



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF COUNCIL MEETING

HELD AT 7.00 PM ON TUESDAY 9 FEBRUARY 2021

ONLINE AT ZOOM.US MEETING <https://zoom.us/j/94551723682>

PRESENT: CHAIRMAN	S Cobb
COUNCILLORS	D Bowgett, J Chiswick, F Greig, G Lodge, D Mackay, C Metcalfe, M Middlemiss, R Sweeting, C Stephenson,
CLERK	Jane Crowther
DEPUTY CLERK	Jo Mottershead
PRESENT	D Gluck (TRCIC), Cllr A Lee, Cllr R Musgrave, J Taylor (Friends of Tadcaster Viaduct) and one member of the public.

C109 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence – I Edmondson (Personal circumstances)

C110 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda - None.

C111 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 4) -To allow members of the public to speak on any matter as it relates to the town –

D Gluck reported that the Children’s Clubs held during the Summer and February half term School holidays had proved successful and was looking to run a further one for Easter 2021.

He asked members if Council funding could be made available for the scheme?

R Sweeting asked how safe the schemes were during Covid 19 Lockdowns.

D Gluck reported that all government guidelines were being adhered to and Local Schools were setting up a support group.

ACTION – Clerk to forward a Grant Aid Application to be completed and returned to Council for consideration at the Council meeting on 16 March 2021.

C112 REIMPOSE STANDING ORDERS – (Item 5) –

Members agreed to discuss item 17 at this stage of the meeting.

C113 TADCASTER VIADUCT – (Item 17)

a. Friends of Tadcaster Viaduct – Members to consider a proposal as recommended from the Environment Committee meeting on 12 January 2021 for the formation of a Friends of Tadcaster Viaduct Group.

J Taylor reported that the Friends of Tadcaster Viaduct Group had been set up at his request by Tadcaster Town Council.

A Proposal to request an amendment to the Viaduct Listing of Grade II to Grade II* draft had been sent the Council for consideration. The process would take 6 – 12 months.

The Working Group would be more likely to attract funding.

C Metcalfe supported and welcomed the initiative and enquired about any implications to the Council i.e., Financial or Secretarial and felt that an understanding would need to be established.

M Middlemiss reported that the initiative had been discussed at the Environment Committee meeting on 12 January 2021 where it had been agreed for the Group to include 3 Councillors and further members of the community, plans were in the early stages and a meeting to discuss the next steps would be required.

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RESOLVED -

- Council approved the formation of the Friends of Tadcaster
- Councillors S Cobb, D Mackay and M Middlemiss to represent the Council on the Friends of Tadcaster Viaduct Working Group
- The above Working Group to meet with J Taylor to discuss next steps and formulate a draft protocol for the group.

J Taylor reported that there would be no cost to the Council, he had a summary of the major aims and objectives and volunteers to be made available to the benefactors.

He was not anticipating endless meetings; the first stage would be to lobby for the amendment to the Grade Listing of the Viaduct which could take up to a year.

b. Principle Inspection Report – Members considered the release of the Viaduct Principle Inspection Report to Selby District Council and The Friends of Tadcaster Viaduct Group.

RESOLVED- Council agreement for the release of the above Viaduct Principle Inspection report.

ACTION – Clerk to deal

c. Update of maintenance works – The Clerk - works were to start in the Spring. SDC had been approached to establish if Heritage Planning would be required.

C114 POLICE REPORT – (Item 5) - Members noted the Police report.

C115 PLANNING – (Item 6) - Members noted and commented on the following applications received from Selby District Council as required: -

Planning Applications –

23/20 - 23 Auster Bank Road LS24 8AX – Erection of a single storey side extension to provide additional living accommodation.

RESOLVED – Members had no objection to the above application.

ACTION – Clerk to reply to SDC accordingly.

Refused Applications

11/20 – Land to the rear of 5 – 13 Stutton Road – Erection of a detached dwelling.

C116 CORRESPONDENCE – (Item 7) - For members to note and make comments as required: -

a. Rural Market Town Group Spanning England – Members to discuss and consider enlisting to the group.

RESOLVED – Following a majority vote, members agreed to join the above initiative for a trial period of one year.

b. Historical Society - Report on fluxgate gradiometer and resistivity surveys carried out at Applegarth, Tadcaster – Members were informed that the survey had not revealed any information, however a further deeper survey was being explored.

C117 COUNCILLOR ATTENDANCE AT MEETINGS – (Item 8) - Members discussed Councillor attendance at Council and Committee meetings.

Members were informed that Councillor M Mundy had resigned as a Councillor.

ACTION – Clerk to write an email of thanks from the Council.

Councillor I Edmondson was unable to attend online meetings due to personal circumstances.

He had agreed to be consulted on the War Memorial Rededication Ceremony.

RESOLVED – Following a majority vote, members agreed a three-month extension of absence for the above Councillor.

ACTION – Clerk to deal.

C118 SELBY LOCAL PLAN – PREFERRED OPTIONS CONSULTATION – (Item 9) –

Councillor R Musgrave - had attended the meeting to ascertain views of the Council at this key stage of the Selby Local Plan Consultation which was to be in place until 2040.

The Preferred Options of the Consultation due by 12 March 2021 along with feedback of a consultation in January – March 2020 would be good evidence going forward.

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The protection of Tadcaster heritage would be crucial in the plan.

The Central Area plan including the Car Park was included, this aimed to bring the centre of the town back into use.

The extension of Magnet Sports fields was also a vital part of the plan.

The final document was due out in a year's time, he asked members for feedback.

- S Cobb - the leaflet sent to all Tadcaster households was useful and informative. He raised concerns regarding the use of the Central Area Car Park for development as footfall in the town was vital going forward. Derelict properties in the centre were a higher priority.
- R Sweeting endorsed R Musgraves statement he asked members to support the Preferred Options Consultation. He felt that for a positive outcome of the Local Plan to be achieved then it was vital that the District Council and Local landowners worked together.
- F Greig - previous plans for the development for the Central Car Park had not included parking spaces and the proposed use of Robin Hood yard would not be sufficient for residents and visitors to the town. The other proposed car parking areas were out of the centre of the town. She felt that lobbying for designated car parking spaces in the plans was vital.
- D Mackay agreed with F Greig, the use of the Central Car Park was a step too far, if this area was to be approved then a timeline for development would be required. He raised concerns regarding a Local Landowner and how plans for further development would progress if the Car Park was not developed.

He felt that the density of 43 houses at the Car Park site would be unfeasible, the Kelcbar site previously supported by the Council and the Mill Lane site which had received planning permission over a 20-year period were better options.

If the Kelcbar site was not included in the plan he felt that plans would be back at square one.

- C Metcalfe was concerned that all the other sites put forward apart from the Central Area Car Park were owned by a Local Landowner. A guarantee that other sites were developed upon completion of the Car Park site would be required.

There was the need for a Plan B and the previous Green Belt site on Wetherby Road supported by the Council should be included in the plan.

He felt that as there was a willing landowner of land at the Green Belt Kelcbar site then this would have a lot of weight when standing before the Planning Inspector.

Comments made by R Musgrave above were referring to the plans as being a "Done deal" with no Plan B. Members needed to support a Plan B.

Properties in the centre of the town remained derelict he would like to see firmer action by the District Council.

Employment land had not been addressed in the plans and would be required if there was to be a sustainable community, increase employment for local people and reduce carbon footprint.

He was disappointed that the proposed plans favoured a local landowner.

Strong leadership by SDC would be required if the SDC owned Car Park Land was developed, and the drawing up of clear plans for the future regeneration of the neglected town centre would be required prior to any development.

Residents and visitors valued the existing Car Park.

The 43 houses proposed for the Car Park was a small number of houses when the total requirement for Tadcaster was considered.

If the plans were drawn up purely on good will of local landowners plans could be unsuccessful.

- M Middlemiss - had reservations regarding the previous plans for the Central Car Park as the properties were extremely small and impractical. If the area was developed there would be no central car parking in the town.

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Businesses in the town would prefer the convenience of a central car park and felt that residents would like to see the derelict buildings refurbished as a priority.

She had been impressed by previous Kelcbar site plans and preferred these over plans for the use of the Car Park.

- District Councillor A Lee commended R Musgraves work on the Local Plan, the Consultation would raise encouraging feedback, which would help to refine a final draft.

He was aware of the decades of lack of action regarding empty building in the town centre, a solution to move Local Plans forward was vital. He felt that working with local landowners was essential and to look at including Green Belt land would be a dead end as it would be blocked by the courts and would take years. He encouraged members to support the plans as they were a good starting point towards an optimistic future for Tadcaster.

Focusing on the 43 Plan for Central Car Park would unlock further development, there would be a legal document in place to ensure regeneration of the town.

- R Musgrave - feedback regarding the Central Area Car Park was helpful as the plans hinged on the use of the site, he assured members that there would be a deliverable legal agreement.

It was vital to successfully get through the first stages in order that a high-level proposal could be looked at for the next stage. All ideas brought forward during the Consultation would be considered.

The Planning Inspector would require reasons to justify the use of Green Belt Land as there is no shortage of useable land throughout the district.

- C Stephenson felt that the consultation with local landowners was commendable.

It would be fundamental to carry out an Impact Assessment of the loss of the Central Area Car Park versus the development of 43 houses, as there were other areas that could be developed.

- R Sweeting – historically, there were houses in the Car Park area until 1963, the plans would bring back the centre of the town. He agreed that derelict properties were a priority.

He was pleased and encouraged that SDC had been in positive negotiations with the local landowner, which previously not been achieved. He had been at the forefront of securing these discussions.

b. Members to discuss and agree a reply to the above Consultation end date 12 March 2021.

RESOLVED -

- **That a Working Group be formulated**

- **Working Group to include S Cobb, D Bowgett, F Greig, D Mackay, C Metcalfe & C Stephenson.**

- **The above group to meet via Zoom to formulate a reply to be sent to members for comments and brought back to an Extra Council meeting prior to the F&GP meeting on 2 March 2021.**

ACTION – Clerk to arrange the above meeting.

c. Members discussed correspondence from Gladman regarding the Local Plan.

RESOLVED - Following a majority vote Gladman be invited to attend a Council meeting.

C119 SELBY DISTRICT COUNCIL STATEMENT OF COMMUNITY INVOLVEMENT 2020 – (Item 10)

Members noted the Statement.

C120 NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 11) -

a. Members approved as a correct record the following minutes: -

- **27 October 2020**

- **26 November 2020**

- **17 December 2020**

b. Members update of Tadcaster Neighbourhood Development Plan.

D Gluck – the Steering Group had met on 4 February 2021.

The Steering Group had one vacancy.

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A Selby District Planner had been identified for the Plan.

A Locality Funding bid for a Design Code to focus on the Conservation area had been successful. SDC were looking at Conservation Area Appraisals across the district this had never been carried out in Tadcaster.

Local Housing Need Assessments were also being explored.

The Steering Group was to be divided into subgroups to look into separate elements of the Policy Intension Document.

A Consultation to communicate with the community and landowners was due in late April 2021.

A promotional video was due for release. Thanks to F Greig, D Bowgett and K Perkins the video was of a high standard.

c. Members approved the following NDP Steering Group polices

- Terms of Reference
- Statement of Community Involvement

C121 COUNCIL TAX SYSTEM – MP LETTER – (Item 12) - Members discussed a letter to be sent to the MP regarding the present Council Tax System and how it affects Tadcaster.

C Metcalfe felt that the letter was no longer as relevant 12 months on.

RESOLVED – That the above letter be redrafted and brought back to the next appropriate meeting.

C122 TO RATIFY DECISIONS MADE BETWEEN MEETINGS – (Item 13) - Members ratified the list of decisions made between the Council meetings as follows: -

Date	TTC Decision	Approved by
10/12/20	POA Cheque signing	SC, DM, MM
21/01/21	“	SC,DM,MM

Signed on 10 December 2020

		NET	VAT	TOTAL
9539	P R Electrical Services	310.00	62.00	372.00
9540	Blachere Illuminations	198.00	39.60	237.60
9541	Christmas Plus	251.00	50.20	301.20
9542	D C Cleaning Solutions	72.00	0	72.00
9543	Darren Simpson Cleaning	110.00	0	110.00
9544	Tadcrafters CIC (Grant Aid)	250.00	0	250.00
9545	Cancelled	0	0	0
9546	Petty Cash	100.16	0	100.16
9547	PKF LittleJohn	600.00	120.00	720.00
9548	Pullan Landscapes	1722.00	344.40	2066.40
9549	Yorkshire Internal Audit Services	310.00	0	310.00
9550	Salvation Army Tadcaster	300.00	0	300.00
9551	St Leonards Hospice	200.00	0	200.00
9552	Tadcaster Flood Action Group	200.00	0	200.00
9553	SLCC (Jane)	208.00	0	208.00
9554	SLCC (Jo)	166.00	0	166.00
9555	Zurich Municipal	2509.78	301.18	2810.96
9556 9560	Administration	5561.50	0	5561.50

Direct Debits

		Date	NET	VAT	TOTAL
DD1	Business Stream	10/12/20	115.09	0	115.09

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Signed on 21 January 2021

		NET	VAT	TOTAL
9561	B K Parnaby & Sons	293.80	58.76	352.56
9562	B K Parnaby & Sons	3913.00	782.60	4895.60
9563	Cancelled	/	/	/
9564	B K Parnaby & Sons	1337.50	267.50	1605.00
9565	D C Cleaning Solutions	54.00	0	54.00
9566	Firesolve Ltd	30.00	6.00	36.00
9567	Pullan Landscapes	180.00	30.00	216.00
9568	D Bowgett (Zoom)	11.99	2.40	14.39
9569	D Bowgett (Zoom)	11.99	2.40	14.39
9570	D C G Tree Surgery	1695.00	0	1695.00
9571	The Prevention Foundation	169.00	0	169.00
9572	Vision ICT	228.00	45.60	273.60
9573 – 9577	Administration	5459.76	0	5459.76

Direct Debits

		Date	NET	VAT	TOTAL
DD1	Npower	24/12/20	1590.05	318.01	1590.05
DD2	Nycom	25/12/20	42.00	8.40	50.40
DD3	Nycom	25/01/21	42.00	8.40	50.40
DD4	Business Stream	22/01/21	55.00	0	55.00
DD5	Ricoh	9/02/21	245.01	49.00	294.01

C123 COVID 19 – (Item 14) - Update of Council activities during the Pandemic.

The Clerk - staff were working from home and using the office individually as required.

C124 REMOTE COUNCIL MEETINGS – YLCA – The views of YLCA member Councils on the power to hold remote meetings – (Item 15) - Members discuss a reply to the power to hold remote Council meetings.

Members agreed that online meetings were working well and to continue.

ACTION – Clerk to reply to the survey.

C125 CLIMATE CHANGE 50 POINT ACTION PLAN – (Item 16) - Members discussed a reply to the plan.

D Bowgett agreed to reply to the plan.

Members felt that the Council needed Climate Change Policy.

RESOLVED – Councillors S Cobb, F Greig, D Mackay, M Middlemiss & C Stephenson to meet online to formulate a draft Climate Change Policy and report back to Council in due course.

C126 TADCASTER VIADUCT – (Item 17) – This item was discussed at Minute C113.

C127 WAR MEMORIAL – (Item 18) - Members discussed a design of planters to be placed at the War Memorial as a recommendation from the Finance & General Purposes Committee meeting on 26 January 2021.

RESOLVED – Members agreed that above recommendation.

ACTION – Clerk to deal.

C128 COMMUNITY ENGAGEMENT FORUM –(Item 19) - Members update from Selby District Council regarding the future of Tadcaster & Villages CEFs.

R Sweeting reported that Selby District Council were looking at alternatives to the CEFs.

S Cobb enquired regarding CEF funds held by SDC?

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R Sweeting reported that a decision was still to be agreed regarding existing CEF Funding held by SDC.

C129 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 20) - Members update regarding County and District matters.

NYCC – D Mackay – Council Elections were to be held in May 2021.

Unitary Authority discussions were ongoing.

C130 WEBSITE AND MEDIA ITEMS – (Item 21) - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media: -

- Selby Local Plan information to be put on Facebook.
- Library Delivery Service to be advertised on Facebook.

C131 APPROVAL OF MINUTES – (Item 22) - Members approved as a correct record the Minutes of the following Council and Committee meetings: -

a. Council	held	8 December 2020
b. Environment Committee	held	12 January 2021
c. Finance & General Purposes Committee	held	8 December 2020
d. Finance & General Purposes Committee	held	26 January 2021

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.