



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

Official Notice of the Environment Committee Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 3 June 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to the Environment Committee Meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below. Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther

Jane L Crowther, Proper Officer

28 May 2025

A G E N D A

EC/26/1 APOLOGIES

- a) To receive and record apologies for absence.
- b) To resolve to approve reasons for absence.

EC/26/2 DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

- a) To note any written requests for dispensation the Clerk may have received from members.
- b) To consider any new dispensation requests
- c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.

EC/26/3 PUBLIC SESSION – Suspension of Standing Orders

To allow members of the public and representatives from other organisations are invited to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing Orders will be reinstated on the closure of this agenda item.

EC/26/4 To NOTE as a true and correct record, the MINUTES of the Environment Committee Meeting held on Tuesday 4 February 2025.

EC/26/5 PLANNING

Members to note and resolve to comment on the following applications received (North Yorkshire Council):

(a) Planning Applications

<i>Valid date</i>	<i>Planning Reference</i>	<i>Description of application</i>	<i>Address</i>	<i>Deadline</i>
4 Jun 25	ZG2025/0481/HPA	Installation of air source heat pump	25 Kelcbar Way, Tadcaster, LS24 9NX	4 Jun 25

(b) To note Granted Applications / Decision Notices since the last meeting

- i. ZG2025/0366/HPA - Two storey and single storey side extension - 49 The Fairway, Tadcaster, LS24 9HL - Granted

(c) To consider any Enforcement Issues or Concerns

- i. Town and Country Planning Act 1990, Town and Country Planning (Trees Preservation) (England) Regulations 2012 – North Yorkshire Council Tree Preservation Order (NO.2) 2025 -Tadcaster

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

Cemetery, Leeds Road, Tadcaster LS24 9LA, no objections to the Order received and the Council has resolved to confirm the order.

EC/26/6 SUB COMMITTEE APPOINTMENTS FOR 2025/2026

Emergency Planning Sub Committee

- a) To appoint members to the Emergency Planning Sub Committee
- b) To elect a Chair
- c) To elect a Vice Chair

EC/26/7 EVENTS MANAGEMENT

- a) To receive an update on the Christmas Market in Tadcaster.

EC/26/8 ASSET MANAGEMENT

- a) To receive an update on improving the image of the Town
- b) To receive an update on Summer planting and hanging baskets in the Town
- c) To consider a quotation for two damaged benches in the Cemetery
- d) To consider and agree a way forward for a survey of Litter/Dog bins and benches in the town.
- e) To consider the rent for the allotments for 2026
- f) To consider the allotment competition for 2025
- g) To consider the rent for the Viaduct Embankment Gardens for 2026-2029
- h) To note the installation of the replacement bus shelter on Stutton Road/Golf Links

EC/26/9 POLICY & GOVERNANCE

To review the following terms of reference, policies and risk assessments

- a) Terms of Reference Environment Committee
- b) Terms of Reference Emergency Planning Sub Committee
- c) Memorial Bench Policy
- d) Tree Policy
- e) Viaduct Risk Assessment
- f) Allotment Risk Assessment
- g) Allotment Rules and Regulations and Agreement
- h) Viaduct Embankment Land Rules and Regulations and Agreement

EC/26/10 CORRESPONDENCE RECEIVED

- a) To consider the Local Government Boundary Commission draft recommendations for division boundaries in North Yorkshire – deadline 9 June 2025.
- b) To note a letter received from a resident in recognition and gratitude for the inclusive work at the Barn.
- c) To receive an update on the SummerFields Festival 2025 – 13th July 2025, 1-8pm

EC/26/11 To consider the agenda items for the next meeting

EC/26/12 To note date, time and location of next meeting