



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Monday to Thursday 9.30am to 12.30pm

Official Notice of an Ordinary Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 16 September 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to an ordinary meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below. Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther

Jane L Crowther, Proper Officer

10 September 2025

A G E N D A

FC/26/64	APOLOGIES a) To receive and record apologies for absence. b) To resolve to approve reasons for absence.
FC/26/65	DECLARATIONS OF INTEREST & DISPENSATION REQUESTS a) To note any written requests for dispensation the Clerk may have receive from members. b) To consider any new dispensation requests c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.
FC/26/66	PUBLIC SESSION – Suspension of Standing Orders To allow members of the public and representatives from other organisations are invited to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing orders will be reinstated on the closure of this agenda item.
FC/26/67	REPORTS FROM OTHER AUTHORITIES a) Police and other authorities – i. To note NYP report ii. To note NYP Community Newsletter – August 25 b) Tadcaster Flood Alleviation Scheme & Environment Agency – To note update regarding the Tadcaster Flood Alleviation Scheme. A representative from the EA in attendance to update members regarding Tadcaster Flood Alleviation Scheme. Also in attendance Cllr David Jeffels, NYC Flooding Champion. c) County Councillor – update from County Cllr Poskitt, and to include the following:- i. To receive an update on ongoing works at the Bus Station. ii. To receive an update on parking issues in the Town.
FC/26/68	To APPROVE as a true and correct record, the MINUTES of the Council Meeting held on Tuesday 12 August 2025.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

FC/26/69**PLANNING**

Members to note and resolve to comment on the following applications received (North Yorkshire Council):

a) Planning Applications

Valid date	Planning Reference	Proposal	Address	Deadline
1 Aug 25	ZG2025/0773/HPA	Residential extension	11 Edgerton Drive, Tadcaster, LS24 9QW	3 Sep 25 (ext. req.)
15 Aug 25	ZG2025/0830/HPA	Conversion of garage to home office with alterations to porch and side windows with obscure glass	7 Marlborough Avenue, Tadcaster, LS24 9JX	10 Sep 25 (ext.req.)
21 Aug 25	ZG2025/0853/S73	Section 73 application to vary condition 04 (bin store) of approval ZG2023/0580/FUL Erection of extension to existing bus station building to provide a changing place facility and staff toilet following demolition of existing rear extension together with ancillary works including alterations to railings, pavement area, zebra crossing points, replacement perspex roof to bus shelter, and relocated carousel and commercial bin area	Tadcaster Bus Station, Commercial Street, Tadcaster	22 Sep 25

b) To note Granted Applications / Decision Notices since the last meeting: None

c) To note retrospective comments to the following applications:

App. date	Planning Reference	Proposal	Address	Comments
7 Aug 25	ZG2024/1144/EIA	Reconsultation on Planning Application Construction of Flood Alleviation Scheme including raising existing flood defences, installation of earth embankments, installation of clad sheet piles, installation of flood retaining structures, public realm works and works to the left and right bank sides of the Grade II listed bridge (Wharfe Bridge) Amended Plans, Additional Plans & Additional/Amended Information (Surveys)	River Wharfe Bridge Street Tadcaster	Tadcaster Town Council have recognised the applications and do not have any further comments to make.

	7 Aug 25	ZG2024/1145/LBC	Reconsultation on Planning Application Listed Building Consent (as above)	River Wharfe Bridge Street Tadcaster	(as above)
	<p>d) To consider any Enforcement Issues & Concerns</p> <p>i. To consider a proposal from North Yorkshire Council to make an order under the Road Traffic Regulations Act 1984 for: Prohibition of waiting and loading and provision of parking at Wetherby Road and Bridge Street, Tadcaster</p> <p>e) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer).</p>				
FC/26/70	<p>ASSET MANAGEMENT AND EVENTS</p> <p>a) To receive an update on a way forward improving the image of the Town.</p> <p>b) To consider quotations for maintenance of the viaduct and viaduct walk following an inspection by Councillors.</p> <p>c) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.</p> <p>d) To receive an update regarding the trees in the Cemetery.</p>				
FC/26/71	<p>POLICY & GOVERNANCE</p> <p>a) To consider guidance from YLCA on the new assertion 10 in the Annual Governance and Accountability return for the year ended 31 March 2026 – Digital and Data Compliance</p> <p>b) To consider a quotation following the check-up of the Tadcaster Town Council website for an active SSL Certificate.</p> <p>c) To consider an IT Policy.</p>				
FC/26/72	<p>FINANCE</p> <p>a) To approve the schedule of payments to 15 September 2025 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.)</p> <p>b) To note the completion of the limited assurance review of the Annual Governance and Accountability Return for the year ended 31 March 2025 and consider any matters arising from the review.</p> <p>c) To consider any grant applications and evaluation forms presented to the Town Council.</p>				
FC/26/73	<p>PROJECTS & MEDIA</p> <p>a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.</p> <p>b) To receive an update on the Winter edition of the Newsletter</p>				
FC/26/74	<p>CORRESPONDENCE RECEIVED – for members to note as required.</p> <p>a) To note YLCA – White Rose Bulletin (8,15,22, 29 August, 5 September), Law and Governance Bulletin August 2025</p> <p>b) To note email from Yorkshire Green regarding upcoming traffic management on Wighill Lane, Tadcaster from Tuesday 26 September 2025 until Friday 14 November 2025.</p> <p>c) To note North Yorkshire Parish Newsletter, September 25.</p> <p>d) To note The Local Government Boundary Commission for England, consultation on the further draft recommendations for division boundaries in North Yorkshire</p>				

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	e) To receive an update on the Mayor of York and North Yorkshires Vibrant and Sustainable High Streets Fund and Totally Locally from David Gluck, TRCIC and introduction to the newly appointed High Street Manager. f) To note correspondence from North Yorkshire Council Parish Liaison: The North Yorkshire Police, Fire and Crime Panel
FC/26/75	To consider agenda items for next meeting.
FC/26/76	To note date, time and location of next meeting.