



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF ENVIRONMENT COMMITTEE MEETING HELD ON TUESDAY 6 OCTOBER 2020 AT 7 PM ONLINE AT ZOOM.US MEETING ID 97807485764

PRESENT:	CHAIRMAN	S Cobb
	COUNCILLORS	D Bowgett, D Mackay, J Chiswick, F Greig, C Metcalfe, M Middlemiss & C Stephenson.
	CLERK	J Crowther
	DEPUTY CLERK	J Mottershead
	ALSO PRESENT	None

RESOLVED – Members elected Councillor S Cobb to Chair the remote online meeting.

E21 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence: - I Edmondson, & R Sweeting.

E22 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda – None.

E23 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3) -To allow members of the public to speak on any matter as it relates to the town – None

E24 REIMPOSE STANDING ORDERS – (Item 4) - None.

E25 CLERKS REPORT – (Item 5) – The Clerk update members regarding any environmental matters not itemised on this agenda as follows: -

- Tadcaster Rural CIC (TEMPT) were planning to hold an indoor and outdoor Christmas Market at The Barn.
Members supported the above plan and noted that TRCIC would be responsible for the event.
- Tadcrafters had asked for the Councils support in a small project to improve and Quaker Burial Ground. The Group were to involve Primary Schools and Tadcaster Historical Society in the project.
Support for a Groundwork Grant was requested.
D Mackay reported that he would be willing to investigate the use of his NYCC Community Fund to help the project.

RESOLVED –

- **Members agreed to support a Groundwork Grant for the above project**
- **Members agreed to support the above ongoing maintenance of the above project.**

ACTION –

- **Clerk to forward a TTC Grant Aid Application for the above project.**
- **Clerk to advise the above group to contact TRCIC regarding funding sources advice.**

E26 PLANNING – (Item 6) - Members noted and commented as required on the following applications received from Selby District Council: -

17/20 - 30 Auster Bank Road LS24 8AX – Two storey rear and single storey side and rear extension.
RESOLVED – Members had no objection to the above application subject to neighbours comments.

ACTION – Clerk to reply to SDC accordingly.

E27 CORRESPONDENCE – (Item 7) -

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a. Resident email regarding the cycle path on A659 leading to Tadcaster Grammar School.

Members agreed that the safety of the cycle path was paramount.

Members reported that NYCC had been seen carrying out maintenance works earlier in the day.

F Greig felt that the cycle path was a dangerous design and felt that a barrier along the route would help alleviate the chances of an accident.

ACTION - D Mackay to contact NYCC to inquire regarding the possibilities of a safety barrier in the above location.

E28 RIVERSIDE UPGRADE – (Item 8) - Members update from Councillors F Greig & S Cobb.

F Greig and S Cobb had met with a member of Boston Spa Stables Lane Community Area Working Group to discuss how the Group managed the project.

F Greig reported that a working group of key members would be required to project manage a scheme.

RESOLVED – F Greig and S Cobb to formulate a Riverside Upgrade proposal for the Council meeting on 3 November 2020.

ACTION – F Greig and S Cobb to deal.

E29 VIADUCT – (Item 9) -

a. Members update of methane gas on the Viaduct.

The Clerk reported that an update had not been received.

ACTION – Clerk to chase an update for the above.

b. Members to discuss and agree a way for Viaduct Maintenance works.

The Clerk reported that maintenance works to 21 trees in the Viaduct area had been completed.

The area was much improved and suggested that it be kept to the same standard going forward.

RESOLVED - Clerk to contact the grounds contractor to seek a quote for the Viaduct Walk to be maintained the same standard going forward.

Action – Clerk to deal.

The Clerk reported that quotes for the repointing and extra works required to the viaduct following the Principle Inspection had been delayed due to Covid19.

RESOLVED – Quotes be sought for the above works.

ACTION – Clerk to deal.

E30 BINS AND BENCHES SURVEY – (Item 10) - Members noted the Surveys and discussed a way forward for any action required.

C Stephenson reported that following the surveys completed in 2018 where benches and bins were in an acceptable state 2 years on there was a number that required maintenance. It was suggested that maintenance be carried out every 2 years.

RESOLVED – That quotes be sought for maintenance required following the above surveys.

ACTION – Clerk to deal.

E31 DOG BIN – (Item 11) - Request for a dog/litter bin on Woodlands Avenue.

RESOLVED – That a litter bin be purchased for the above location.

ACTION – Clerk to deal.

E32 GRIT BIN SURVEY – (Item 12) - Members update of survey of Tadcaster Town Council Grit Bins.

D Mackay reported that following a survey of TTC grit bins, grit would be required for all bins.

RESOLVED – To purchase grit for TTC Grit Bins

ACTION – D Mackay to deal.

E33 PLANTING – (Item 13) - Members update of Tadcaster in Bloom meeting on 15 September 2020.

The Clerk reported that following a review of planting agreed at the meeting on 1 September in the town costing information had been received.

RESOLVED –

- **That a meeting of Tadcaster in Bloom be arranged to discuss the above information.**
- **To update at the Environment meeting on 10 November 2020.**

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ACTION – Clerk to deal.

E34 CHRISTMAS MARKET – (Item 14) - Members discussed and agreed a way forward for Christmas Market Stalls.

The Clerk reported that Tadcaster Social Club had loaned a number of Market Stalls covers and traffic cones during Covid 19. The stalls were weather damaged.

The Social Club had offered to buy replacement stalls.

RESOLVED – that the above stalls covers be offered to Tadcaster Social Club.

ACTION – Clerk to ask for the traffic cones to be returned.

E35 CHRISTMAS ILLUMINATIONS – (Item 15) - Members update of plans for 2020.

- The Clerk reported that Covid 19 banners had been erected on lamppost in the town centre. The banners were to be removed prior to the installation of the Illuminations and put back in the new year.
- Sainsburys had been approached to ask if a contribution could be made towards the Christmas tree outside the store. Sainsburys agreed not to contribute towards the tree.

RESOLVED - Members agreed for the tree to be in situ for 2020 and review again for future years.

- Illuminations were to be installed week commencing 23 November 2020.

E36 REMEMBRANCE SUNDAY – (Item 16) - Members update of plans for 8 November 2020.

The Clerk reported that following discussions with St Marys Church it was agreed that a decision would be made in the near future as to whether or not a reduced Commemorative Service could be held in the Church on 8 November.

The Riley Smith Hall had agreed to hold a limited numbers Remembrance Commemoration Service if required.

D Bowgett agreed to record the Service and put on the Councils Website and Facebook Page.

E37 ENVIRONMENT AGENCY – (Item 17) - Update from Tadcaster Flood Alleviation Scheme.

S Cobb reported that as first part of the Flood Alleviation Scheme Public Consultation an online Virtual Room had been created. He felt it was a useful tool and commended the Environment Agency for their efforts in producing a Public Consultation during the Pandemic.

He had been reassured by the Environment Agency that a Visualisation of Flood Defence options would be available at the next stage of the Consultation.

RESOLVED – That a letter of thanks be sent to the Environment Agency.

ACTION – Clerk to deal.

E38 TADCASTER COMMUNITY EMERGENCY PLAN – (Item 18) Members discussed the North Yorkshire County Councils action regarding Tadcaster's Community Emergency Plan in the early stages of Covid 19.

The Deputy Clerk reported that a reply had been received from NCCC stating that Tadcaster Community Emergency Plan had not been activated during the early stages of Covid 19 as a Pandemic was treated differently to other more common emergencies.

The Clerk reported that the Community Volunteer situation was working well at present.

RESOLVED – That a letter be sent to the head of NYCC Resilience Department that the Council regarding the Councils concerns regarding communication during the early stages of the Pandemic.

ACTION – Clerk to deal.

E39 EMERGENCY PLANNING SUB COMMITTEE – (Item 19) - Minutes - Members approved the minutes of the meeting on 25 February 2020.

E40 ALLOTMENTS – (Item 20) -

- a. To discuss any matters relating to the allotments.
- b. Update of Allotment inspection on 17 September 2020.

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The Deputy Clerk reported that letters had been sent to 4 Tenants, a further inspection would be completed in a months' time.

c. **Allotment Rent 2021** - Members to discuss and agree rent for 2021.

RESOLVED - That Allotment Rents remain the same for 2021.

E41 WEBSITE AND MEDIA ITEMS – (Item 21) - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media – Christmas Trees in the town – TTC responsibility.

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.