



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON TUESDAY 26 JANUARY 2021 AT 7.00 PM ONLINE AT ZOOM.US MEETING ID <https://zoom.us/j/97555413391>

PRESENT: **CHAIRMAN** **D Bowgett**
 COUNCILLORS **S Cobb, G Lodge, M Middlemiss & C Stephenson**
 CLERK **J Crowther**
 DEPUTY CLERK **J Mottershead**
 ALSO PRESENT **J Chiswick**

F70 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence – I Edmondson, (Personal Circumstances) & R Sweeting.

F71 DECLARATIONS OF INTEREST – (Item 2) -To receive and record declarations of interest at this point or at any other point on the agenda – None.

F72 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3) - To allow members of the public to speak on any matter as it relates to the town – None.

F73 REIMPOSE STANDING ORDERS – (Item 4) – None.

F74 CLERKS REPORT – (Item 5) - Clerk to update members regarding any Finance & General Purposes matters not itemised on this agenda – None.

F75 CEMETERY MATTERS – (Item 6) -

a. Memorial Applications – Members considered and agreed the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
AI	b30	Headstone
AVI	d7	Additional Inscription
AIV	J3	Additional inscription
AVI	A13	Headstone
AIV	J20	Plaque and Kerbs

b. Graveside services – Members reviewed the 10-person limit for Graveside Services during Covid 19.

RESOLVED - That the limit of 10 people at graveside services to remain.

F76 PLANNING – (Item 7) Members to note and comment as required on the following applications received from Selby District Council: -

Granted Applications –

6/20 - 48 Heatherdene – LS24 8EZ - Installation of new electric gate to private access

Reconsultation of Applications

18/20 - Land between Jackdaw & 50 Stutton Rd – LS24 9HE - Erection of a 3-bedroom detached dwelling with home office

F77 CORRESPONDENCE – (Item 8) - None

F78 WAR MEMORIAL – (Item 9) -

a. War Memorial rededication 2021 – Members discussed plans for the rededication of Tadcaster War Memorial 2021.

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G Lodge felt that the formation of a small working group to include representatives from the Churches would be away forward. Meeting would be held online.

RESOLVED – That a War Memorial Rededication Working Group be set up.

ACTION – Clerk to arrange a meeting of the above Group.

b. Planters – Members to discuss and agree replacement Planters for the War Memorial.

RESOLVED –

- **That 6 Planters be purchased for the around the War Memorial.**
- **That the above planter be fixed in place.**
- **That the design of the planters, grey fibre clay, square 450x450mm be recommended to be discussed and agreed at the Council meeting on 9 February 2021.**

ACTION – Clerk to deal.

M Middlemiss left the meeting.

F79 UK GENERAL DATA PROTECTION REGULATIONS – (Item 10) - Data Information Audit – Members update – The Clerk reported that Cemetery Records were in the process of being scanned and filed as a back up on the Computer.

F80 GRANT AID – Grant Aid Applications 2020/2021 – (Item 11) -

a. To discuss and agree a recommendation from the Grant Aid Working Group following a meeting held earlier in the evening.

The Group recommended the following: -

- Tadcaster Albion Football Club to received £1000.
- Citizens Advice Mid and North to receive £750.

RESOLVED – Following a unanimous vote, members agreed the above Grant Aid payments.

ACTION – Clerk to deal.

b. To discuss and agree the payment of a section 137 Grant of £500 for the Tadcaster Treat.

The Clerk reported that following discussions with the Tadcaster Treat Association that although an event for 2021 could not be held due to Covid 19 that the Grant would be used for future events.

RESOLVED – Following a unanimous vote, members agreed payment of the above 137 Grant.

ACTION – Clerk to deal.

F81 COVID 19 – (Item 12) - Clerks update of the Councils functions during Covid 19.

The Clerk reported that staff were working from home and using the Ark as required on a one person at a time basis when necessary.

F82 FINANCE – Financial Quarterly Report – (Item 13) - Members to approve the Financial Quarterly report to 31 December 2020.

RESOLVED – Members approved the Financial Quarterly report to the 31 December 2020.

F83 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 14) -

a. To put forward suggestions for the next edition of the Newsletter from this meeting deadline for articles 31 March 2021: - Rededication of the War Memorial, Grant Aid recipients.

b. Delivery – Members to discuss delivery of the newsletter – D Bowgett reported that he had put a post on Facebook inviting businesses etc to submit an interest in delivery of the Newsletter.

F84 WEBSITE AND MEDIA ITEMS – (Item 15) - To suggest appropriate matters from this meeting to place on the website and before the media - None.

F85 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – (Item 16) - to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the Finance & General Purposes Committee on 2 March 2021 - None.

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To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

F86 QUOTATION – Cemetery Benches – (Item 17) - Members considered a quotation received for the maintenance of benches in the Cemetery.

RESOLVED –

- **That the 10 benches in the Cemetery be cleaned and painted and one repaired.**
- **That the above quotation be accepted.**

ACTION – Clerk to deal.

F87 QUOTATION – ARK - CLEANING CONTRACT – (Item 18) - Members considered quotations received for the Cleaning of the Ark 2021 - 2024 contract.

The Clerk reported that 4 quotes had been received.

RESOLVED – Members agreed the quotation received from the existing Contractor based on the lowest quote and exceptional high standard of work.

ACTION – Clerk to deal.