 28 Westfield Crescent** – two storey extension to the eastern elevation.
- 26/22 - 11 York Road** – Conversion of existing domestic outbuilding to a residential annex and associated with it external alterations.
- 35/22 - St Mary`s Church – Kirkgate - Listed Building Consent** – to replace decaying concrete louvers with timber as specification – (visible not affected – material change only)
8. **CORRESPONDENCE** – for members to note and make comments as required: -
- a. **North Yorkshire Council – Briefing Note – Selby Area Garden Waste Collection Service Consultation** – Members to discuss the Consultation ending 3 April 2023.
  - b. **Tadcaster Flood Alleviation Scheme** – February 2023 Newsletter & Notice of Public Drop-in Sessions.
9. **GRANT AID – Grant Aid Applications 2022/2023** –
- a. To discuss and agree a Grant Aid Application 2022/2023
  - b. To discuss and consider letter received from Tadcaster Treat Association regarding a request for an increase to the Councils contribution.
  - c. Members to discuss and agree the payment of a section 137 Grant of £500 for the Tadcaster Treat.
10. **REMEMBRANCE SUNDAY** – Members update of Remembrance Sunday 12 November 2023.
11. **CIVIC SERVICE** – Members to discuss and consider a Civic Service 2022/2023.
12. **GENERAL DATA PROTECTION REGULATION – Data Information Audit** – Member’s update.
13. **FINANCE** –
- a. **Income & Expenditure to 31 December 2022** – Members to consider and approve the report to 31 December 2022.
  - b. **Bank Debit Card** – Members to discuss and consider a Council Bank Debit Card facility.
14. **NEWSLETTER** –
- a. Members to discuss and agree articles for the next edition of the newsletter.
  - b. Members to agree an Editorial Board meeting date.
15. **WEBSITE, NEWSLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Facebook and before the media.
16. **MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** 4 July 2023.

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.**

- 17. **CEMETERY TREES** – Members update of Cemetery Trees.
- 18. **QUOTATION – The Ark** – Members to discuss and consider quotations received for internal and external maintenance to The Ark.
- 19. **QUOTATION - Cemetery Benches** – Members to discuss and consider a quotation received for maintenance to Cemetery Benches.