



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF COUNCIL MEETING HELD ON TUESDAY 15 AUGUST 2023 AT 7 PM IN THE ARK

PRESENT:	CHAIRMAN	D Bowgett
	COUNCILLORS	F Greig, C Metcalfe, K Poskitt & C Stephenson
	CLERK	J Crowther
	DEPUTY CLERK	J Mottershead
	ALSO PRESENT	N Appleyard & E Hinton - Environment Agency, D Gluck Tadcaster Rural CIC, K Mather MP (Part) & 5 members of the public

C46 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence, J Chiswick, S Cobb, D Mackay, M Middlemiss & R Sweeting.

C47 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda.

C48 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 4) - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.

Keir Mather MP introduced himself to members. He had attended the meeting to listen to concerns of the Council and residents and was looking forward to working together in partnership.

A resident congratulated Keir Mather on his recent post as MP for the district.

Members agreed to move item 6 to this stage of the meeting.

C49 ENVIRONMENT AGENCY – (Item 6) -

a. An Environment Agency representative in attendance to update members regarding Tadcaster Flood Alleviation Scheme.

N Appleyard reported that Site Investigation (SI) works were due to start in the near future these would include radar works to establish the location of services and what was under ground in areas to be developed. Vibration equipment was to be used; data would be taken at 6 points to ensure that vibrations were kept within permitted parameters. The works would make part of the Business Case.

He acknowledged K Ickeringill and Charlotte Robson for their work during planning processes of the scheme.

E Hinton explained the 3 processes involved in the scheme ending with a Business case which will be signed off prior to submitting.

An internal Environment Agency process will be followed to ensure that the scheme is value for money and public money is reasonably spent, this would allow the scheme to move to the next stage.

Planning confirmation had been received for The Fish Pass, conversations with local landowners had taken place as part of the process.

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The North Yorkshire Council Pre-Submission Planning Application was to be submitted on 30 August 2023. All stakeholders and landowners would be informed, there were no known concerns to date.

Full Planning Drop - In sessions were to be arranged giving everyone the opportunity to see the final plans which would help mitigate risk going forward.

Surface Water Flooding in Bridge Street had been discussed with Yorkshire Water and NYC Tangible ideas had been considered. Pricing was being investigated for works which would be completed in conjunction with Flood Defence works.

C Metcalfe asked that K Ickeringill and Charlotte Robson be thanked for their hard work in securing a Flood Scheme for Tadcaster.

He enquired as to the timetable going forward and security of funding owing to the current high inflation rate. He was concerned that there had been significant flooding throughout the country which could make funding challenging for Tadcaster.

E Hinton reported that high inflation was challenging. The outline business case was based on quotes received and not on current pricing. There were various central government funding pots available and was confident funding could be sourced.

C Metcalfe asked how the Tadcaster scheme stood against other Flood Schemes?

E Hinton reported that funding was agreed on as an annual process and future funding for Tadcaster would have been agreed.

N Appleyard reported that an Outline Business Case would not be passed if there were any uncertainties regarding the scheme.

C Metcalfe asked for timelines for the scheme?

N Appleyard reported that Fish Pass works would commence in Spring 2024 followed by Tadcaster FAS.

F Greig asked for costings of the scheme.

N Appleyard reported that the scheme would cost in the region of 19 million pounds which had been secured, the aim was for 20 million which would factor a risk element.

K Poskitt reported that it would be worthwhile circulating the Funding Slide information.

ACTION – N Appleyard to send the above information to the Clerk to circulate to members and to the MP.

b. Site Investigation (SI) Works - Members discussed permission on Tadcaster Town Council owned riverbank land for non-intrusive works to identify services.

RESOLVED – Members agreed the above permission.

c. Geophysics (archaeology) Members to discuss and agree permission on Tadcaster Town Council owned riverbank land for non-intrusive Geophysics works on Tadcaster Town Council owned riverbank land.

RESOLVED – Members agreed the above permission.

Members agreed to discuss Item 10 at this stage of the meeting.

C50 TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN – (Item 10) - Members update of Tadcaster Neighbourhood Development Plan.

D Gluck reported that following a decision at the Council meeting 20 June 2023 to delay a decision regarding funding for completion of the NDP until the Council meeting on 19 September 2023, he could now confirm that Locality Grant Funding had reopened, an Expression of Interest Form had been completed. He would update regarding funding status at the Council meeting on 19 September 2023.

The Regulation 14 Consultation had been extended from six to seven weeks ending on 18 August 2023, this was due to information received that some residents in Marlborough areas of the town

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had not been aware of the Consultation. An extension to the Consultation period was permitted, a six-week minimum period was statutory.

At the end of the Consultation period all paper replies would be added to online replies, analyses of questionnaires would then begin. An update would be brought back to Council in approximately 2 months.

A meeting with North Yorkshire Head of Planning and the Tadcaster Neighbourhood Development Plan Steering Group had been arranged for 4 September 2023. This meeting would be to ascertain where Selby Local Plan Policies stood alongside Tadcaster NDP.

D Bowgett reported that some residents on Marlborough Drive had reported that they had not received a copy of the Regulation 14 Consultation Questionnaire and information.

D Gluck reported that the GPS tracker information received from the deliverer had shown that every doorstep in the Marlborough areas had been visited. All stakeholders, Community Groups and neighbouring parishes had been contacted.

The Consultant would not be deployed until confirmation of funding was received.

C51 PUBLIC SESSION – SUSPEND STANDING ORDERS -

- A resident enquired about the replacement of the Market Sign in Kirkgate.

Members were unaware of a sign having been in this area.

The resident was advised to contact Tadcaster Historical Society to ascertain if a market had historically been held in this area.

- A resident reported that a year ago the Council had looked at six sites in the town to accommodate Vehicular Activated Signs. The scheme had been stalled on a number of occasions by flooded evidence. The County Councillor had also provided flooded evidence and had stated that speeding was not an issue in Tadcaster.

The Clerk had provided evidence of speeding which was flooded.

K Poskitt read out extracts from an email sent to the resident in December 2022: -

RE Speeding at entry points. As mentioned last night, there are a number of discussions going on re cameras, speed limits and changes on NY highways. The Selby Area Constituency are very proactive in these discussions and councillors are keen to push for changes. Keane Duncan is the exec for highways and he's very involved with concerns around speeding and related accidents across the county. There are areas of great concern in the district regarding fatalities that happen in the smaller villages close to highways and bypasses. Tadcaster isn't an area of great concern when it comes to speeding.

Whilst I personally support the 20 is plenty campaign, evidentially speeding isn't an issue in Tadcaster. Opinion is not fact and when spending public money we have to have the evidence to support it.

She refuted the claim that she had stated that speeding was not an issue she had relayed information as stated above and facts received from relevant authorities.

The resident reported that he had gone to great lengths to provide evidence from North Yorkshire Police of speeding on Wetherby Road where the means average was 29 MPH.

He reported that there were fatalities on the A64 that the County Councillor had denied.

K Poskitt reported that she had never said there were no fatalities on the A64.

The cost of £8000 had been discussed by the Town Council, North Yorkshire County Council had said costs were £2000.

D Bowgett reported that the press had contacted the Council for a statement regarding the Councils perceived lack of action regarding calming measures.

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He reported that reasons for delays had been due to conflicting information received from North Yorkshire Council and Yorkshire Councils Associations regarding the correct use of public funds for Vehicular Activated Signs, the Council had a duty to ensure that the spend was within the law. He was to question the 1972 Act and the use of Section 137 monies with the MP and suggest it be reviewed as it had failed to keep up to date with present Council requirements.

Surrounding villages had used CIL monies for VAS, Tadcaster had no significant CIL funds available due to the lack of development in the town.

C Metcalfe reported that reality was that the Council were generally in support of the principle decision for providing VAS in the town, the Council had been unable to move forward with the plans owing to conflicting advice received by the Council, this had now been clarified that funding could lawfully be utilised for VAS purposes, the Council was now in a position to move forward, the item was on the agenda for discussion and to agree a way forward. He understood the frustrations and with how bureaucracy worked but the Council had an obligation to abide by the Law. A resident supported the use of VAS and speeding was an issue in the town, he felt that Police cameras would still be required, and VAS should not be a substitute.

A resident reported that VAS plans had been thwarted due to evidence provided by the Clerk & County Councillor.

K Poskitt refuted the above claim.

- A resident reported that Councillor Co-option forms were unclear and confusing.

D Bowgett reported that a Councillor Co-option Policy was to be discussed at Item 17.

C52 REIMPOSE STANDING ORDERS – (Item 4) -

C53 POLICE REPORT – (Item 5) - Members noted and discussed the Police report.

D Bowgett reported there had been an increase in crime.

C Metcalfe felt that whilst car crime was distressing, incidents fluctuated over time and localised crime remained similar to previous months.

F Greig raised concerns regarding burglaries in the report.

K Poskitt reported that local Police had reported an increase in stolen car keys and car thefts in the County.

C54 ENVIRONMENT AGENCY – (Item 6) – This item was discussed at Minute 49 above.

a. An Environment Agency representative in attendance to update members regarding Tadcaster Flood Alleviation Scheme.

b. **Site Investigation (SI) Works** - Members to discuss and agree permission on Tadcaster Town Council owned riverbank land for non-intrusive works to identify services.

c. **Geophysics (archaeology)** Members to discuss and agree permission on Tadcaster Town Council owned riverbank land for non-intrusive Geophysics works on Tadcaster Town Council owned riverbank land.

C55 PLANNING – (Item 7) - Members noted and commented as required on the following applications received from North Yorkshire Council: -

a. Planning Applications –

8a/23 - John Smith Brewery – Listed Building Consent - Erection of a building for the storage of hops, pallet racking and for the preparation of hops.

RESOLVED – Members had no objection to the above application.

14/23 - Highmore House – Single storey rear extension to replace existing rear porch. Rear ground floor elevation alteration, with corned bifold. Rear boundary wall.

RESOLVED – Members had no objection to the above application.

15/23 - Edgerton Lodge, Edgerton Drive – Conversion of former homeless persons hostel to 8 dwellings (Use Class C3) including demolition of single and two storey buildings to rear of main house together with new single storey extensions and alterations.

C Metcalfe was pleased to see progression of the plans as they had been ongoing for 5/6 years.

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RESOLVED – Members agreed in principle to the plans and were pleased to see development of the area, however concerns were raised regarding the lack of parking allocation for individual properties, it was felt that two-bedroom properties would require more than the one allocated parking space. The extra parking required for residents and visitors would result in vehicles parking in Edgerton Drive areas where roadside parking is already an ongoing issue.

16/23 - Tadcaster Bus Station – Erection of extension to include 1 No changing places facility, 1 No staff toilet following demolition of existing extension, replacement of existing bus shelter roof and refurbishment of existing bus station, move existing canopy structure and replacement of existing metal fencing.

RESOLVED – Members had no objection to the above application.

17/23 - 24 Auster Bank View – Demolition of existing porch and conservatory and erection of single storey rear extension.

RESOLVED – Members had no objection to the above application.

18/23 - 6 Meadow Way – Erection of rear extension.

RESOLVED – Members had no objection to the above application.

ACTION - Clerk to reply to North Yorkshire Council accordingly.

a. Granted Applications -

5/23 – Castle Hill House - 30A Westgate – replacement of UPVC windows with conservation timber sash windows and erection of glass canopy.

b. Amey – A64 Slip Road Closures – Diversion routes – Headley Bar EB exit diversion Headley Bar westbound entry diversion, Towton eastbound, Towton westbound exit diversion.

c. North Yorkshire Council – Proposal to make and order under the road traffic regulation Act 1984 – Provision of a Disabled Bay to the rear of 9 Eastfield Walk Tadcaster northwest for 4.8m.

d. North Yorkshire Council – Parking & Waiting Amendment No 30 Order – Centre Lane Tadcaster. The Order has been made & will come into operation on 14 August 2023.

C56 CORRESPONDENCE – (Item 8) - for members to note and make comments as required: -

a. YLCA – White Rose Bulletin – 14, 31 July 2023

b. Law & Governance Monthly – July 2023

c. NALC – Chief Executive Bulletin – 13, 20,27 July & 3 August 2023.

d. North Yorkshire Police Fire & Crime Commissioner – 1 year on – Commissioner shares progress made to address Violence Against Women and Girls in North Yorkshire & York.

e. Historical Milestone – Request to store an historic Milestone to the rear of the Ark.

RESOLVED – Members agreed for storage of the above milestone in The Ark yard.

f. North Yorkshire Council – Draft Destination Management Plan Consultation & Workshops. Consultation, Questionnaire, End date 31 August 2023.

C57 SELBY DISTRICT LOCAL PLAN – (Item 9) - Members update of Selby District Local Plan.

K Poskitt reported that there was nothing to report, the next update would be following the North Yorkshire Executive Board decision regarding the plan.

C58 TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN – Members update of Tadcaster Neighbourhood Development Plan – Thai item was discussed at Minute C50.

C59 VEHICULAR ACTIVATED SIGNS – (Item 11) -

a. Members discussed and agreed a way forward for VAS in the town.

D Bowgett read out the six locations for VAS agreed in 2022 as follows: -

1. Garnet Lane
2. Leeds Road
3. Leeds Road Central
4. York Road
5. Wetherby Road

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6. Wighill Lane

At the Council meeting on 18 July 2023 members had agreed to discuss budget/costings at this meeting. Following discussion members agreed that data collection signs would be useful, quotation to be discussed in Confidential Session.

RESOLVED - Members agreed for the purchase of two data collecting Vehicular Activated Signs and six sockets on lampposts on entry points in the town.

b. Members noted a Town Council press release statement regarding VAS in the town circulated to members prior to the meeting.

C60 TADCASTER BUS STATION & BRITANNIA CAR PARK UPDATE – (Item 12) -

a. Members update from North Yorkshire Council.

K Poskitt reported that there were no Bus Station updates.

F Greig suggested a water station be included in the plans.

K Poskitt reported that she would relay the above request to NYC.

b. Members update Electric Charges Points in Britannia Car Park.

K Poskitt reported that there were ongoing discussions with a local landowner regarding the erection of an electric pole required for the charging points.

C61 EMERGENCY PLANNING SUB COMMITTEE – (Item 13) -

a. Members update of the meeting held earlier in the evening.

Members were informed that representatives from The Environment Agency had attended the above meeting and updated members as at Minute C49 above.

The Committee were to investigate improved sandbags and future storage.

b. Members approved minutes of the 7 February 2023.

C62 PLANTING – (Item 14) - Hanging baskets – Members discussed and agreed a way forward for supplying hanging baskets to shops & businesses in the town.

The Clerk reported that the number of baskets in the Bus Station had been reduced for 2023.

The Clerk reported that not all baskets provided to shops and businesses in the town had been watered. All had been contacted to check that they could be watered prior to hanging.

RESOLVED - Members agreed for the purchase of the same number of baskets in the bus station and baskets for shops and businesses for 2024.

C63 COUNCILLOR SURGERIES – (Item 15) - Members discussed a way forward for Councillor Surgeries in the town.

D Bowgett reported that the MP had suggested that all relevant authorities be included in Surgeries.

K Poskitt reported that Community Drop Ins had been a good way of hearing the public's views on matters in the town.

C Metcalfe felt Surgeries were the right way forward. He felt that the MP, Town Council County Council and Police needed to be part of the process. Proposals for a way forward were required. Members agreed to raise an agenda item at the next appropriate Council meeting.

C64 GRANT AID – (Item 16) - Members discuss and considered a Funding request received from Tadcaster Library.

Members were reminded that the Grant Aid budget header had been removed for 2023/2024.

RESOLVED – Members agreed for the above funding request of £150 for Tadcaster Library. Funding to be taken from Council Reserves.

ACTION – Clerk to deal.

The Deputy Clerk reported that a further request for funding had been received.

Members agreed for a Grant Aid form be sent to the above for completion.

ACTION – Clerk to deal.

C65 COUNCILLOR CO-OPTION POLICY – (Item 17) - Members to consider and approve a Councillor Co-option Policy.

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D Bowgett reported that there was no specific advice available for a Councillor Co-option Policy he had therefore produced a Policy for Council approval.

RESOLVED –

- **Members approved the above policy.**
- **The above Policy to be supplied alongside Councillor Vacancy information.**

C66 NORTH YORKSHIRE COUNCIL – (Item 18) -

a. Councillor K Poskitt to update members regarding North Yorkshire Council.

NYC were continuing with waste collections during Refuse Worker strikes.

Residents would require a Green Waste License by the end of the month for collection of green waste.

The Drop – In arranged by The Police Fire and Crime Commissioner had been successful.

SUSPEND STANDING ORDERS -

A resident asked regarding the situation regarding illegal substance use in the town. Residents had felt under threat. Was anything being done in relation to accommodating temporary residents.

K Poskitt reported Crime Hotspots had been highlighted to the Commissioner. She was working with Housing Officers regarding eviction notices, which was a long process as a lot of evidence was required. Extra Police had been in operation and the Police Station was open during the week.

RE - IMPOSE STANDING ORDERS -

b. **Parish Charter** – Adoption - A Charter for Partnership Working and Understanding between North Yorkshire Council and the parish sector in North Yorkshire – Members noted.

C67 FINANCE – Payment of Accounts – (Item 19) - Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.

	NET	VAT	TOTAL
Administration	5859.85	0	5859.85
Calcaria Cleaning	166.25	33.25	199.50
D Gluck	82.50	16.50	99.00
DCG Tree Surgery	1810.00	0	1810.00
Living Landscapes	1439.48	0	1439.48
Pullen Landscapes	185.00	0	185.00
Rotherham Metropolitan Borough Council	91.67	18.33	110.00
Sara Sutcliffe	25.00	0	25.00
Tad Signs	20.00	0	20.00
TOTAL	9679.75	68.08	9747.83

Direct Debits

	Date	NET	VAT	TOTAL
1 Business Stream (Cemetery)	25/07/23	45.50	0	45.50
2 Nycom	25/08/23	187.40	37.48	224.88
3 RICOH	03/08/23	286.64	57.33	343.97
	TOTAL	519.54	94.81	614.35

C68 WEBSITE NEWSLETTER AND MEDIA ITEMS – (Item 20) - To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.

C69 APPROVAL OF MINUTES – (Item 21) - Members approved as a correct record the Minutes of the following Council and Committee meetings: -

a. **Council Meeting**

held 18 July 2023

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To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

C70 QUOTATION – Vehicular Activated Signs – (Item 22) - Members discussed and considered a quote received for VAS.

Members agreed for the purchase of 2 data collecting Vehicular Activated Signs and 6 connection sockets on lampposts on entry points in the town, installation and commissioning.

The Clerk confirmed, following information received from NYC that the signs would have to be moved on a regular basis between the above 6 lampposts as they could not be a permanent fixture. Training for the moving and relocation of the signs would be given at the at the installation stage.

Members agreed that as the VAS signs were data collecting that there would not be the requirement for 7-day surveys.

RESOLVED –

- **Members agreed the above quotation received for 2 Data collecting VAS and 6 Socket connectors at 6 locations at entry points in the town, installation and commissioning as above.**
 - **That funding be taken from CIL monies and the remainder from the Councils Reserves.**
- Councillor Poskitt agreed for the use of funding from her NYC Community Fund towards the project.**

ACTION Clerk to deal.

Councillor F Greig passed on her support to office staff and the County Council.