



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 29 SEPTEMBER 2020 ONLINE AT ZOOM.US MEETING ID 93173130526

PRESENT: CHAIRMAN	S Cobb
COUNCILLORS	D Bowgett, J Chiswick, F Greig, G Lodge, D Mackay, C Metcalfe, M Middlemiss, C Stephenson & R Sweeting
CLERK	Jane Crowther
DEPUTY CLERK	Jo Mottershead
PRESENT	None

C39 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence – I Edmondson

C40 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda – None.

C41 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Items 3) - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.

C42 REIMPOSE STANDING ORDERS – (Item 4) - None.

C43 POLICE REPORT – (Item 5) - Members noted and discuss the Police report.

J Chiswick reported that local PCSOs had responded well to ongoing incidents in the Spring Hill area.

R Sweeting reported that Community Selby District Council officer had also responded to the above incident.

C44 PLANNING – (Item 6) - Members noted the following applications as required: -

Granted Applications

9/20 – 15 Auster Bank Road – LS24 8AX – Single storey rear extension.

10/20 - Inholmes House, 14 Inholmes Lane, Tadcaster Application for consent to crown reduce and spread by approximately 1-2m and remove apical dieback to 1no Norway Maple (ID T3) covered by TPO 9/1988

Amended Applications

4/20 – 12 West Mount, LS24 9LB - Demolition of existing garage/workshop and alterations to existing house and extension to form additional bedroom and garage and formation of new granny flat.

C45 CORRESPONDENCE – (Item 7) - None.

C46 LOCAL GOVERNMENT REVIEW – (Item 8) -

a. Councillor S Cobb updated members regarding a remote Local Government Review Clerks and Chairman’s Briefing on 2 September 2020.

b. Members noted the letter sent to the Leaders of North Yorkshire County Council and Selby District Council.

S Cobb reported that a letter had been sent to the Leaders of and NYCC following circulation to members for comments.

R Sweeting reported that the SDC Leader had written to Ministers to request that in the present economic situation with Covid 19 that Councils remain the same.

c. Members discussed a way forward for Tadcaster Town Councils views on a Unitary authority.

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Members felt that the Council should await further information.

C47 TADCASTER REVITALISATION PROJECT – (Item 9) - Councillor S Cobb updated members regarding Stakeholder meeting on 2 September 2020.

He reported that a survey/questionnaire was to be sent to Businesses and the public in the near future.

F Grieg felt that resolving issues in the town by the way of further surveys could go on indefinitely and the Town Council should be given the powers to resolve matters quickly and suggested that the pedestrianisation of Kirkgate and the upgrade of toilets in the town were lower cost projects that the Council could move forward.

C Metcalfe agreed, and praised the SDC project. Funding to progress the 3 major owns in the district over the last 3 years had been spent on events in Selby only.

He felt that the Town Councils Positive Steps initiative was investigating ways to make improves to the town and felt that the funding required for the Revitalisation Project was excessive, and findings may never come to fruition.

He complimented the Councillors responsible for compiling the letter sent to Leaders and felt that a good argument had been made for a strategic larger authority.

S Cobb felt that the Revitalisation Project was helping to keep Tadcaster on the agenda.

C Metcalfe agreed but was frustrated that the findings in previous surveys which had led to the start of projects i.e. refurbishment of the Britannia Car Park due June 2019, re letting of the property in Kirkgate, empty since 2016, the empty NatWest property and the joint initiative for Edgerton Lodge had never come to fruition.

He welcomed the completed report.

The Clerk reported that People and Places, leaders of the Project, were to visit Tadcaster on 13 & 14 October 2020. Gourmet

ACTION – Clerk to ask if Town Councillors could be invited to the above visit.

Councillor Stephenson felt that SDC should be held accountable for the lack of improvements in Tadcaster and the Town Council should be pushing for updates.

RESOLVED – That an update on questions raised by The Positive Steps Group Initiative be sought from SDC Chief Executive.

ACTION – Clerk to deal.

C48 SELBY PLACE AND MOVEMENT STUDY – (Item 10) - Councillor S Cobb updated members regarding a Workshop on 3 September 2020.

He reported that SDC and NYCC Councillors had been present at the meeting.

Proposals for projects had been discussed with the view of bidding for funding should an Authority North Yorkshire Mayor be adopted.

Discussions included Active travel, cycling, making Kirkgate safer by pedestrianizing the area. NYCC were to update the Council as necessary.

C49 TADCASTER C19 HIGH STREET RECOVERY – (Item 11) – Members update of Stakeholder meetings held on 28 July 2020 & 17 September 2020.

The Clerk reported that Covid 19 safety and distancing information banners and window stickers were to be placed on lamp posts and in shop windows around the town.

A Click and Collect proposal had been put forward not been taken up by local shops.

The green marked restricted parking bays in the Central Area Car Park were to be made clearer.

S Cobb reported that a Business Case Study of Tadcaster businesses was available online.

ACTION – Clerk to ask SDC for the above link to be circulated to members.

C50 SELBY LOCAL PLAN SITE ASSESSMENT PRESENTATION – (Item 12) - Members noted the online presentation for Councillors on 8 October 2020 6.00pm – 8.00pm.

C51 COVID – 19 – (Item 13) - Clerks update of the Councils functions during Covid 19 to date.

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The Clerk reported that there were 3 members of staff working in the office.

The office remained closed to the public, contact was via email telephone or appointment.

The situation was to be reviewed, as necessary.

- C52 TO RATIFY DECISIONS MADE BETWEEN MEETINGS – (Item 14) –** Members noted the list of decisions made between the Council meetings as follows: -

	Date	TTC Decision	Approved by
Cheque Signing	6/08/20	POA Cheque signing	SC, DM, MM
Cheque Signing	10 /09/20	POA Cheque signing	SC, DM, MM

Signed on 6 August 2020

			NET	VAT	TOTAL	Agreed/ signed by
1	9473	D Bowgett Zoom	11.99	2.40	14.39	SC, MM, DM
2	9474	B K Parnaby & Sons	277.20	55.44	332.64	"
3	9475	B K Parnaby & Sons	2157.00	431.40	2588.40	"
4	9476	DCG Tree Surgery	1520.00	0	1520.00	"
5	9477	Pullan Landscapes	180.00	36.00	216.00	"
6	9478	CANCELLED	0	0	0	n/a
7	9479	S & M Raggett	29.02	5.81	34.83	"
8	9480	Living Landscapes	1345.18	0	1345.18	"
9	9481	D C Cleaning Solutions	96.00	0	96.00	"
10	9482 – 9486	Administration	5477.72	0	5477.72	"

Direct Debits

	Date	NET	VAT	TOTAL
1	DD 1 RICOH	227.81	45.56	273.37
2	DD2 Npower	23.55	1.18	24.73

Signed on 10 September 2020

			NET	VAT	TOTAL	Agreed/ signed by
1	9487	Administration - North Yorkshire Pension Fund Replaces Cheque 9377 dated 11/02/20	1670.56	0	1670.56	MM, DM, SC,
2	9488	B K Parnaby & Sons	2495.37	499.07	2994.44	"
3	9489	D Bowgett (Zoom)	11.99	2.40	14.39	"
4	9490	D C G Tree Surgery	1625.00	0	1625.00	"
5	9491	D C Cleaning Solutions	72.00	0	72.00	"
6	9492	Pullan Landscapes	180.00	36.00	216.00	"
7	9493	Vision ICT	198.00	39.60	237.60	"
8	9494	D Bowgett	11.99	2.40	14.39	"
9	9495	Darren Simpson	110.00	0	110.00	"
10	9496 – 9500	Administration (October 2020)	5208.36	0	5208.36	"
11	9501	Living Landscapes	1620.61	0	1620.61	"

Direct Debits

	Date	NET	VAT	TOTAL
DD1	NYCOM	25/08/20	42.00	8.40
				50.40

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DD2	Yorkshire Water	1/10/20 – 1/09/21			10.00 monthly
DD3	Npower	22/09/20	616.88	123.38	740.26
DD4	NYCOM	25/09/20	42.00	8.40	50.40
DD5	Business Stream	85.29	0	0	85.29
Credit	BT Credit Cheque	18/08/20	0	0	1.66

C53 COUNCILLOR ATTENDANCE AT MEETINGS – (Item 15) – Members discussed Councillor attendance at Council and Committee meetings.

The Clerk reported that two Councillors had not attended Council or Committee meetings during the previous 6 months.

A Resolution agreed by members

Members had approved absence and agreed to review again in 6 months at Council meeting on 28 July 2020.

The Clerk reported that one Councillor had been unable to access online meetings for technical reasons and not been able to contact the second.

ACTION – Clerk to continue to attempt to contact the above Councillor.

C54 LENGTH OF SERVICE AWARDS - REVIEW – (Item 16) - Members to review the criteria, following discussion at the Finance & General Purposes Committee meeting on 15 September 2020.

Councillor R Sweeting proposed that certificates only, be awarded to Councillors following 20 Years' service and subsequently every 5 years thereafter.

C55 REMEMBRANCE SUNDAY – (Item 17) - Members update of plans for 8 November 2020.

The Clerk reported that plans had been difficult to arrange due to Covid 19.

The Police had contacted the Council to ascertain the Councils plans for Remembrance Sunday 2020. The Officer had indicated that the Police advised that if plans were for outdoor commemorations then stringent Risk Assessments would be required and advised that Services of Remembrance be held behind closed doors.

The Tadcaster British Legion had been contacted for their views and were satisfied with an indoor Service.

St Marys Church had no Vicar at present, contact was to be made with the Church Wardens. St Josephs Catholic Church was also presently without a Priest.

Members felt that unfortunately during the present Pandemic situation both regionally and nationally that it would be unsafe and irresponsible to hold a Remembrance Sunday Commemoration in the usual format.

Members agreed that Poppy Wreaths would need to be laid at some stage during the day.

S Cobb reported that he would arrange wreath laying at Glen Goodman Corner.

RESOLVED –

- **That the Town would not hold a Remembrance Sunday 2020 Event in the usual format at the War Memorial.**

- **That an indoor restricted ticketed event be investigated and brought back to the Environment Committee on 6 October 2020.**

ACTION – Clerk to contact St Marys Church and Tadcaster British Legion to discuss Wreath laying options.

C56 WAR MEMORIAL REDEDICATION 2021 – (Item 18) - Members discussed plans for the 100-year rededication of Tadcaster War Memorial 1921 – 2021.

G Lodge reported that in 2014 the Council agreed that as part of the Rededication of the War Memorial in July 2021 that all names on Tadcaster War Memorial would be read out.

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He proposed that this be planned for as part of the Remembrance Sunday event in November 2021. Key people would be invited to the event. He asked members for agreement in principle.

RESOLVED – The Council to arrange a Rededication Ceremony in 2021.

ACTION – G Lodge to prepare a paper and bring back to the next appropriate meeting.

C57 NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 19) -

- a. Members update of Tadcaster Development Plan – The Deputy Clerk reported that an NDP Consultant had been agreed, Groundwork Locality funding was being sought.
- b. NDP meetings – Members discussed and agree the Clerks assistance at NDP meetings.

RESOLVED – Clerk to provide administration for Tadcaster Neighbourhood Development Plan.

ACTION – Clerk to record office hours for the above.

C58 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 20) - Members update regarding County and District matters.

District –

- D Mackay reported that the following -projects SDC remained outstanding: -
 - The former NatWest Bank on Bridge Street remained empty as a buyer could not be sought.
 - Edgerton Lodge – no progress.
 - The Empty Property initiative was on hold due to Covid 19
 - 47 Kirkgate remained empty due to safety issues.

He had discussed the above with SDC Chief Executive conveying the Councils disappointment at the lack of progress.

- R Sweeting reported that he had expressed concerns to SDC Chief Executive regarding the lack of Street Cleaning in the town.

C59 WEBSITE AND MEDIA ITEMS – (Item 21) - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media: -

Remembrance Sunday - announcement of plans to be publicised following the Environment Committee meeting on 6 October 2020.

C60 APPROVAL OF MINUTES – (Item 22) – Members approved as a correct record the Minutes of the following Council and Committee meetings: -

- | | | |
|----------------------------------|------|-------------------|
| a. Council Meeting | held | 18 August 2020 |
| b. Environment Committee Meeting | held | 1 September 2020 |
| c. Finance & General Purposes | held | 15 September 2020 |

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.