



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

Minutes of the Annual Council Meeting TADCASTER TOWN COUNCIL

Date: Tuesday 13th May 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

In attendance: Cllr D Bowgett (Mayor), Cllr R Sweeting (Deputy Mayor), Cllr G Butcher, Cllr J Chiswick, Cllr S Cobb, Cllr K Poskitt, Cllr C Metcalfe, Cllr D Mackay, Cllr C Stephenson and Cllr P Tunney. In addition, 1 member of the public and Karl Ickeringill, (Environment Agency Project Manager)

Officers: J Crowther, Town Clerk. G Ashton, Locum.

Late arrivals: none

early departures: none

The meeting opened at 7pm

Minutes of the Meeting

FC/26/1 ELECTION OF MAYOR/CHAIRMAN AND DEPUTY MAYOR/VICE CHAIRMAN 2025/2026

- a) To elect the Mayor and Chairman for ensuing Municipal Year.
Resolution: to elect Cllr Richard Sweeting as Mayor and Chairman for the ensuing Municipal Year.
- b) Appointed Chairman to sign Declaration of Acceptance of Office and receive the Mayoral Chain. Completed and duly signed.
- c) To elect the Deputy Mayor and Chairman for ensuing Municipal Year.
Resolution: to elect Cllr David Bowgett as Deputy Mayor and Vice Chairman for the ensuing Municipal Year. Unanimous.
- d) Appointed Deputy Mayor and Vice Chairman to sign Declaration of Acceptance of Office and receive the Deputy Mayors Chain. Completed and duly signed.

FC/26/2 APOLOGIES

- a) To receive and record apologies for absence.
Apologies received in advance from Cllr F Grieg and Cllr G Lodge.
- b) To resolve to approve reasons for absence.
Resolution: to accept and approve the reasons for absence received in advance of the meeting from Cllr F Grieg and Cllr G Lodge.

FC/26/3 DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

- a) To note any written requests for dispensation the Clerk may have received from members.
None received
- b) To consider any new dispensation requests – None received
- c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.
None

FC/26/4 OUTGOING MAYOR'S VALEDICTORY ADDRESS

Cllr Bowgett gave his address covering the last three years.

It has been my pleasure to be the chairman of this town council for the past three years. In that space of time we witnessed the dissolution of Selby District Council and its subsumption into North Yorkshire Council. We saw York and North Yorkshire gain an elected mayor. We celebrated the platinum jubilee of Her Majesty Queen Elizabeth II, then found ourselves having to say farewell to her only a few months later, before celebrating the coronation of King Charles III the following year. In the space of three years we have had four Prime Ministers, and we as a town have had three members of parliament, along with finding ourselves in a new parliamentary constituency.

During the last three years we have seen the return of many traditions that we missed out on during the pandemic years, including Yorkshire Day and other civic events across the county, as well as resuming having meetings here in the Ark four months after I originally became Mayor. As well as the jubilee and the coronation, we also marked events such as the anniversaries of D-Day and VE Day, and we hosted the RAF Parade both this February and last. We didn't hold a civic service during that timeframe, as I offered up the budget to assist with the other events we are hosting, but I am optimistic that we will see the return of this tradition in the near future.

The town continues to face many of the same long-standing issues that it did when I originally became a councillor just shy of ten years ago, but I feel that we have more cause for optimism than we have done in a long time. Progress continues on the Flood Alleviation Scheme, the Tadcaster Neighbourhood Development Plan, and events scheduled for later this year include the carnival, the celebrations of VJ Day, and of course, our annual Christmas Market.

Whatever change and uncertainty may lie ahead in today's world, whether it's at local, national, or international level, I'm sure that if we, not just as a town council but as a community, continue to work together as we have done. I would like to thank all the councillors and staff for their support over the last three years, and I ask nothing more than for you all to show the new mayor that same level of support. Thank you very much everyone.

FC/26/5 MAYORS ADDRESS

Personal thanks afforded to Cllr Bowgett for his three-year term as the Mayor of Tadcaster. The Town Council was formed in 1976, extended vote of thanks to Cllr Metcalfe and Cllr Mackay who have both been longstanding members of the Council for over 40 years.

FC/26/6 HANDING OVER OF THE LADY MAYORESS' CHAIN

Cllr Butcher was nominated by Cllr Sweeting and provided with the Lady Mayoress Chain of Office.

FC/26/7 DEPUTY MAYOR'S ADDRESS

Cllr Bowgett expressed that he looked forward to support Cllr Sweeting as the Mayor of Tadcaster and the Council for the year ahead.

FC/26/8 PUBLIC SESSION – Suspension of Standing Orders

Resident 1 – any feedback on the upgrading of the A64 in Tadcaster (Islington) to support those residents and businesses if and when there is a bridge closure going forwards. Cllr Bowgett explained that in a recent communication with David Skaith, this proposed upgrade was not mentioned but could be included in any follow up conversation.

FC/26/9 REPORTS FROM OTHER AUTHORITIES

a) Police and other authorities –

- i. To note NYP report – circulated. Some discussion around anti-social behaviour and the “broken window theory”.
 - ii. To note the NPT Community Newsletter, May 2025 - Noted
- b) **Tadcaster Flood Alleviation Scheme & Environment Agency** – To note update regarding the Tadcaster Flood Alleviation Scheme. A representative from the EA in attendance to update members regarding Tadcaster Flood Alleviation Scheme.

Karl Ickeringill provided a verbal update of the scheme. Plans have changed again. The archaeology report has been carried out, some concerns over the reinstatement. Good engagement with the local schools and positive feedback, excellent engagement from the archaeology team. Funding for 2025 has been cut alongside a huge restructure within the Environment Agency. Budget for new builds and infrastructure has been moved within the EA, funding is drastically reduced. However, £4.1m has been secured to continue with the scheme for this financial year 2025/26. Potentially funding will be re-aligned during next financial year to recoup the remaining budget. There has been some delay but there is scope to carry on with the scheme once the planning application is approved with discharge of conditions etc. Planning is crucial, all comments have been returned. Concerns over the submission by Yorkshire Water. However, discussions have taken place with YW since their submission and a mutual agreement and way forward has been reached. An addendum has been submitted to NYC to address any concerns submitted by the statutory consultees, ie Highways. Advised to remove the Fish Pass as permitted development but to add to the addendum as a full planning application. In summary, the scheme is delayed and the funding has been cut in the short term. However, the scheme is rolling and still on plan to deliver for Tadcaster.

Concerns raised regarding the lack of the Tadcaster Flood Alleviation Scheme within the forward plan of North Yorkshire Council and the cancelling of the May Strategic Planning Committee which is inhibiting the progressing of the scheme through the local planning authority. However, 2 main questions of the EA stand: is the funding secure and has inflation been factored into the progression of the scheme. The consensus in the room was an invitation should go out to Alec Shelbrooke MP and David Skaith, Mayor of North Yorkshire. Karl confirmed that the new Mayor has already bequeathed significant finances to the scheme.

Cllr Poskitt confirmed that both Alec Shelbrooke MP and David Skaith, Mayor of North Yorkshire are fully supportive and onboard of this scheme, so much has gone on behind the scenes to progress this. Cllr Poskitt is happy to liaise with both to arrange a meeting soonest. This meeting needs to include the leader of North Yorkshire Council.

Resolution: for Cllr Poskitt to lead the co-ordination of a meeting (in private) soonest with Alec Shelbrooke MP, David Skaith, Mayor of North Yorkshire, Carl Les, Leader of the Council, representatives from the Environment Agency and key members/staff from Tadcaster Town Council. Unanimous.

- c) **County Councillor** – update from County Cllr Poskitt, and to include the following:-
- i. To receive an update on ongoing works at the Bus Station.
The bus station is now open and the 2nd round of laser treating to the stonework. Electronic bus timetables are on order and may be installed June/July. Positive step forward and potentially some good news in the near future on EV charging points. Queries raised over the radar keys used to access the toilets and the locking mechanism. Cllr Poskitt to follow this up on the snagging list with the contractors.

- ii. To receive an update on parking issues in the Town.

Walk through booked on 22nd May with Highways staff to look at signage and marking areas in the town, but so far there has been a positive impact from increased presence of parking enforcement locally. Meeting with Sibling Workspace (35 businesses operate from here), working with contractors who have brought a substantial number of vehicles to the town. One of these contracts ended in April and this should ease parking issues over the summer. Cllr Poskitt was assured that any users/clients are reminded to park considerately. Innserv previously had access to the Heineken parking and this is no longer available. Walking bus for school children discussed. Discussions around charging for car parking across sites in North Yorkshire has been on the agenda at NYC (county wide policy), Cllr Poskitt will investigate and report back. Improvement on Station Road in recent times probably due to the enforcement measures taken. It was raised that 6 bays were screened off in the central car park last weekend but no reason given, this wasn't explained to local residents. Cllr Poskitt explained that the medical research unit are working alongside the NHS, to look at different research aspects and were taking blood/blood pressure for patients involved in the research. Cllr Poskitt has already passed onto NYC that there was a lengthy reservation of the bays in the car park, as well as a courtesy email to let the Town Council what they are doing and why: this can then be shared with local residents (communication is key).

Housing – Concerns raised that there is an “alleged encampment for refugees in Tadcaster” and therefore a number of properties are now unavailable for local residents (Woodlands area). Cllr Poskitt has thoroughly investigated this, the rumour is incorrect, there is no factual basis to these allegations. Potentially this has come from national news rather than local facts. This has created a lot of unsettled and worried local residents. There are a number of empty properties (potentially 10) in the same area which has perhaps supported the futile rumour.

FC/26/10 To APPROVE as a true and correct record, the MINUTES of the **Full Council** Meeting held on Tuesday 15 April 2025.

Resolution: to accept and approve as a true and accurate record the minutes of the last Full Council meeting held on Tuesday 15th April 2025.

FC/26/11 COMMITTEE APPOINTMENTS FOR 2025/2026 - To appoint members to the two standing committees

- a) Environment Committee

Resolution: to approve following members on the Environment Committee for the next municipal year: the 10 members (less Cllr Greig and Lodge)

- b) Finance and General Purposes Committee

Resolution: to approve following members on the Finance & General Purposes Committee for the next municipal year: 10 members (less Cllr Metcalfe and Tunney)

FC/26/12 CHAIRMANSHIPS & VICE-CHAIRMANSHIPS OF COMMITTEES 2025/2026 - To elect the Chairman and Vice-Chairman for the two Standing Committees.

- a) Environment Committee

Resolution: for Cllr Poskitt to be elected as Chairman of the Environment Committee for the next municipal year.

Resolution: for Cllr Stephenson to be elected as Vice Chairman of the Environment Committee for the next municipal year.

- b) Finance & General Purposes Committee

Resolution: for Cllr Butcher to be elected as Chairman of the Finance and General Purposes Committee for the next municipal year.

Resolution: for Cllr Lodge to be elected as Vice Chairman of the Finance and General Purposes Committee for the next municipal year.

FC26/13 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES 2025/2026 –

To appoint members to serve on the following bodies:-

Resolution: to appoint the following members to serve on external bodies during the municipal year 2025/2026:

- a) Yorkshire Local Councils Association (Selby) – **Cllr Bowgett and Cllr Mackay**
- b) Swimming Pool Users Committee – **Cllr Cobb and Cllr Chiswick**
- c) Dawson & Oglethorpe Trust – **Cllr Grieg**
- d) Tadcaster Twinning Association Committee – **Cllr Sweeting and Cllr Cobb**
- e) Up for Yorkshire – **Cllr Poskitt**
- f) Tadcaster Community Library – **Cllr Grieg**
- g) Medical Centre - Patient Participation Group – **Cllr Cobb and Cllr Chiswick**

FC/26/14 COUNCILLOR DETAILS

- a) Members to consider councillor contact details for public information - noted
- b) Councillor Register of Interest - Members to confirm Councillors individual Register of Interest details on the Council website - noted

FC/26/15 PLANNING

Members to note and resolve to comment on the following applications received (NYC):

(a) Planning Applications

<i>Valid date</i>	<i>Planning Reference</i>	<i>Description of application</i>	<i>Address</i>	<i>Deadline</i>
31 Mar 25	ZG2025/0366/HPA	Two storey and single storey side extension	49 The Fairway, Tadcaster, LS24 9HL	30 Apr 25 (ext requested)
1 Apr 25	ZG2025/0295/HPA	Erection of a double storey rear extension	66 Hudson Way, Tadcaster, LS24 8JF	30 Apr 25 (ext requested)
07 Apr 25	ZG2025/0340/HPA	Single storey side extension, associated alterations and new vehicular access	41 Grange Avenue, Tadcaster, LS24 8AN	06 May 25 (ext requested)
09 Apr 25	ZG2025/0323/HPA	New opening to front boundary wall and new drive to the front garden	6 Station Road, Tadcaster, LS24 9JG	16 May 25

No objections on those listed above.

- i. NY/2024/0057/FUL - Re-consultation on planning application for the purposes of the Continuation of limestone extraction and processing on land at Highmoor Quarry Warren Lane Bramham LS24 9NU, required due to the applicant amending the proposal to now request a further 3 year extension of time for extraction and processing of mineral stocks until 25th April 2028 with restoration to be completed by 25th April 2029 – No objections
- (b) To note Granted Applications / Decision Notices since the last meeting.
- i. ZG2025/0116/HPA - Demolition of conservatory and construction of a single storey rear extension - 14 Parkland Drive, Tadcaster, LS24 8DW – Granted
 - ii. ZG2025/0150/TPO - Root severance of 1 No Lime tree (T1) for installation of root barrier to 1 No Lime tree protected by Tree Preservation Order 2/2025 - 103 Leeds Road, Tadcaster, LS24 9LA – Authorised
 - iii. ZG2025/0213/HPA - Conversion of garage, new pitched roof, formation of store, larger bedroom and en-suite and internal alterations - 3 Woodlands Avenue, Tadcaster, LS24 9LE – Granted

- iv. ZG2024/1133/FUL - Erection of a forklift battery charging building - Molson Coors Brewing Company (Uk) Ltd, Four Bays At, Tower Brewery – Granted
 - v. ZG2024/1289/FUL - Installation of 2No. new chimneys to replacement boilers - Samuel Smiths Old Brewery, New Street, Tadcaster – Granted
 - vi. ZG2025/0186/HPA - Demolition of existing canopy and erection of single storey rear extension with new canopy - 17 Wharfedale Crescent, Tadcaster, LS24 9JH – Granted
- All of the above noted.

(c) To consider any Enforcement Issues & Concerns – None received.

(d) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer).

Currently being finalised ready for the full submission – noted.

FC/26/16 ASSET MANAGEMENT AND EVENTS

a) To review property and land in Town Council ownership. Circulated – noted.

b) To receive a report from Cllr Metcalfe on the clover leaf junction (A162 A64)

Cllr Metcalfe has produced a report for members and explained that this is an ongoing issue. Residents of Tadcaster have been very concerned over the volume of traffic travelling through the full length of Tadcaster. Now that we have an emerging NY Plan, it is timely to raise this again. The traffic impact of Sherburn 1, Sherburn 2 and Leeds East Airport is increasing on the residents and local businesses of Tadcaster alongside the major manufacturers and businesses based in the town.

This will reduce traffic noise, congestion and improve road links and infrastructure. The time is right to raise this scheme as a viable project for NYC and the Highways England for growth and in the best interests of Tadcaster. Last discussed in September 2022 with the Leader of Council.

Resolution: for the Town Council to raise this proposal as part of a future public consultation within the North Yorkshire Local Plan and in the meantime, for Cllr Poskitt to meet with the Mayor of North Yorkshire to present the scheme.

FC/26/17 POLICY & GOVERNANCE

To review and consider the adoption of the following policies:

- a) Members' Code of Conduct
- b) To review and sign the Code of Conduct, circulated to all members
- c) Model Standing Orders
- d) Model Financial Regulations

Resolution: to approve the adoption of the Members' Code of Conduct, Standing Orders and Financial Regulations.

FC/26/18 FINANCE

- a) To approve the schedule of payments to 12 May 2025 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.)

Electronic Payments	NET	VAT	TOTAL
Calcaria Domestic Cleaning	78.75	0.00	78.75
DCG Tree Surgery	168.00	0.00	168.00
DCK Accounting Solutions	664.11	132.82	796.93
D Simpson Cleaning	110.00	0.00	110.00
North Yorkshire Council	5392.42	1078.49	6470.91
Pullan	185.00	37.00	222.00

Vision ICT		459.00	91.80	550.80
GW Shelter Solutions		5839.00	1167.80	7006.80
Direct Debits	Date			
Npower	30/04/25	741.16	37.06	778.22
Nycom	25/05/25	207.20	41.44	248.64
Ricoh	05/06/25	172.83	34.56	207.39
Payments to Note				
Administration		4480.93	0.00	4480.93

Resolution: to approve the schedule of payments to 12 May 2025 as duly signed by Cllr Bowgett and Cllr Poskitt

b) To consider any grant applications and evaluation forms presented to the Town Council.

None received

FC/26/19 PROJECTS & MEDIA

- a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media. None.
- b) To receive an update on the Spring edition of the Newsletter – request for the new Mayor to provide some words for the newsletter.

FC/26/20 CORRESPONDENCE RECEIVED – for members to note as required.

- a) YLCA – White Rose Bulletin (11, 17, 25 Apr). Noted
- b) To note NYC Let's Talk Skills Campaign to gather perspectives on the learning opportunities available to adults throughout North Yorkshire. Noted
- c) To note NYC Parish Liaison: Parish Update April 2025 Noted

FC/26/21 To consider **agenda items for next meeting**
North Yorkshire Plan.

FC/26/22 To **note date, time and location of next meeting**

Tuesday 17th June 2025 – municipal year of calendared meetings are on the website.

The Mayor thanked everyone present and welcomed them to join at The Riley Smith Hall after the close of the meeting for light refreshments.

The meeting closed at 20:42