



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF ONLINE ZOOM REMOTE COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 18 AUGUST 2020

| | |
|-------------------|--|
| PRESENT: CHAIRMAN | S Cobb |
| COUNCILLORS | D Bowgett, G Lodge, D Mackay, & R Sweeting |
| CLERK | Jane Crowther |
| DEPUTY CLERK | Jo Mottershead |
| PRESENT | None |

- C21 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence – J Chiswick, F Greig, I Edmondson, C Metcalfe, M Middlemiss & C Stephenson.
- C22 DECLARATIONS OF INTEREST – (Item 2)** – Members received and recorded declarations of interest at this point or at any other point on the agenda – None
- C23 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk – None
- C24 REIMPOSE STANDING ORDERS – (Item 4)** – None.
- C25 POLICE REPORT – (Item 5)** - Members noted the Police report.
- C26 PLANNING – (Item 6)** - Members noted and commented as required on the following applications

Planning Applications - received from Selby District Council: -

- 9/20 – 15 Auster Bank Road – LS24 8AX - Single storey rear extension.

RESOLVED – Members had no objection to the above application.

- 10/20 – 14 Inholmes House, Inholmes Lane – LS24 9JS - Application for consent to crown reduce and spread by approximately 1-2m and remove apical dieback to 1no Norway Maple (ID T3) covered by TPO 9/1988

RESOLVED – Members had no objection to the above application.

- 11/20 – 5 - 13 Stutton Road LS24 9HJ – Land to the rear of – Detached Dwelling.

RESOLVED – Members felt that this application was an overdevelopment of the site and was inappropriate for the neighbourhood.

Members would also like to reiterate their comments sent on 4 May 2016 regarding this application:-

“Members felt that as the location of the 5 – 13 Stutton Road was in the same area as 71 Stutton Road (2015/1426/OUT 8/73/63B/PA) , it was agreed to reiterate the same comments as below:-

“Members had previously made strong objections to the above application and raised concerns as follows:

- Plans for back garden development are inappropriate for the area.
- Members have received an element of local objection and concern.
- The plans could set a precedent for neighbouring properties in the area.”

ACTION – Clerk to reply to SDC accordingly

Granted Applications –

3/20 – 38 Manor Road – LS24 8HP – Alterations and single extension to form enlarged living room/sunroom and kitchen.

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C27 CORRESPONDENCE – (Item 7) - For members to note and make comments as required: -

a. Selby District Council – Selby District Places and Movement Feasibility Study for Selby Sherburn and Tadcaster – Initial Workshop –

Councillor S Cobb updated members regarding the Workshop held on the 12 August 2020.

WSP had been contracted to carry out the above study. The aim was to put forward deliverable projects in preparation for a potential Unitary Authority. Projects to encourage cycling and the addition of trees in the town had been discussed.

Tadcaster had been deemed as a high wage district, however the high street did not reflect this.

Members were concerned that projects including SDC Places and Movement Study, Tadcaster Revitalisation project, The Town Councils Positive Steps Group and Tadcaster Neighbourhood Development Plan could be conflicting.

The Clerk reported that clarification had been sought from SDC as to where/how all the projects fitted together.

ACTION – the above SDC response to be circulated to members upon receipt.

b. Empty Properties in the Town – Residents email regarding empty properties and lack of affordable housing in the town.

Members fully supported the above email.

D Mackay reported that there were approximately 40 empty/derelict properties in the town the majority were owned by a local land owner however 2 prominent properties in the centre of the town, the former Nat West Bank and 43 Kirkgate and Edgerton Lodge were owned by Selby District Council had been empty for an unacceptable number of years.

RESOLVED – That a letter to include the following issues be sent to SDC Chief Executive: -

- Council concerns regarding the ongoing unacceptable number of empty/derelict properties in the town
- reiterate the above residents' email
- request an update of plans for the above SDC empty properties.
- That a letter be sent to SDC, Director of Economic Regeneration and Councillor D Buckle requesting an update of plans for the above SDC empty properties.

ACTION – Clerk to deal

C28 NORTH YORKSHIRE TWO TIER COUNCIL SYSTEM – (Item 8) -

a. Selby District Council – Leader of the Council - Letter - Members discussed a way forward for responding to the proposal.

RESOLVED –

- Councillors D Bowgett, S Cobb and D Mackay to draft a reply to the above.
- That the Environment Committee be given the authority to approve the above draft letter to be sent to SDC and NYCC at the committee meeting on 1 September 2020.

b. North Yorkshire County Council – Members noted the online Two-Tier System developing a proposal Seminar 19 August 2020 2.00pm. Councillor S Cobb reported that he would join the seminar.

C29 COVID – 19 – (Item 9) – The Clerks updated members of the Councils functions during Covid 19 to date as follows: -.

- All 3 officers had been working socially distanced in the office since the 1 August 2020.
- The office could be contacted by phone email or by appointment.
- The Clerk was on holiday w/c 24 August 2020.
- Cemetery: -
 - had been extremely busy
 - sunken graves had been topped up

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- The boundary wall renovated and a hedgehog highway had been incorporated into the wall. An article regarding the hedgehog highway was to be included in the newsletter.
- Members discussed the 10-person limit for graveside service. The Clerk reported that there had been no complaints regarding the limit.

RESOLVED – That the limit of 10 people at a graveside services to remain.

- C30 CAR PARKING – (Item 10)** - Members update of Car Parking in the town. Councillor D Mackay reported that he had not received any recent complaints regarding parking in the town.

RESOLVED – That the above issue be monitored as offices in the town return to workplaces following COVID19

- C31 VIADUCT – (Item 11)** - Members update of methane gas on Viaduct Walk.

The Clerk reported that work by the Environment Agency had been halted during the pandemic, an update was expected for the Environment Council meeting on 1 September 2020.

- C32 COUNCIL POLICIES AND COUNCIL TERMS OF REFERENCE – (Item 12)** - Members to consider and agree the following Policies and Terms of Reference: -

- a. Council Terms of Reference
- b. Standing Orders
- c. Financial Regulations
- d. Code of Conduct
- e. Complaints Procedure
- f. Freedom of Information

RESOLVED – Members reviewed and approved the above Council Policies.

- C33 KEY HOLDERS – (Item 13)** - Members discussed and agreed the list of key holders 2020 2021.

RESOLVED – Members agreed the Key Holder list.

- C34 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 14)** - Members update regarding County and District matters.

Councillor D Mackay reported that the focus of attention for NYCC and SDC had been on Unitary Authority matters.

- C35 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 15)** - To put forward suggestions for the next edition of the Newsletter from this meeting deadline for articles 20 August 2020.

Members agreed: - The Cemetery Wall renovations including the Hedgehog Highway.

Councillor R Sweeting reported that the future of the CEF was uncertain.

The Clerk reported that there was one edition outstanding and there was no further funding from the CEF for the newsletter at present. The future of the CEFs was under discussion by SDC.

- C36 WEBSITE AND MEDIA ITEMS – (Item 16)** - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media – None

- C37 APPROVAL OF MINUTES – (Item 17)** - Members approved as a correct record the Minutes of the following Council and Committee meetings: -

Council Remote Zoom Meeting

held

28 July 2020

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

RESOLVED that members of the press and public are excluded from the meeting due to the nature of the business to be transacted being prejudicial to the public interest. Public Bodies (Admissions to Meetings) Act 1960.

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C38 QUOTATION – (Item 18) - Electrical Inspection Condition Report - Members considered quotations received for the Ark and Chapel buildings.

The Clerk reported that the above report was required every 5 years. Three quotes had been sought.

RESOLVED – That a quote received from a contractor who had previously completed satisfactory work for the Council be accepted.