



## Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

**31 May 2023**

**Tadcaster Town Councillors are summoned to attend the Environment Committee meeting on Tuesday 6 June 2023 at 7.00 pm in The Ark Kirkgate, Tadcaster, LS24 9AQ**

**Anyone entering The Ark is advised to sanitise hands on arrival using sanitiser provided in the entrance.**

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in Part II.

**Note:** Members of the public may raise matters relating to the town at Agenda Item 3.

*J L Crowther*

**Jane L Crowther, Clerk to Tadcaster Town Council**

### **A G E N D A**

1. **APOLOGIES** – To receive, record and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
3. **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.
4. **REIMPOSE STANDING ORDERS**
5. **CLERKS REPORT** - Clerk to update members regarding any environmental matters not itemised on this agenda.
6. **PLANNING** – Members to note and comment as required on the following applications received from Selby District Council: -
  - a. **Planning Applications** –
    - 11/23 - 11 West Mount** - Erection of first floor side extension over existing single storey extension, plus increased width.
    - b. Broad Acres Old Coach Road** – Members to note a retrospective comment sent to North Yorkshire Council regarding Healaugh & Catterton Parish application – Broad Acres, The Old Coach Road Healaugh.
    - c. Granted Applications** –
      - 1/23 - 10 Grange Crescent** – Erection of single storey rear extension.
      - 2/23 - 10 Golf Links Avenue** – Garage conversion/side extension. Existing house rendered.
      - 10/23 - Tadcaster Cemetery TPO** – Crown Lift to 5.1 metres to 16 No Lime Trees over carriageway, crown lift to 4 M to 1 No sycamore (T1) over path and crown lift to 5.1 M to 1 Sycamore (T6) over carriageway protected by TPO 1/1982 and 8/1995.
    - d. Granted Order - North Yorkshire Council** – Proposal to make an Order under the Road Traffic Regulation Act 1984 for Disabled Parking Bay\_No TBC 2023 at 77 Woodlands Avenue Tadcaster (Disabled Bay) from 9.2m from junction of Calcaria Crescent to Southeast for 4.8m.
7. **CORRESPONDENCE** – for members to note and make comments as required: -
  - a. **North Yorkshire Council** –
    - **Lets Talk Transport – Survey 22 May 2023 – 17 July 2023** – Members to note the resident Survey.
    - **Lets Talk Transport – Parish & Town Councils Communication Pack** – Members to note.
  - b. **YLCA** – Notice of online meeting with Assistant Chief Constable and North Yorkshire Police Fire and Crime Commissioner – 12 July 2023 Councils Questions by 26 June 2023.
  - c. **Locality** – Consultation on Community Benefit schemes from large scale electricity infrastructure developments- Members to discuss and consider communication with Locality to discuss Community Benefit Schemes.

8. **ENVIRONMENT COMMITTEE TERMS OF REFERENCE, POLICES & RISK ASSESSMENTS** – Members to review the following: -
  - a. Terms of Reference for the Environment Committee.
  - b. Terms of Reference Emergency Planning Sub Committee
  - c. Memorial Bench Policy.
  - d. Tree Policy.
  - e. Christmas Market Risk Assessment.
  - f. Viaduct Risk Assessment.
  - g. Litter Pick Risk Assessment.
  - h. Allotment Risk Assessment
9. **EMERGENCY PLANNING SUB COMMITTEE** –
  - a. **Councillor Membership** – To elect Councillors to serve on the Emergency Planning Sub Committee.
  - b. **Election of Chairman** - Members to elect a chairman.
  - c. Members to approve the minutes of the 4 October 2022.
  - d. **Yorkshire Water** - Members update regarding Surface Water Flooding.
  - e. **Tadcaster Flood Prevention Group** – Members update regarding Above Ordnance Data at the Bridge.
10. **ENVIRONMENT AGENCY** – Members update of Tadcaster Flood Alleviation Scheme.
11. **LITTER BIN/ DOG BIN AND BENCHES SURVEY** – Members to discuss and agree a way forward for a survey of Litter/Dog Bins and benches in the town.
12. **PLANTING** – Members update of Summer Planting and hanging baskets in the town.
13. **CHRISTMAS MARKET** – Members update of plans for Christmas Market on 3 December 2023.
14. **ALLOTMENTS** –
  - a. To discuss any matters relating to the allotments.
  - b. **Rent Review** – Members to discuss and agree Allotment Rents for 2024.
  - c. Members to review the Allotment Tenancy Agreement.
  - d. Water Supply – Members update of a water supply for Councillor Middlemiss Allotments.
  - e. Water usage Rules & Regulations – Members to approve Water Use.
  - f. Members to consider a Tenant request for the siting of a storage box at Middlemiss Allotments.
  - g. **Allotment Competition** – Members to note the judging of the Allotment Competition Week Commencing 24 July 2023.
  - h. **Transfer of Land - Westfield Crescent** - Members update of the transfer of land to the rear of 24 Westfield Crescent to North Yorkshire Council.
15. **VIADUCT EMBANKMENT GARDENS** –
  - a. **Letting Agreement** – Members to review the Viaduct Embankment Letting agreement.
  - b. **Rent Review** – Members to discuss and agree Viaduct Embankment Garden Rent 2023 – 2025.
  - c. **Rules & Regulations** – Members to review the Viaduct Embankment Land Rules & Regulations.
16. **WEBSITE, NEWLETTER AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website, Facebook and before the media.
17. **MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Environment Committee** 3 October 2023

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.**

18. **QUOTATION – Allotment Notice Boards** – Members to discuss and consider a quotation received for Allotment Notice Boards.
19. **QUOTATION – Planning Consultant** - Members to discuss and consider a quotation received for a Planning Consultant required for completion of Planning Application for rewiring of the Ark, Air Conditioning and associated Electrics.