



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

17 July 2019

Tadcaster Town Councillors are summoned to attend the meeting of the Finance & General Purposes meeting on Tuesday 23 July 2019 at 7.00 pm in The Ark, 33 Kirkgate, Tadcaster.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in Part II. **Note:** Members of the public may raise matters relating to the town at Agenda Item 3.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

AGENDA

- 1 **APOLOGIES** – To receive, record and approve apologies for absence.
- 2 **DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
- 3 **PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town.
- 4 **REIMPOSE STANDING ORDERS** –
- 5 **CLERKS REPORT** – Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda.
- 6 **CEMETERY MATTERS** –
 - 6.1 - **Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery:-
 - a. All j17 Headstone & Kerbs
 - b. AIV c42 Plaque & Kerbs
 - c. AIV g1 Plaque
 - 6.2 - **Tadcaster Cemetery Rules and Regulations** – Members to consider and approve the Rules and Regulations.
 - 6.3 - **Tadcaster Cemetery and Chapel Risk Assessment** – Members to consider and approve the Risk Assessment.
7. **PLANNING** –
 - 7.1 – **Planning Applications** - Members to note and comment as required on the following applications received from Selby District Council:-
 - **9/19 – 4 Aspen Way** – Proposed removal of new growth at base of tree, removal; of limb overhanging car parking area, reduction of one small limb overhanging road and removal of dead wood in the crown of 1No Horse Chestnut free covered by TPO 2/1984.
 - 7.2 - **Granted Applications** –
 - **6/19 - 31 Stutton Road** – Proposed erection of two storey extension to rear including a first floor extension to the side and single storey porch to front of existing detached dwelling house.
8. **CORRESPONDENCE – For members to note and make comments as required:-**
 - a. **Yorkshire Local Councils Associations – White Rose Update – July 2019** – Newsletter
9. **CIVIC SERVICE** –
 - 9.1 – **Members to note the date** – 20 October 2019.
 - 9.2 – **Civic Service Risk Assessment** - Members to consider and approve the Risk Assessment.
10. **REMEMBRANCE SUNDAY** –
 - 10.1 - **Update** - of meeting held on 8 July 2019.

10.2 - Remembrance Sunday Risk Assessment – Members to consider and approve the Risk Assessment.

10.3 – PA System – Members to discuss a PA system for the event.

11. BUSINESS AND EFFICIENCY GROUP –

11.1- Members to agree the following recommendations from 11 June 2019 meeting:-

Privacy Policy – Members to agree the following Policies:-

- a. General Privacy Notice – Public
- b. Privacy Notice – Staff, Councillors and Role Holders.
- c. Records Management Policy
- d. Privacy Statement – Website

11.2 – Publications Scheme

12. GENERAL DATA PROTECTION REGULATIONS – - Data Information Audit – Members update.

13. WAR MEMORIAL – Members to agree a date for the annual Inspection.

14. FINANCE –

14.1 - Payment of Accounts – Three Councillors to approve and sign the cheques and stubs. Schedule to be circulated at the meeting.

14.2 - Financial Quarterly Report – Members to consider and approve the Financial Quarterly report to 30 June 2019.

15. TADCASTER TOWN COUNCIL NEWSLETTER – Members to put forward suggestions for the next edition of the newsletter from this meeting.

16. WEBSITE AND MEDIA ITEMS –

16.1 To suggest appropriate matters from this meeting to place on the website and before the media.

16.2 Website Accessibility Statement – Members update of the Statement.

17. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee** on 24 September 2019.

PART II – To consider any items which, under the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12, description 1, 4 & 8

18. QUOTATIONS - CEMETERY MATTERS – Members to consider a quotation for Cemetery fencing.