



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

# MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON TUESDAY 15 FEBRUARY 2022 AT 6.30PM IN THE BOYS SUNDAY SCHOOL OFF KIRKGATE

**PRESENT:**      **CHAIRMAN**                      **D Bowgett**  
                  **COUNCILLORS**                      **S Cobb, D Mackay, R Sweeting.**  
                  **CLERK**                                      **J Crowther**  
                  **DEPUTY CLERK**                      **J Mottershead**  
                  **ALSO PRESENT**                      **None**

**F121 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence: -

J Chiswick, G Lodge, M Middlemiss, & C Stephenson.

**F122 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda – None.

**F123 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk – None

**F124 REIMPOSE STANDING ORDERS (Item 4)** – None

**F125 CLERKS REPORT - (Item 5)** - Clerk updated members regarding Finance & General Purposes Committee matters not itemised on this agenda as follows: -

a. North Yorkshire County Council and Parish Elections were being brought forward by a year and would take place 5 May 2022. The next elections would take place five years hence.

b. Following discussions at the Finance & General Purposes Committee meeting on 25 January 2022 a quote for an Electrical Report for The Ark had been sought.

Following expert advice taken it was suggested that an electrical test of insulation performance of electrical apparatus also be carried out.

**RESOLVED – Members agreed the above quote for an Electrical Report and a Megger Testing ACTION – Clerk to deal.**

**F126 CEMETERY MATTERS – (Item 6)** -

a. **Memorial Applications** – Members considered and agreed the following memorial applications for the Cemetery: -

Grave section	Grave number	Request
DV	h4	Renovations
AVI	e12	New headstone and kerbs

b. **Cemetery Sub Committee – Cemetery Inspection** - Members update of inspection held 15 February 2022.

Members were informed that three Councillors had carried out the inspection.

The main areas of concerns were: - ivy on graves a leak in the Chapel roof and the requirement for the main and kissing gate to be repainted.

**ACTION – D Bowgett to take photos of the worst areas requiring maintenance.**

The Clerk reported that unkempt graves were being identified and maintained as required.

**ACTION – Clerk to seek advice regarding weedkiller for use in the Cemetery.**

## **Minutes of the Finance & General Purposes Committee Meeting 15 February 2022**

D Mackay suggested that Section AV, VI of the Cemetery be considered for future Tarmacking.

Members agreed to discuss Item 11 at this stage of the meeting.

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda item 11 only.**

**F127 QUOTATION – Cemetery Trees – (Item 11)** - Members considered a quotation received for tree work in the Cemetery.

Members were informed that 1 ½ days of tree work was to be carried out as part of the Contract.

Members considered quotes for the following: -

- Removal of deadwood and overhanging branches of Lime Trees.
- Removal of deadwood and overhanging branches of Sycamore trees.
- Reduce the Oak Tree by 1/3

Following a unanimous vote members agreed the following: -

**RESOLVED – To accept the quotes of works to the Lime Trees and Sycamore Trees.**

**Following advice taken and an inspection, work to the Oak Tree to be considered as required.**

**ACTION – Clerk to deal.**

**F128 GENERAL DATA PROTECTION REGULATION – Data Information Audit – (Item 7)** - Member's update – Ongoing

**F129 FINANCE – (Item 8) -**

**a. Financial Quarterly Report –**

**RESOLVED - Members and approved the Financial Quarterly report to 31 December 2021.**

The Clerk was thanked.

**b. Online Banking –** Members to discuss and agree a way forward for Council Online Banking.

**ACTION – The Clerk and D Bowgett to liaise.**

**F130 WEBSITE, NEWLETTER AND MEDIA ITEMS – (Item 9)** - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media.

**F131 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – (Item 10)** - to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the Finance & General Purposes Committee 5 July 2022 – None

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.**

**F132 QUOTATION – Cemetery Trees – (Item 11)** - Members to consider and agree a quotation received for tree work in the Cemetery.