



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

# MINUTES OF ENVIRONMENT COMMITTEE MEETING HELD ON TUESDAY 11 JANUARY 2022 AT 7 PM IN THE BOYS SUNDAY SCHOOL OFF KIRKGATE

<b>PRESENT:</b>	<b>CHAIRMAN</b>	<b>C Stephenson</b>
	<b>COUNCILLORS</b>	<b>D Bowgett, S Cobb, P Emmott, F Greig, D Mackay &amp; M Middlemiss</b>
	<b>CLERK</b>	<b>J Crowther</b>
	<b>DEPUTY CLERK</b>	<b>J Mottershead</b>
	<b>ALSO PRESENT</b>	<b>Cllr T Grogan, Cllr A Lee, G Gluck Tadcaster Rural CIC, 3 members of the public</b>

**E109 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence – Councillors J Chiswick

**E110 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda.

**E111 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.

D Gluck reported that TEMPT were to hold an Anniversary of the Bridge event in the town to include a large market and activities throughout the day culminating with a Lantern Parade. Similar events had proved successful.

P Emmott reported that businesses in Kirkgate were unhappy with street market events on a Saturday as it discouraged trade. Could alternative venues be sought.

D Gluck reported that except for Super Saturday events were held on a Sunday. St Josephs Street had been used for a previous event.

R Sweeting reported that all affected businesses had been consulted regarding the Christmas Market held on Sundays.

The Clerk reported that no complaints regarding any street markets had been received by the Council.

**Members agreed to move item 8 to this stage of the meeting.**

**E112 TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 8) -**

**a.** Member's update – D Gluck reported that the first NDP Consultation had ended an initial report by the Consultant was due by the end of the month. The next meeting of the Steering Group was 26 January 2022.

The Final Draft of the Design Code Study was to be discussed at the Steering Group meeting and come to Council for approval.

Following a meeting with Tadcaster Volunteer Car Service regarding NDP concerns, a draft formal response to concerns would be sent to Council for approval prior to sending. This would require agreement and a Resolution Minute at the next appropriate Council meeting.

**b.** Members update of Car Park Mapping Workshop on 8 January 2022 – the Workshop had been well attended. The purpose being to propose alternative Car Parking Spaces within the town should the Central Car Park be used as a Local Plan Development Site.

Notes of the meeting would be submitted to Council for comments and Selby District Local Planning, this would be seen as positive input to the Local Plan by Tadcaster NDP.

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**ACTION – D Gluck to forward the above notes to Council, Selby District Council and Cllr T Grogan.**

A resident thanked D Gluck for holding the above event.

Tadcaster Alternative Group (TAG) information had been forwarded to Council, it was questioned why it was not an agenda item.

The Clerk reported that the information had been circulated to members and the Steering Group Chairman.

The TAG had asked for the group to be recognised.

The resident reported that the group consisted of residents and businesses in the town and were behind finding an alternative to the use of the Central Area Car Park (CACP) in Selby Local Plan and removing the area from the Preferred Sites for development. A petition was underway by the Group.

A Lee asked how many petition responses had been received?

The resident reported that in excess of 1800 had responded.

A Lee felt that the comments raised by the petition were not transparent, misleading and not entirely what the Council were proposing.

The Central Area Car Park site would only be developed if alternative suitable car parking was found.

D Mackay reported that a Freedom of Information request had been made to SDC to ask for information and transparency of the decision-making process for the use of the CACP.

The Clerk reported that the request had been made and a reply would be received in due course.

R Sweeting reported that SDC Director of Economic Regeneration and Place had sent a briefing to all District Councillors, there was to be a meeting in the near future as assured by R Musgrave, to update members regarding progress of the Local Plan.

He urged the resident to wait for the next stage of the Local Plan Consultation.

T Grogan asked how many members made up the Tadcaster Alternative Group, how many attended meetings, were there any Terms of Reference, or a chairman?

The resident reported there was an Executive of 4 members.

T Grogan reported that as a member of the public he was unaware of the makeup of the group which was not transparent and open.

A Resident had attended the Car Parking Workshop which had been productive and thanked all involved. It was felt that the meeting had not addressed alternatives and benefits needed to be understood. The Tadcaster NDP had not included the CACP.

D Gluck reported that Tadcaster NDP was evidence based only and didn't allocate sites. The Car Parking meeting was used as an opportunity to raise local comments and concerns to SDC and the Local Plan. Advice on aspects of disabled car parking etc could also be highlighted. The Local Plan did include additional Disabled car parking spaces in the plan.

R Sweeting read out the briefing received from the above SDC Director.

C Stephenson suggested that members await the updated version of the Consultation and further information.

**ACTION - The Clerk to circulate any information to Town and District Councillors.**

A Lee reported that all opportunities for development in the town had been explored, the CACP was part of the scheme and engaging with local landowners would be vital to secure progress. He welcomed any ideas put forward by TAG.

A resident reported that a Car Parking proposal had been sent to the Council, to be circulated.

**ACTION - Clerk to circulate the above proposal.**

C Stephenson reported that the Tadcaster Alternative Group was a separate entity to the Council and could not be endorsed as a Group. Community groups and residents were welcome to attend Council meetings.

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- E113 REIMPOSE STANDING ORDERS (Item 4) –**  
**RESOLVED - Following a majority vote the Council could not endorse the group at this time due to lack of information regarding the procedures and makeup of the Group.**
- E114 CLERKS REPORT – (Item 5) -** Clerk to update members regarding any environmental matters not itemised on this agenda – A cracked coping stone on the bridge had been reported to NYCC.
- E115 PLANNING – (Item 6) -** Members noted the following applications received from Selby District Council: -  
**Granted Applications**  
**22/21 - John Smiths Brewery –** Replacement of existing condenser 9.  
**30/21 - 11 Grange Road –** First floor extension to form a new bedroom.  
**31/21 - 22 Sandfield Terrace –** Single storey rear extension.  
**32/21 - The Tower Highmoor Leeds Road** Single storey front extension with roof terrace.  
**33/21 - North Bank House - Ouston Lane –** Single storey rear extension and revised fenestration to the house and dormer extension to the annexe.  
**35/21 - 67 Stutton Road –** Upgrade of wooden cladded material currently fixed to a dormer extension, frosted bedroom windows to the rear of the property to be replaced by clear glass windows and installation of an extension to the existing vehicular access.  
**Members agreed to move item 11 to this stage of the meeting.**
- E116 20s PLENTY – (Item 11) -**  
**a.** Members update of request for NYCC 20MPH Zone, Station Road Tadcaster.  
A Lee reported that Selby District Council had chosen not to blanket the 20s Plenty scheme across the district.  
C Stephenson reported that NYCC were to consider the Councils request for a 20MPH zone in Station Road adjacent to St Joseph's School, which was to be assessed during January 2022.  
**b.** Members noted an online meeting 13 January 2022 7.30pm.
- E117 CORRESPONDENCE – (Item 7) -** members noted and commented as required: -  
**a. YLCA – White Rose Weekly Bulletin –** 3 10 & 17 December 2021.  
**b. YLCA – Law and Governance Bulletin –** 3 & 23 December 2021.  
The Clerk reported that at the present time face coverings were required in all indoor settings.  
**c. Nynet Ltd – Wi-Fi Installation Tadcaster –** Notice of Wi-Fi Installation work Tadcaster 17 & 18 January 2022.
- E118 TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 8) –** This item was discussed at Minute 112.
- E119 LITTER PICK – (Item 9) -** Members considered a date for Tadcaster Litter Pick 2022.  
Members felt that due to Covid 19 that a litter pick be reviewed later in the year.  
The Clerk reported that members of the public had borrowed litter picking equipment.  
**RESOLVED – That a Litter Pick date be considered in September / October 2022.**  
**ACTION – Clerk to deal**
- E120 QUEENS PLATINUM JUBILEE – (Item 10) -**  
**a.** Members to discuss and agree plans for The Queens Platinum Jubilee 2 – 5 June 2022.  
R sweeting reported that plans for Street Market and fun fair in half of the CACP on Sunday 5 June 2022 were underway.  
A Beacon Lighting event was suggested for Thursday 2 June 2022.  
Members discussed funding for the event.  
**RESOLVED – That a recommendation of a maximum of £3000 for the above events be earmarked in the Councils Reserves, be recommended to Council on 8 February 2022**  
D Mackay reported that NYCC Community Funding could be used for the above events.  
**ACTION - D Mackay to investigate if NYCC Community funding could be used for Jubilee Events.**

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b. Members discussed a Beacon Lighting event for the Platinum Jubilee.

**RESOLVED – Following a majority vote members agreed to a Beacon Lighting event on Thursday 2 June 2022 and Market Festival on 5 June 2022.**

**ACTION – R Sweeting and the Clerk to deal.**

c. Members to consider and agree the Queens Green Canopy and Trees Action Plan in Tadcaster – The Clerk reported that advice was being sought from Yorkshire Wildlife regarding plans for a Tree Canopy at Westfield Allotments.

**E121 20s PLENTY – (Item 11) –** This item was discussed at minute E116.

**E122 VIADUCT – (Item 12) -** Update received from The Environment Agency regarding Methane Gas Emission on Viaduct Walk. An email update was noted by members.

**E123 WALKERS ARE WELCOME – (Item 13) -** Members noted a Notice of participation of Tadcaster Walkers are Welcome in North Yorkshire Path keeper's scheme.

**E124 CHRISTMAS MARKET – (Item 14) –**

a. Members update of plans 2021 Christmas Market on 28 November 2021 - The Clerk reported that the Market had been successful and well attended.

b. Members discussed stall prices 2022.

**RESOLVED – That Market Stall prices remain the same for 2022.**

c. Members to agree a Market Manager for Christmas Market 2022.

Members proposed R Sweeting.

**RESOLVED – R Sweeting to be Market Manager for 2022.**

**E125 CHRISTMAS ILLUMINATIONS – (Item 15) -** Members to consider and agree plans for 2022 Christmas Illuminations.

The Clerk reported that additional lighting on the riverside had received positive comments.

The following improvements for 2022 were discussed: -

- String lights attached to buildings along central areas of the town, permission from property owners would be required.

**ACTION – Clerk to investigate.**

- Stars on the large Christmas trees could be lit using rope lighting.
- Street column lighting was old and deteriorating.

**RESOLVED – Members agreed the above improvements.**

**E126 DORCHESTER ROAD/ STUTTON ROAD FOOTPATH – (Item 16) -**

a. Member's update – Funding had been received for the project. No comments had been received regarding the proposal for removable bollards.

b. **Litter Bin** – Members to discuss location for a litter bin.

A request had been received for the placement of a Litter/Dog bin at the Stutton Road end of the footpath.

**RESOLVED – That a Litter/ Dog bin be purchased for the above site.**

**ACTION – Clerk to deal.**

c. **Resident letter** – Members to discuss a letter received from a resident regarding access.

The Clerk reported that a resident had previously requested for the footpath to be laid wider to allow cars to park, this had been denied at the time of the works.

The land in question was unregistered.

**RESOLVED – That widening of the footpath be denied by Council.**

**ACTION – Clerk to reply to the above resident accordingly.**

**R Sweeting left the meeting.**

**E127 PLANTING – (Item 17) -**

a. Members reviewed hanging baskets in the Bus Station.

**RESOLVED – Hanging Baskets to be purchased for the Bus Station.**

b. Members reviewed hanging baskets in the town and watering.

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Members were informed that not all baskets had been watered/ maintained during Summer 2021.

**RESOLVED – Hanging baskets to be provided for Summer 2022, to be reviewed for further years.**

**ACTION – Clerk to deal and contact recipients of hanging baskets to request that they be maintained.**

**E128 ALLOTMENTS – (Item18)** - To discuss any matters relating to the allotments.

The Clerk reported that Westfield Allotments were to be marked out following maintenance of the site.

**E129 FINANCE – Payment of Accounts – (Item 19)** - Three Councillors approved and signed the cheques and stubs. Schedule circulated at the meeting: -

			NET	VAT	TOTAL
1	9774	9748 Cancelled Reissued 16/12/21 Living Landscapes	1214.87	0	1214.87
2	9775	B K Parnaby & Sons	1780.00	356.00	2136.00
3	9776	B K Parnaby & Sons	10,874.25	2174.85	13,049.10
4	9777	B K Parnaby & Sons	581.69	116.33	698.02
5	9778	The Boys Sunday School Room	132.00	0	132.00
6	9779	D C Cleaning Solutions	112.00		
7	9780	Urbaser	291.84	58.37	350.21
8	9781	D Gluck (NDP)	99.00	0	99.00
9	9782	Pullan Landscapes	180.00	0	180.00
10	9783 9787	Administration	5799.08	0	5799.08

### Direct Debits

		Date	NET	VAT	TOTAL
DD1	NYCOM	25/10/21	42.00	8.40	50.40
DD2	EON	21/12/21	2184.90	436.98	2621.88
DD3	NYCOM	25/12/21	42.00	8.40	50.40
DD4	BT	2/01/22	285.22	57.04	342.26

**E130 WEBSITE, NEWLETTER AND MEDIA ITEMS – (Item 20)** - To suggest appropriate matters from this meeting to place on the website, Facebook and before the media: - Litter Picking news, Lantern Parade, Queens Jubilee.

**To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at agenda items only.**

**E131 QUOTATION – Westfield Allotment – Tree work – (Item 21)** - Members discussed and considered a quotation received for tree work of an overhanging tree at Westfield Allotments.

**RESOLVED – Members agreed the above quotation.**

**ACTION – Clerk to deal.**

The Clerk reported that damage had been caused to a BT line at the Cemetery following tree works, this had since been resolved.

Oak Trees along Leeds Road/ Dorchester Road footpath required maintenance.

**ACTION – Clerk to seek advice and a quote for the above works.**