



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

Official Notice of the Annual Council Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 13 May 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to attend the Annual meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther

Jane L Crowther, Proper Officer

7 May 2025

A G E N D A

FC/26/1 ELECTION OF MAYOR/CHAIRMAN AND DEPUTY MAYOR/VICE CHAIRMAN 2025/2026

- a) To elect the Mayor and Chairman for ensuing Municipal Year.
- b) Appointed Chairman to sign Declaration of Acceptance of Office and receive the Mayoral Chain.
- c) To elect the Deputy Mayor and Chairman for ensuing Municipal Year.
- d) Appointed Deputy Mayor and Vice Chairman to sign Declaration of Acceptance of Office and receive the Deputy Mayors Chain.

FC/26/2 APOLOGIES

- a) To receive and record apologies for absence.
- b) To resolve to approve reasons for absence.

FC/26/3 DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

- a) To note any written requests for dispensation the Clerk may have received from members.
- b) To consider any new dispensation requests
- c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.

FC/26/4 OUTGOING MAYOR'S VALEDICTORY ADDRESS

FC/26/5 MAYORS ADDRESS

FC/26/6 HANDING OVER OF THE LADY MAYORESS' CHAIN

FC/26/7 DEPUTY MAYOR'S ADDRESS

FC/26/8 PUBLIC SESSION – Suspension of Standing Orders

To allow members of the public and representatives from other organisations are invited to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing Orders will be reinstated on the closure of this agenda item.

FC/26/9 REPORTS FROM OTHER AUTHORITIES

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

- a) **Police and other authorities –**
 - i. To note NYP report
 - ii. To note the NPT Community Newsletter, May 2025
- b) **Tadcaster Flood Alleviation Scheme & Environment Agency –** To note update regarding the Tadcaster Flood Alleviation Scheme. A representative from the EA in attendance to update members regarding Tadcaster Flood Alleviation Scheme.
- c) **County Councillor –** update from County Cllr Poskitt, and to include the following:-
 - i. To receive an update on ongoing works at the Bus Station.
 - ii. To receive an update on parking issues in the Town.

FC/26/10 To APPROVE as a true and correct record, the MINUTES of the **Full Council** Meeting held on Tuesday 15 April 2025.

FC/26/11 COMMITTEE APPOINTMENTS FOR 2025/2026 - To appoint members to the two standing committees

- a) Environment Committee
- b) Finance and General Purposes Committee

FC/26/12 CHAIRMANSHIPS & VICE-CHAIRMANSHIPS OF COMMITTEES 2025/2026 - To elect the Chairman and Vice-Chairman for the two Standing Committees.

- a) Environment Committee
- b) Finance & General Purposes Committee

FC26/13 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES 2025/2026 – To appoint members to serve on the following bodies:-

- a) Yorkshire Local Councils Association (Selby)
- b) Swimming Pool Users Committee
- c) Dawson & Oglethorpe Trust
- d) Tadcaster Twinning Association Committee
- e) Up for Yorkshire
- f) Tadcaster Community Library
- g) Medical Centre - Patient Participation Group

FC/26/14 COUNCILLOR DETAILS

- a) Members to consider councillor contact details for public information
- b) Councillor Register of Interest - Members to confirm Councillors individual Register of Interest details on the Council website

FC/26/15 PLANNING

Members to note and resolve to comment on the following applications received (NYCI):

(a) Planning Applications

<i>Valid date</i>	<i>Planning Reference</i>	<i>Description of application</i>	<i>Address</i>	<i>Deadline</i>
31 Mar 25	ZG2025/0366/HPA	Two storey and single storey side extension	49 The Fairway, Tadcaster, LS24 9HL	30 Apr 25 (ext requested)
1 Apr 25	ZG2025/0295/HPA	Erection of a double storey rear extension	66 Hudson Way, Tadcaster, LS24 8JF	30 Apr 25 (ext requested)
07 Apr 25	ZG2025/0340/HPA	Single storey side extension, associated alterations and new vehicular access	41 Grange Avenue, Tadcaster, LS24 8AN	06 May 25 (ext requested)
09 Apr 25	ZG2025/0323/HPA	New opening to front boundary wall and new drive to the front garden	6 Station Road, Tadcaster, LS24 9JG	16 May 25

- i. NY/2024/0057/FUL - Re-consultation on planning application for the purposes of the Continuation of limestone extraction and processing on land at Highmoor Quarry Warren Lane Bramham LS24 9NU, required due to the applicant amending the proposal to now

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request a further 3 year extension of time for extraction and processing of mineral stocks until 25th April 2028 with restoration to be completed by 25th April 2029.

(b) To note Granted Applications / Decision Notices since the last meeting.

- i. ZG2025/0116/HPA - Demolition of conservatory and construction of a single storey rear extension - 14 Parkland Drive, Tadcaster, LS24 8DW – Granted
- ii. ZG2025/0150/TPO - Root severance of 1 No Lime tree (T1) for installation of root barrier to 1 No Lime tree protected by Tree Preservation Order 2/2025 - 103 Leeds Road, Tadcaster, LS24 9LA – Authorised
- iii. ZG2025/0213/HPA - Conversion of garage, new pitched roof, formation of store, larger bedroom and en-suite and internal alterations - 3 Woodlands Avenue, Tadcaster, LS24 9LE – Granted
- iv. ZG2024/1133/FUL - Erection of a forklift battery charging building - Molson Coors Brewing Company (Uk) Ltd, Four Bays At, Tower Brewery – Granted
- v. ZG2024/1289/FUL - Installation of 2No. new chimneys to replacement boilers - Samuel Smiths Old Brewery, New Street, Tadcaster – Granted
- vi. ZG2025/0186/HPA - Demolition of existing canopy and erection of single storey rear extension with new canopy - 17 Wharfedale Crescent, Tadcaster, LS24 9JH - Granted

(c) To consider any Enforcement Issues & Concerns

(d) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer).

FC/26/16 ASSET MANAGEMENT AND EVENTS

a) To review property and land in Town Council ownership.

b) To receive a report from Cllr Metcalfe on the clover leaf junction (A162 A64)

FC/26/17 POLICY & GOVERNANCE

To review and consider the adoption of the following policies:

- a) Members' Code of Conduct
- b) To review and sign the Code of Conduct, circulated to all members
- c) Model Standing Orders
- d) Model Financial Regulations

FC/26/18 FINANCE

a) To approve the schedule of payments to 12 May 2025 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.)

b) To consider any grant applications and evaluation forms presented to the Town Council.

FC/26/19 PROJECTS & MEDIA

a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.

b) To receive an update on the Spring edition of the Newsletter

FC/26/20 CORRESPONDENCE RECEIVED – for members to note as required.

a) YLCA – White Rose Bulletin (11, 17, 25 Apr).

b) To note NYC Let's Talk Skills Campaign to gather perspectives on the learning opportunities available to adults throughout North Yorkshire.

c) To note NYC Parish Liaison: Parish Update April 2025

FC/26/21 To consider agenda items for next meeting

FC/26/22 To note date, time and location of next meeting

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