



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

26 February 2020

Tadcaster Town Councillors are summoned to attend the meeting of the Finance & General Purposes meeting on Tuesday 3 March 2020 at 7.00 pm in The Ark, 33 Kirkgate, Tadcaster.

Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in Part II. **Note:** Members of the public may raise matters relating to the town at Agenda Item 3.

J L Crowther

Jane L Crowther, Clerk to Tadcaster Town Council

A G E N D A

- 1 APOLOGIES** – To receive, record and approve apologies for absence.
- 2 DECLARATIONS OF INTEREST** – To receive and record declarations of interest at this point or at any other point on the agenda.
- 3 PUBLIC SESSION – SUSPEND STANDING ORDERS** – To allow members of the public to speak on any matter as it relates to the town.
- 4 REIMPOSE STANDING ORDERS** –
- 5 CLERKS REPORT** – Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda.
- 6 CEMETERY MATTERS** –
 - 6.1 Memorial Applications** – Members to consider and agree the following memorial applications for the Cemetery:-
 - **AIV e19** **Plaque and Kerbs**
 - **AIV i3** **Plaque and Kerbs**
 - **AVI b4** **Replacement Memorial and Additional Inscription**
 - **AIV h47** **Additional Inscription**
 - **AVI h12** **Headstone and Kerbs**
 - 6.2 Cemetery Inspection Report** – Members update of Cemetery Inspection held earlier in the day.
 - 6.3 Cemetery Sub Committee** –
 - a. Members update of meeting on 10 February 2020.
 - b. Members to note the minutes of the 10 February 2020.
- 7. PLANNING** –
 - 7.1 – Receipt of Electronic Planning Applications** - Members to consider the option for the receipt of planning applications by email and viewed online for Council and Committee meeting purposes.
- 8. CORRESPONDENCE – For members to note and make comments as required:-**
 - 8.1 Correspondence to be tabled at the meeting**
 - c. **Citizens Advice – Mid North Yorkshire** – Thank you letter for Grant Aid.
- 9. ONLINE BANKING** – Members update of Council online banking proposal.
- 10. CIL & 106 MONIES** – Members to discuss and agree a way forward for the monies.
- 11. GENERAL DATA PROTECTION REGULATIONS – Data Information Audit** – Members update.
- 12. INSURANCE POLICY** –
 - a. **Civic Regalia** – Members update of information on Tadcaster Town Council Civic Regalia insurance.

- b. Valuation of the Ark Report** – Members consider and discuss the report.
- 13. INCIDENT POLICY** – Members to discuss and approve an Incident Policy.
- 14. BUSINESS AND EFFICIENCY GROUP** – Members update of meeting held earlier in the evening.
- 15. FINANCE** –
 - a. Payment of Accounts** – Three Councillors to approve and sign the cheques and stubs. Schedule to be circulated at the meeting.
- 16. TADCASTER TOWN COUNCIL NEWSLETTER** – Members to put forward suggestions for the next edition of the newsletter from this meeting deadline for articles 2 April 2020.
- 17. WEBSITE AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website and before the media.
- 18. MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Finance & General Purposes Committee**

PART II – To consider any items which, under the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12, description 1, 4 & 8

- 19. CEMETERY MATTERS – Cemetery Oak Tree** – Members update.
- 20. ARK MAINTENANCE** – Members to consider a quotation received for maintenance work to the Ark.