



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

28 February 2024

Tadcaster Town Councillors are summoned to attend the Finance & General Purposes Committee meeting on Tuesday 5 March 2024 at 7.00 pm in The Ark, off Kirkgate, Tadcaster, LS24 9AQ

Anyone entering The Ark is advised to sanitise hands on arrival using sanitiser provided in the entrance.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

Note: Members of the public may raise matters relating to the town at Agenda Item 3.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

1. **APOLOGIES** – To receive and record apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS:** To allow members of the public to speak on any matter as it relates to the town.
4. **REIMPOSE STANDING ORDERS**
5. **CLERKS REPORT** - Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda.
6. **CEMETERY MATTERS –**
7. **Memorial Applications –**
 - a. Members to consider and agree the following memorial applications for the Cemetery:

AIV A18	Plaque
AIV K47	Plaque and kerbs
AIV K10	Plaque, kerbs and vase
AIV J9	Add inscription
AIV K15	Add inscription
AIV J45	Plaque and kerbs
AIV G44	Plaque and kerbs
AIV K11	Plaque and kerbs
AVI C10	Add inscription
AIV E8	Add inscription
CV A56	Headstone & Kerbs
 - b. Members to approve as a correct record the minutes of the Cemetery Sub Committee meeting on 30 November 2023.
 - c. Members to note the Cemetery Sub Committee meeting 13 March 2024 10.30am at The Ark.
8. **PLANNING** - Members to note and comment as required on the following applications received from North Yorkshire Council: - None
9. **CORRESPONDENCE** – for members to note and make comments as required: -
 - a. **North Yorkshire Police & Crime Commissioner** – Notice of “Have Your Say” Consultation on North Yorkshire’s all-age draft substance use strategy launched 2 February 2024 ending 30 April 2024.

- b. **Cabinet Office** - Parish Council Domains Helper Service – General questions about .gov.ukdomains
- c. **North Yorkshire Council** – Lets Talk Food Campaign – Live until 1 April 2024.
- d. **NALC** – Briefing on Councillor emails – The importance of using official email addresses.
- 10. **PERSISTANT OR VEXATIOUS COMPLAINTS POLICY** – Members to discuss and agree a way forward for a Council Persistent or Vexatious Complaints Policy.
- 11. **GRANT AID** –
 - a. **YLCA – Law & Governance & NALC - Prohibition on funding to churches lifted** – Power to fund works to property relating to affairs of the church or held for an ecclesiastical charity “What will parish Councils need to consider when receiving funding requests.”
Members to discuss and consider changes to the Councils Grant Aid Policy.
 - b. **Local Council General Powers – Section 137** – Members to note the Councils General Powers effective from 26 December 2023.
- 12. **FINANCE – Banking - Public Sector Deposit Fund** – Balances and Reserves. – members to discuss and consider options for the Councils Balances and Reserves.
- 13. **STAFFING SUB COMMITTEE** –
 - a. **YLCA – Law & Governance** –
 - i. Members to note and discuss the YLCA - Appointment of a Staffing Committee (by all Local Councils) information.
 - ii. New Model Contracts of Employment – Members to note and discuss.
 - b. **Personnel Advice & Solutions – Council News** - Forthcoming Legislation Changes from 1 April 2024 – Members to note and discuss.
- 14. **THE ARK HEALTH AND SAFETY – YLCA - Fire Safety Legislation Changes** – Members to consider and discuss the changes.
- 15. **CEMETERY TREES** - Members update of trees in the Cemetery.
- 16. **D-DAY 80 – 6 JUNE 2024** –
 - a. Members to discuss and agree Beacon Lighting plans for 6 June 2024.
 - b. Members to approve the Beacon Lighting Risk Assessment.
 - c. Members to approve the Beacon Lighting Policy.
- 17. **REMEMBRANCE SUNDAY** –
 - a. Members update of plans for 10 November 2024 Remembrance Sunday event.
 - b. Members to discuss future use of the Community Tree at junction of Wetherby Road and Station Road.
- 18. **CIVIC SERVICE** – Members to discuss and consider a Civic Service 2023/2024.
- 19. **FINANCE - Financial Quarterly Report** – Members to consider and approve the Financial Quarterly report to 31 December 2023.
- 20. **GENERAL DATA PROTECTION REGULATION – Data Information Audit** – Member’s update.
- 21. **WEBSITE, NEWLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place in the Newsletter on the website, Facebook and before the media.
- 22. **MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** 2 July 2024.

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

- 23. **CEMETERY TREES** – Members update of trees in the Cemetery.
- 24. **QUOTATION - RISK MANAGEMENT SERVICE PROPOSITION** – Members to discuss and consider a Health and Safety, Risk Management Service Proposition Quotation.
- 25. **QUOTATION – COMMUNITY TREE** – Members to consider and discuss quotation received for Remembrance Poppies for the Community Tree.