



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

## MINUTES OF COUNCIL MEETING

HELD AT 7.00 PM ON TUESDAY 27 APRIL 2021

ONLINE AT ZOOM.US MEETING <https://zoom.us/j/96923398283>

PRESENT: CHAIRMAN	S Cobb
COUNCILLORS	D Bowgett, J Chiswick, I Edmondson, F Greig, G Lodge, D Mackay, C Stephenson.
CLERK	Jane Crowther
DEPUTY CLERK	Jo Mottershead
PRESENT	PC Nicholas Woods, D Gluck (TRCIC) 2 members of the public

**C153 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence – M Middlemiss.

**C154 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda.

**C155 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.

- A resident of Wharfedale Crescent reported that a Council owned tree had fallen from the Viaduct embankment and landed on the garden fence at the property.

2 quotes had been sought of the reinstating and the replacement of the fence.

2 further trees had fallen on the Viaduct footpath in the area during recent inclement weather.

A request had been made to the Council for the letting of the Embankment in order that a fence could be replaced and sited further up the banking to deter overlooking by passers-by.

S Cobb - all TTC owned trees had recently been inspected.

The matter would be discussed in the confidential session of the meeting.

- A member of the Environment Agency Client Board reported that there were to be delays to the Tadcaster Flood Alleviation Scheme due to the model used for the scheme not being fit for purpose.

This information had not been communicated to the community.

A model had been promised for Tadcaster 4 years back and works were due to commence imminently. An approximate date for Tadcaster was now 2026 which was 11 years since 2015 flooding.

D Mackay – was appalled that the scheme was no further forward.

J Chiswick – works completed in Ulleskelf had been ineffective.

Concerns were raised that flood defences in the West had been lifted to the detriment of the East banking which could lead to future flooding of Sainsbury's and The Medical Centre.

R Sweeting – suggested that the Council writes to the EA to ask that negotiations be had with landowners on the East banking to discuss interim flooding measures.

D Bowgett clarified that the MP was aware of the delays.

Members were extremely disappointed by the above delays and incompetence by the EA and felt that the Council should be active and have a paper trail of grievances and concerns raised.

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**RESOLVED – That an email highlighting the following concerns be sent to the EA and the MP:**

- **Frustration and dissatisfaction of subsequent delays of approximately three years to the project owing to inaccuracies in the existing Hydraulic model.**
- **That the East side of the river be considered for interim flooding measures as soon as possible.**
- **That communication regarding the delays be conveyed to the community as soon as possible.**

**C156 REIMPOSE STANDING ORDERS – (Item 4) –**

**C157 POLICE REPORT – (Item 5) –**

**PC Nicholas Woods** – introduced himself to members. He had replaced PC Hartley and would work along side two PCSOs.

An update of incidents occurring during the previous 27 - day period was relayed to members. During Covid 19 he had explored re-establishing the Pub Watch Scheme in the town and safer transport connections.

R Sweeting welcomed PC Woods to Tadcaster and concurred his efforts in re establishing Pub Watch. He felt that the scheme was required for drug as well as alcohol misuse.

J Chiswick – Youths needed somewhere to meet as not all were interested in the usual sporting and leisure facilities provided in the town.

C Stephenson joined the meeting.

F Greig – a director of The Barn, reported that youth workers had been employed to look at engaging with older youths in the town.

PC Woods – could be contacted by members anytime by email or mobile.

**C158 PLANNING – (Item 6) -** Members noted and commented on the following applications received from Selby District Council as required: -

**Planning Applications –**

**1/21 – 45 The Fairway LS24 9HL -** Side & Front extension to form study utility and kitchen extension.

**RESOLVED – Members had no objection to the above application.**

**2/21 - The Library Window – Station Road – LS24 9JG -** replacement of window with PVC.

**RESOLVED - Members had no objection to the above application.**

**3/21 - High Street – Pavement Signage – LS24 9AT – Street Record -** Advertisement consent for 1No Non illuminated floor vinyl 2000mm x 2500mm applied to the surface of the pavement with heat and temporary so can be removed at any time.

**RESOLVED - Members had no objection to the above application.**

**4/21 - 32 Bridge Street -** Advertisement consent for 7 No non illuminated window displays covering each half of the sash window (not including frames) on the 7 windows of the building, applied to the outside surface of the windows, plastic vinyl applied with heat, temporary so can be removed at any time and does not cause damage to surface.

**RESOLVED - Members had no objection to the above application.**

**5/21 – 2 Laurel Court, Leeds Road -** Application for consent to remove deadwood, crown thin by 10% and crown reduce by 2m in the direction of the property to 1No Sycamore tree covered by TPO 4/1998

**RESOLVED - Members had no objection to the above application.**

**6/21 – 36 Leeds Road -** Section 73 application to vary condition 03 (ancillary accommodation) of approval CO/2003/0849 Proposed change of use and alterations to existing coach house to provide self-contained residential annexe accommodation granted on 29 August 2003.

**RESOLVED - Members had no objection to the above application.**

**ACTION – Clerk to reply to SDC accordingly.**

**Granted Applications –**

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**23/20 - 23 Auster Bank Road LS24 8AX** – Erection of a single storey side extension to provide additional living accommodation.

**C159 CORRESPONDENCE – (Item 7)** - For members to note and make comments as required: -

a. **YLCA** – White Rose Update 19 March 2021, 1 April 2021

b. **AGE UK** – Notice of ceasing of operations in the district.

c. **Valuation Office Agency** – Tadcaster Cemetery Non-Domestic Rating Request for Information. The Clerk – information regarding burial capacity at the Cemetery was being collated as required by the Agency this was to be sent within a 56-day period. Further data that would benefit the Council in the future was also being collated, this would be brought back to an F&GP meeting as appropriate.

**ACTION – Clerk to deal.**

d. **Selby Places and Movement Consultation** – Members noted and discussed the Selby & Sherburn in Elmet Consultation.

Members were disappointed that Tadcaster was not to be considered until the end of year as an addendum to the study.

R Sweeting – had contacted SDC Lead Executive Member for Communities and Economic Development to express his dissatisfaction that Tadcaster had not been included at the early stages of the Consultation and why could Tadcaster not be included. He was awaiting a reply.

**RESOLVED – to send a letter to the above SDC Lead Member expressing the Councils disappointment at not been included in the early stages of the Consultation.**

**ACTION – Clerk to deal.**

e. **North Yorkshire County Council - Protect Duty Consultation** – Members noted the Consultation end date 2 July 2021.

f. **Selby District Council – Welcome Back Fund** – Members discussed a way forward for potential funding for Tadcaster.

**RESOLVED – S Cobb and F Greig to liaise with SDC regarding options for use of the above funding and create a wishlist.**

g. **Selby District Cultural Development Framework** – Members noted the final draft.

**C160 MODEL CODE OF CONDUCT – YLCA – (Item 8)** - Members discussed and agreed a recommendation from YLCA regarding the adoption of the New Code of Conduct.

The Clerk – training would be required prior to any decision to adopt the Code.

**C161 VIADUCT – (Item 9)** -

a. **Tree Maintenance**- Members update and retrospective approval for emergency tree work on Viaduct Walk.

**RESOLVED – Members agreed the retrospective cost of £180 for the removal of a fallen tree on Viaduct Walk.**

b. **Embankment Land** – Fallen tree – Members to discuss and agree a way forward – Members agreed to discuss this item in the Confidential Session of the meeting.

c. **Viaduct Maintenance** – Members update of ongoing maintenance to the Viaduct Structure. The Clerk – Maintenance works were ongoing had been in progress over the previous 3 weeks. Nesting Swifts had been found in the structure, 3 nesting boxes had been ordered and were to be installed to encourage return of the Swifts year on year.

**C162 COMMUNITY ENGAGEMENT FORUMS – (Item 10)** - Members update of the future of CEFs in the district.

**R Sweeting** – The discontinuation of CEFs had been confirmed at the Selby District Council meeting on 19 April 2021.

Each District Councillor was to receive a Locality Budget to be used similarly to the NYCC Community Fund, there would £9,000 available for Tadcaster.

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R Sweeting left the meeting.

### **C163 NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 11)** Members approved the minutes of **15 March 2021.**

**D Gluck** – The plan was going well; Task Groups were in the process of working on individual themes. A Draft Policy would be the first stage followed by a Consultation.

A detailed letter of concern had been received from local landowner which was helpful and may alleviate potential future objections.

The consultation was to be held in June 2021.

The finance had been managed for the first phase including a return of unused Locality funds for the period.

An application for the second stage was soon to be completed.

Work on the Design Codes by ACOM was ongoing.

### **C164 ENVIRONMENT AGENCY – TADCASTER FLOOD ALLEVIATION SCHEME – (Item 12)** - Members noted an update received from the Environment Agency/Tadcaster FAS Client meeting held on 23 April 2021.

### **C165 ONLINE COUNCIL MEETINGS – YLCA ADVICE – (Item 13)** - Members noted and discussed advice regarding future face to face meetings.

The Clerk – Legal advice had been received from YLCA stating that face to face Council meetings were to be held from 7 May 2021.

The Annual Council meeting on 4 May 2021 could be held remotely as this was before the deadline, an appropriate large venue would need to be sought for the Environment Committee meeting 25 May 2021 and the Finance & General Purposes Committee meeting 8 June 2021 to hold face to face meetings as the Ark was not suitable as it did not follow Covid 19 distancing guidelines.

Some Councils were due to hold meeting following the 7 May 2021 as it was not stated clearly that they could not. However, it was unclear as to whether decisions made at the meeting would stand.

D Bowgett – The Court Case had not stated that remote meetings could not take place a decision was to be made in two weeks.

The Clerk – proposed that should meetings not be able to continue prior to the Council meeting on 22 June 2021 following the May 7 deadline that powers be delegated to the Clerk in the interim in order that the Council could function effectively.

**RESOLVED – Members agreed the following: -**

- **That the Clerk be given delegated powers to make decisions on behalf of the Council if required.**
- **If required, the Clerk to consult with the Chair or Deputy Chair on decisions**
- **In the absence of the Chair or Vice Chair not being available the Clerk to consult with another Councillor**

**ACTION – Clerk to deal**

### **C166 COUNCIL AND COMMITTEE MEETING DATES – (Item 14)** - Members agreed meeting dates for 2021/2022.

### **C167 COUNCILLOR VACANCY – (Item 15)** - Members discuss and agree a way forward for the Councillor vacancy.

**RESOLVED – That the vacancy be advertised on the Councils Facebook page.**

### **C168 CIL & S106 – (Item 16)** - Members noted the CIL & S106 statement for 1 October 2020 – 31 March 2021.

The Clerk – confirmed that there was a further 5 years for CIL spending.

**REMOTE COUNCIL MEETING 27 APRIL 2021**

**C169 TO RATIFY DECISIONS MADE BETWEEN MEETINGS – (Item 17)** - Members ratified the list of decisions made between the Council meetings as follows: -

**Signed on 14 April 2021**

			NET	VAT	TOTAL	Agreed/ signed by
1	9601	The York RI Golden Rail Band	250.00	0	250.00	SC,DM,MM
2	9602	The York RI Golden Rail Band	250.00	0	250.00	
3	9603	Tadcaster Rural CIC	2000.00	0	2000.00	“
4	9604	B K Parnaby & Sons	350.47	70.09	420.56	“
5	9605	D C Cleaning Solutions	72.00	0	72.00	“
6	9606	DCG Tree Surgery	360.00	0	360.00	“
7	9607	Groundwork UK (NDP grant return)	£414.50	0	414.50	“
8	9608	Pullan Landscapes	180.00	36.00	216.00	“
9	9609	Woodberry	63.00	12.60	75.60	“
10	9610	YLCA	922.00	0	922.00	“
11	9611	Barnes Associates	1700.00	340.00	2040.00	“
12	9612	Administration	8515.95	0	8515.95	
	-					
	9616					

**Direct Debits**

		Date	NET	VAT	TOTAL
DD1	EON	18/03/21	7.83	.39	8.22
DD2	SDC Cemetery Rates	1/04/21 1/05/21 – 01/01/22	435.30 X 1 434.00 X 9		4341.30
DD3	SDC Rates	1/04/21 1/05/21 – 01/01/22	391.20 X 1 389.00 X 9		3892.20
DD4	Business Stream	22/04/21	35.58	0	35.58
DD5	Npower	09/05/21	179.89	8.99	188.88
DD6	Npower	21/04/21	159.09	7.85	164.94
DD7	Nycom	25/04/21	42.00	8.40	50.40

**C170 COVID 19 – (Item 18)** - Update of Council activities during the Pandemic.

The Clerk – the office would remain closed to avoid unnecessary risk to staff. The office had not received any complaints regarding the opening of the Ark. The Council could be contacted by email phone and appointments where necessary, this system was working well.

**C171 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 19)** - Members update regarding County and District matters.

D Mackay – There was an unacceptable number of empty Council properties in the Selby District and there was a long waiting list for housing, this was partly due to contractors not completing works to properties.

**C172 WEBSITE NEWSLETTER AND MEDIA ITEMS – (Item 20)** - To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media – None.

**C173 APPROVAL OF MINUTES – (Item 21)** – Members approved as a correct record the Minutes of the following Council and Committee meetings: -

- |   |      |                  |
|---|------|------------------|
| a. Environment Committee Meeting                | held | 23 February 2021 |
| b. Extra Council meeting                        | held | 2 March 2021     |
| c. Finance & General Purposes Committee meeting | held | 2 March 2021     |
| d. Council Meeting                              | held | 16 March 2021    |

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

**C174 VIADUCT EMBANKMENT –**

The Clerk – following a meet with the Tree Inspector it was recognised that many trees required maintenance, a few would need to be felled, and a large area adjacent to TTC Allotments required a reducing in number to ensure the future health of the trees.

Three trees on the embankment had fallen during inclement weather in recent weeks.

The area was in the conservation area and would therefore require planning permissions.

The Embankment Letting Agreement may need to be reviewed with a view to stating the species and plants suitable for planting in the area.

A resident of Wharfedale Crescent as discussed at C155 had requested that the fence be placed further up the banking. This would require a signed agreement to the letting of the land.

The Clerk suggested that for ease of assess letting be considered following completion of tree works.

Members felt that consideration be given to a monetary contribution as a gesture of goodwill to replacement fencing and works be arranged by the resident.

Members suggested investigating whether the Councils insurance could apply in this case.

**RESOLVED: -**

- **That the Insurance company be asked if a claim would apply in this case.**
- **That the Embankment Letting Agreement be reviewed by the Environment Committee.**
- **That legal advice be sought if required.**

**ACTION** Clerk to deal.