



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF COUNCIL MEETING

HELD ON TUESDAY 13 AUGUST 2024 AT 7 PM IN THE ARK

PRESENT:	CHAIRMAN	D Bowgett
	COUNCILLORS	G Butcher, S Cobb, F Greig, G Lodge, K Poskitt, & P Tunney
	CLERK	Present
	DEPUTY CLERK	Present
	ALSO PRESENT	2 members of the public.

C50 APOLOGIES – (Item 1) - To receive, record and approve apologies for absence – J Chiswick, C Metcalfe, R Sweeting & C Stephenson.

C51 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda – D Bowgett & F Greig – Planning Item 6 – 8/24

C52 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3) - To allow members of the public to speak on any matter as it relates to the town – Members of the public are asked to submit any questions in advance of the meeting to the Clerk.

Residents raised the following matters: -

- A resident asked for R Sweeting to be congratulated for arranging for the Black Dyke band to play at the Riley Smith Hall in early 2025.
- A resident felt that there was not sufficient help or promotion of businesses in the town. In some towns there was a Business of the Week initiative which helped to promote business. P Tunney reported that a local media group had started a weekly promotion of businesses.
- A resident had completed a survey, circulated to members, regarding CCTV in businesses in the town and the necessity for an improved provision.

It was felt that CCTV was required as shop workers were taking cash to Post Offices which was felt to be a personal risk. Cost had been the primary reason for not installing CCTV in the town. He felt that local groups i.e. Tadcaster Community Action Groups, Breweries could help fund CCTV.

The following questions and comments were raised: -

“When was the original CCTV cameras on Tadcaster High/Bridge Street installed?

What was the name of the company that installed it?

Had the original contract been terminated or are the ratepayers still paying for a not fit for purpose/obsolete CCTV system?

How much would it cost to have a wireless CCTV installed?

I am not alone in thinking that High Street CCTV is a priority as I will show that nearly all of the businesses are in favour - some are extremely in favour. I will continue to pursue the cause even if the Council do not share my concerns enough.

The past reasons for not installing the latest CCTV has been the cost and low crime rate which has resulted in the matter being put on the back burner. I am not sure even if is on the stove. If the Council cannot find or raise the funds then other ways will have to be found by the public.”

D Bowgett reported that the requirement for a CCTV provision had been lessened in the previous years owing to the slowdown of night life in the town.

The resident was informed that Mayfair had originally installed the CCTV in the 1990s.

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S Cobb reported that the Town Council was in favour of improved CCTV. Discussions had taken place years ago with the then Police, Fire and Crime Commissioner regarding a proposed Countywide Scheme which had not come to fruition.

K Poskitt reported that culture had changed over the years and more efficient systems were available, which were proving useful for Police evidence. The CCTV in the Bus Station was working, the Bridge Street provision was not.

Discussions with North Yorkshire Council and the Police were ongoing, the provision of superior systems had been encouraged for private businesses and residents. Many businesses had installed superior equipment.

NYC did provide CCTV provision at hotspots and housing which were experiencing ongoing issues. She thanked the resident for the survey and information as it was useful to know who had equipment installed.

She was to liaise with NYC Mayor and NYC to ascertain plans for CCTV across the County.

A resident reported that a local business owner had experienced intimidation, the owner had immediately warned other local businesses in the area.

S Cobb felt CCTV should be an issue taken up by the North Yorkshire Mayor and recommendations of suitable systems be sought.

P Tunney fully supported the residents survey and agreed that technology had greatly improved. He felt that a 360 camera would be useful in the centre of the town.

K Poskitt reported that the worst incident to ever happen in the town had been captured by private CCTV and used as evidence by the Police.

A resident asked who the best contact would be to help in funding CCTV.

D Bowgett felt that NY Mayor and combined authority may have funding.

K Poskitt suggested writing to the NY Mayors Office and contacting the Business Forum.

ACTION – K Poskitt and the resident to contact North Yorkshire Mayor regarding CCTV provision in the town.

- A resident asked why a local business owner had not allowed certain businesses to rent premises in the town.

K Poskitt reported that it was the decision of the premises owner to decide who rented privately owned properties in the town.

C53 REIMPOSE STANDING ORDERS – (Item 4) -

C54 POLICE REPORT – (Item 5) -

a. Members to note and discuss the Police report.

The Clerk reported that the Police were unable to supply a Police Report or attend the meeting due to the requirement to Public Order duties.

b. Members to note and discuss an email received from Local Police regarding countrywide Disorder.

C55 PLANNING – (Item 6) - Members noted and commented as required on the following applications received from North Yorkshire Council: -

a. Planning Applications –

6/24 - TPO 101 Leeds Road – Fell 1 No Lime Tree (T2) protected by TPO No 1/1982

RESOLVED – No comment to the above application.

7/24 - TPO 103 Leeds Road – Fell 1 No Lime Tree protected by TPO 1/1982

RESOLVED – No comment the above application.

10/24 – Notice of TPO No 8 of 2024 – Tadcaster Cemetery, Leeds Road, Tadcaster.

RESOLVED – Members noted the above application.

8/24 - 15 Woodlands Avenue – Erection of dog kennels for own dogs (retrospective)

RESOLVED – Members agreed to the application subject to Neighbours Comments.

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9/24 - 5 Broom Road – Erection of a single storey rear extension, internal alterations and fitting a toilet window.

RESOLVED – Members had no objections to the above application.

ACTION – Clerk to reply to NYC accordingly.

b. Granted Applications –

23/23 & 23a/23 - John Smiths Brewery – & Listed Building Formation of a new CIP (Cleaning in place room) in an existing ground floor room with vents opening into Centre Lane, an external pressure relief pipe and internal alterations.

4/24 - 16 Station Road – Erection of new porch.

C56 CORRESPONDENCE – (Item 7) - members noted and make commented as required: -

a. **YLCA** – Annual Review 2023/2024

b. **YLCA** – White Rose Bulletin – 19 July, 2 August 2024

c. **YLCA** – Law & Governance Bulletin – July 2024

d. **U3A Tadcaster and Villages** – Newsletter – Live, Laugh, Learn.

e. **North Yorkshire Council** – “Keep Yorkshire Clean” Anti Littering Campaign – Campaign to run throughout summer 2024.

f. **York & North Yorkshire Office for Policing, Fire Crime & Commissioning** – We want to hear your views on Serious Violence, the impact it has on communities and how to combat it – Survey closes 27 September 2024.

g. **North Yorkshire Council** – Apply to join North Yorkshire Local Access Forum – Speak Up On Countryside Access - Closing date for applications 23 August 2024.

h. **Visit North Yorkshire** – July update.

i. **Resident Suggestion** – Members to discuss a suggestion for improvements to area adjacent to the War Memorial received from a 9-year-old resident.

The Clerk reported that the above resident had suggested benches and flower display on pavement adjacent to The Green looking at the War Memorial. The pavement was wide enough to accommodate benches., subject to NYC approval.

Members agreed that the 9-year-olds sketch of the proposed benches and flower displays in the area was outstanding.

P Tunney felt that owing to budget restraints there would an issue with funding.

K Poskitt reported that she was happy to help fund the project using Locality NYC funding.

P Tunney asked if the Business Forum could be a source of funding for the project?

S Cobb reported that the Business Forum had a Boost Fund that could be used for specific projects. He suggested flower tubs and a small tree.

The Clerk reported that a tree in this area could be problematic.

F Greig felt that trees could be included in plans for any future plans for the pedestrianisation of Kirkgate.

ACTION -

- **D Bowgett to write to the above 9 – year-old thanking them for the sketch and the valued suggestion for improvements to the War Memorial area and invite them to a meeting to discuss the project.**

- **Clerk to seek quotes for Benches, Flower Tubs and installation.**

j. **North Yorkshire Council – Parish Liaison** – Parish Sector Information

k. **North Yorkshire Council – Boundary Commission** - Parish Sector online Briefing – Thursday 29 August 2024 – 7.00pm.

l. **National Grid** – Briefing on the start of construction of National Grid’s Yorkshire Green project.

C57 ENVIRONMENT AGENCY – (Item 8) - Members noted an update received from The Environment Agency regarding Tadcaster Flood Alleviation Scheme.

The following update was circulated to members: -

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Planning was still progressing with the final touches to package that will be submitted to the LPA in the coming weeks. We are still hopeful that this will be submitted late August. However some additional work with NY and YW along with the PRoW's is ongoing and should hopefully resolved in the coming weeks. A submission has been presented to NY for the Fish pass works. This application allows us to demonstrate that the need for an EIA is not required and allows the formal permitted development approach for these works as we progress.

ZG2024/0826/DOC - Regulation 77 Application of The Conservation of Habitats and Species

Regulations 2017 in relation to replacement of Tadcaster Fish Pass under Part 13 Class D (b) of the GPDO (development by the Environment Agency).

Work was still ongoing with our developers BAM/JBA with regards to the overall costs associated with the scheme. These were currently still under review at present.

Funding – An EA representative was working within the various streams of funding within the EA to ensure that funds will be made available even with the newly inflated costs.

P Tunney was pleased with the EA wording saying they were confident regarding funding for the scheme.

C58 VEHICLE SPEED INFORMATION – (Item 9) -

a. Members update of Vehicle Activated Signs in the town.

D Bowgett reported that the two VAS signs had been relocated to Garnet Lane and Leeds Road towards Tadcaster Grammar School.

D Bowgett asked P Tunney if he was aware of a speed survey completed on Wighill Lane in 2021, the location was in the Healaugh and therefore TTC would not have been notified at the time.

P Tunney was unaware of the survey.

ACTION – D Bowgett to circulate the above survey information.

D Bowgett reported that Oxton Lane had been put forward as a suggestion for a Community Speed Watch area.

P Tunney asked if the location for the VAS on Wighill Lane was to be considered?

D Bowgett reported that it had been NYC Highways decision to position the VAS in Wighill Lane the intension being too slow traffic from junctions in the area.

K Poskitt and D Bowgett were engaging with the Executive Member for NYC Highways regarding speeding resolutions on Wetherby Road and Wighill Lane.

b. Members noted VAS data for Wighill Lane and Leeds Road Central for May, June & July 2024.

c. Members update of Tadcaster traffic incident information.

D Bowgett reported that the request for Police Freedom of Information for Kill of Seriously Injured information had been declined.

The only speed related incident in the Tadcaster area had been on Oxton Lane.

d. Tadcaster Community Speed Watch Group - Members update.

G Butcher reported that sufficient members had been approved and signed up on the system and had informed the Police. The next stage was for a Risk Assessment, training, and for the Police to agree suitable areas to monitor. Equipment provided would include High Vis Jackets, Laser equipment and equipment to print and upload information. Offenders would receive a warning letter, and repeat offenders would be contacted by the Police.

P Tunney commended G Butcher for setting up the Group. The information would have a more specific data base than the VAS and lead to offenders being challenged.

K Poskitt was pleased that the Group had been established, the Group had been suggested to the Council years ago and rejected by a few members of Council at the time.

She welcomed any volunteers to sign up for the Group, it was a multi-level approach that would make a difference. To speeding in the town.

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ACTION – Volunteer sign up for the Speed Watch Group be advertised on the Councils Facebook Page and Website.

P Tunney reported that a Speed Observation group had previously secured a 40MPH zone on Wighill Lane.

C59 TADCASTER NEIGHBOURHOOD PLAN – (Item 10) - Members approved the minutes of the 13 May 2024 & 10 July 2024.

C60 THE ARK – (Item 11) - Members update of Planning Application for Ark.

The Clerk reported that a reply had been received from NYC Planning, Historical England were to be consulted regarding the plans followed by a final decision by NYC.

P Tunney was frustrated at the long delays in a planning decision, and asked if there was a way to speed up the process?

K Poskitt felt the above frustrating but felt that the process needed to run its course at this stage. She suggested that the MP be invited to a Council meeting to discuss planning issues.

ACTION – K Poskitt to invite the MP to a Council meeting to discuss matters relating to the Town.

P Tunney reported that it could be the NY Mayor who was responsible for Planning matters in North Yorkshire.

D Bowgett was unsure and would investigate and bring back to Council.

C61 EMERGENCY PLANNING SUB COMMITTEE – (Item 12) - Members approved the minutes of the 18 June 2024.

C62 STAFFING SUB COMMITTEE UPDATE – (Item 13) - Members update of Staffing Sub Committee meeting 12 August 2024. Members agreed to move this item to the Confidential Session.

C63 PLANTING – Business Owner Email – (Item 14) - Members discussed a request received for increased hanging baskets for 2025.

The Clerk reported that it was the premises responsibility to provide a bracket for hanging baskets and to water and the Councils to provide and hang the baskets.

A business volunteer had successfully watered baskets during the summer months. Members thanked the volunteer.

Following a unanimous vote members agreed the following: -

RESOLVED –

- **To provide hanging baskets where there were brackets in the town centre.**
- **Not to put baskets in the Bus Station in 2025, this to be reconsidered for later years.**

ACTION –

- **Clerk to work with the business volunteer.**
- **Clerk to order Hanging Baskets.**
- **D Bowgett to ask Wetherby Town Council how they funded planting in the town.**

C64 NORTH YORKSHIRE COUNCIL – (Item 15) -

a. Members update of The Revitalising Town Project funding.

D Bowgett read out the following statement received from NYC Chief Executive.

‘Having investigated this matter, I can advise that the ‘Revitalising Towns’ project is one that NYC inherited from the former Selby District Council. The funding package comprised of individual budgets to deliver several projects at Selby, Sherburn and Tadcaster, the largest of which was over £2m towards the Abbey Quarter project at Selby.

The £4.25m total is a historic figure, dating back as far as 2020, and there were some changes and movements in subsequent years. However, it included a £500k allocation for Tadcaster town centre (bus station improvement scheme) and the NYC regeneration team are currently progressing that project to delivery. ‘

b. Councillor K Poskitt to update members regarding North Yorkshire Council. A full update was brought to the Council meeting on 17 September 2024.

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D Bowgett reported he had attended the latest NYC meeting he reported the following: -

- Council Boundaries had been discussed it looked like Tadcaster would not be affected at this stage.
- Transport would only be provided for students to their nearest school only.

K Poskitt felt this decision was not a cost-effective way forward, local students would be affected.

P Tunney asked what the reaction had been at NYC regarding the new Governments stance on housing allocation figures?

K Poskitt reported that since the new Government she had not attended a Full Council meeting. She would report back to Council with any updates.

D Bowgett reported that due to election timings the above had not been discussed at the last NYC meeting.

C65 FINANCE – Payment of Accounts – (Item 16) - Two Councillors approved and signed the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.

Electronic Payments

	NET	VAT	TOTAL
Administration	225.72	0	225.72
B K Parnaby & Sons	2944.53	588.90	3533.43
Calcaria Cleaning	131.25	0	131.25
Darren Simpson Cleaning	110.00	0	110.00
DCG Tree Surgery	1810.00	0	1810.00
Living Landscapes	1586.78	0	1586.78
Pullan	185.00	37.00	222.00
TOTAL	6993.28	625.90	7619.18

Direct Debits

	Date	NET	VAT	TOTAL
1 NYCOM	25/08/24	207.20	41.44	248.64
2 RICOH	06/08/24	186.48	37.29	223.77
		393.68	78.73	472.41
Business Stream (Credit)		40.47	0	40.47
		353.21	78.73	431.94

Payments to Note:

	NET	VAT	TOTAL
Administration	7102.93	0	7102.93

C66 WEBSITE NEWSLETTER AND MEDIA ITEMS – (Item 17) - To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media – Community Speed Watch Group.

C67 APPROVAL OF MINUTES – (Item 18) - Members approved as a correct record in compliance with agreed Protocol the following Council meeting: -

Council Meeting

held 16 July 2024

To consider exclusion of the press and public by virtue of the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed at the following agenda items only.

C68 STAFFING SUB COMMITTEE – (Item 19) - Members update of meeting held on 12 August 2024.

F Greig reported that the meeting had discussed the leaving of the Deputy Clerk.

A way forward had been discussed.

The priority had been Minutes and Agendas and meeting arrangements -

A local RFO had been proposed.

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The Committee had recommended that the above RFO be employed for an initial six-month period. The priorities of the Council and the office were Finance, Cemetery, daily correspondence and Events would take priority, no further work should be expected of the Clerk.

K Poskitt suggested that a post be placed on the Council Facebook Page to explain that any Councillors could be contacted initially regarding Council matters.

P Tunney reported that following discussions with K Poskitt he suggested that the twelve Councillors oversee dealing with twelve specific most important Council matters and proposed that each Councillor considered taking on a specific subject, i.e. Flooding, Drains etc which would aid the Clerk. K Poskitt agreed with the above and suggested that a list of Councillor responsibility be put on the Website.

Following a unanimous vote members agreed the following: -

RESOLVED –

- **Councillors to submit twelve areas which they feel are the most important and put forward a specific area they would be interested in being responsible for.**
- **To employ the above RFO for a 6-month period to be reviewed thereafter.**

ACTION – F Greig to email Councillors regarding the above.

C69 MERIT AWARD – (Item 20) - Members to consider a request for a resident Council Merit Award.

RESOLVED – Members agreed for two residents to receive a Merit Award at the next appropriate meeting.

ACTION – Clerk to deal.

C70 THE ARK – (Item 21) - Members to consider a quotation for a replacement paper shredder for the Ark office.

P Tunney offered to find further quotes.

RESOLVED – Members agreed authority for the Clerk to spend a limit of £350 on an Office Shredder.

ACTION –

- **P Tunney to report back to the Clerk regarding further quotes.**
- **Clerk to deal.**