



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

Minutes of the Ordinary Council Meeting TADCASTER TOWN COUNCIL

Date: Tuesday 12 August 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

In attendance: Cllr R Sweeting (Mayor), Cllr D Bowgett (Deputy Mayor), Cllr G Butcher, Cllr J Chiswick, Cllr S Cobb, Cllr D Mackay and Cllr P Tunney.

Officers: J Crowther, Town Clerk. G Brown, Deputy Clerk

Late arrivals: none

early departures: none

The meeting opened at 7pm

Minutes of the Meeting

FC/26/51 APOLOGIES

a) To receive and record apologies for absence.

Apologies received in advance of the meeting from, Cllr F Greig, Cllr G Lodge, Cllr C Metcalfe, Cllr K Poskitt and Cllr C Stephenson.

b) To resolve to approve reasons for absence.

Resolution: to accept and approve the reasons for absence received in advance of the meeting from Cllr Greig, Cllr Lodge, Cllr Metcalfe, Cllr Poskitt and Cllr Stephenson.

Unanimous.

FC/26/52 DECLARATIONS OF INTEREST & DISPENSATION REQUESTS

a) To note any written requests for dispensation the Clerk may have received from members.

None received.

b) To consider any new dispensation requests.

None received.

c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.

None received.

FC/26/53 PUBLIC SESSION – Suspension of Standing Orders

Resolved: to suspend Standing Orders 2(f) to allow members of the public to raise items of interest in the public session.

No members of the public were present.

FC/26/54 REPORTS FROM OTHER AUTHORITIES

a) **Police and other authorities –**

i. To note NYP report.

Noted. PC Nick Woods was unable to attend the meeting.

b) **Tadcaster Flood Alleviation Scheme & Environment Agency – To note update regarding the Tadcaster Flood Alleviation Scheme.**

- As people may be aware we have now submitted the planning addendum for the scheme back to the NYC Planners. At present the decision date is showing the 14th October 2025. Through working with the planners and Cllr Poskitt we are aiming to improve on this date within the statutory time constraints as best we can. Information if this can be bettered will be released as we develop any further knowledge on the situation.
- Within the EA work is ongoing to identify early opportunities to ensure a potential Start on Site (SoS) date of Spring 2026. Works such as utilities divisions, surveys and legal agreements need to be addressed and finalised all in advance of the actual SoS.
- Contract and pricing work with BAM/JBA are in the final midst and Contracts are being reviewed and in the final rounds of agreement.
- Work is also ongoing to finalise the Full Business Case (FBC). This is being aimed to be presented should the planning prove favourable for final approval and funding requirements.

c) **County Councillor –**

An update will be available at September's meeting.

Discussion took place regarding the state of the town. It was acknowledged there had been some improvements, however certain areas including the bus station and Wighill Lane were still of concern. It was raised that the radar key at the bus station toilets had stopped working last week.

Resolution: Clerk to report radar key and monitor areas for improvement.

The Clerk stated that two planning applications relating to TFAS scheme had been received after the agenda had been circulated. Members were asked if they had any new comments or whether the previous comments remained. If so, retrospective approval could be noted in September's minutes.

Resolution: To report that Council have recognised the applications and do not have any further comments to make. Unanimous.

FC/26/55 To APPROVE as a true and correct record, the MINUTES of the **Council** Meeting held on Tuesday 8 July 2025 and in addition the minutes of the Finance and General Purposes Committee on 8 July 2025.

Resolution: to accept and approve as a true and accurate record the minutes of the Council meeting held on Tuesday 8 July 2025 and the minutes of the Finance and General Purposes Committee on 8 July 2025. Unanimous.

FC/26/56 PLANNING

Members to note and resolve to comment on the following applications received (North Yorkshire Council):

(a) Planning Applications

<i>Valid date</i>	<i>Planning Reference</i>	<i>Proposal</i>	<i>Address</i>	<i>Deadline</i>
27/06/25	ZG2025/0160/OUTM	Outline application (some matters reserved) for residential development of 101 dwellings	Land At 447703 443167, Station Road, Tadcaster	05/08/25 ext. req
23/07/25	ZG2025/0699/HPA	Single storey front and rear extensions, new integral garage and new vehicular access	47 Auster Bank View, Tadcaster, LS24 8BA	20/08/25

ZG2025/0160/OUTM – Tadcaster Town Council does not object in principle to the proposed development, but we would like to request that the following observations are taken into consideration:

- While peak-hour traffic generation figures for the proposed development have been provided, there do not appear to be any figures for the existing traffic levels on Station Road, making it difficult to assess the potential impact that development might have.
- The proposed site entrance is directly opposite a stretch of road which is often used for parking by users of the nearby industrial estate during weekdays. This will have the effect of restricting visibility and road space during those times, which might particularly affect delivery vans and other vehicles with a wider turning circle.
- Related to the above point, we note that the site entrance is within around 135m-175m of Tadcaster Fire Station and Tadcaster Police Station respectively. We would therefore feel it appropriate that the potential fast approach of emergency vehicles responding to a call is taken into consideration, particularly given the aforementioned parking issues and potentially limited visibility leaving the site.

Resolution: to submit the above comments to the planning department. There were two abstentions, however the motion was carried.

ZG2025/0699/HPA – no objections.

(b) To note Granted Applications / Decision Notices since the last meeting – **Noted.**

<i>App. date</i>	<i>Planning Reference</i>	<i>Proposal</i>	<i>Address</i>	<i>Decision</i>
22/05/25	ZG2025/0397/COU	Change of use from Pharmacy Retail (Class E) to Dog Grooming and Spa Business (Sui Generis)	Kirkgate Pharmacy, 7 - 9 Kirkgate, Tadcaster	Granted
22/05/25	ZG2025/0360/FUL	Alterations to the Bell Tower	Land And Buildings At 448388 443364, St Josephs Street, Tadcaster	Granted
01/04/25	ZG2025/0295/HPA	Erection of a single storey rear extension	66 Hudson Way, Tadcaster, LS24 8JF	Granted
20/05/25	ZG2025/0448/FUL	Demolition of existing garage, erection 2 No 1 bedroom flats over 2 storeys with parking	85 York Road, Tadcaster, LS24 8AR	Refused

(c) To consider any Enforcement Issues & Concerns

- To consider amendment to order 2025 NY/7/TRO/TADCASTER/JG/ELG York Road, Tadcaster proposal – Remove traffic order – Parking Bay – limited Sunday to Saturday 8am to 6pm to no longer than 45 minutes return prohibited within one hour.

Resolution: To state no objections to the above proposal. Unanimous.

(d) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer)

David Gluck was not available to attend the meeting but aims to provide an update at September's meeting.

- To consider correspondence received from North Yorkshire Council

The Clerk reported that an e-mail had been received from the planning department at North Yorkshire Council who had requested a meeting to discuss the application. No further details were available at present.

- ii. To consider a quotation from TNDP Planning Consultant

Resolution: to accept the quotation of £391 to cover a day's consultation and travel costs. Motion carried.

FC/26/57 ASSET MANAGEMENT AND EVENTS

- a) To receive an update on a way forward improving the image of the Town.
An update will be available next month; however, some issues were covered at the start of the meeting.
- b) To consider the data from the Vehicle Activated Signs (VAS) June 25 to July 25.
The lead Councillor reported there was nothing particularly to note in terms of road safety, however traffic on Garnet Lane appears to have jumped quite a bit to approximately one thousand journeys in the month, although it tailed off in July, so it could be related to Tadcaster Grammar School. Data would continue to be monitored, to ascertain if more cars are using Garnet Lane.
- c) To receive an update from the Community Speedwatch Group.
Speedwatch group is ongoing and regularly go to Garnet Lane, Stutton Road and Wetherby Road, with more emphasis on Wetherby Road due to more traffic and more speeding traffic.
- d) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.
No public were present.
- e) To receive an update regarding the trees in the Cemetery
The installation of the root barrier has commenced and is ongoing. The Clerk is monitoring the Cemetery side of this.
It was requested for proceedings to commence, as per previous instructions, to engage with solicitors regarding the cemetery.
Resolved: to agree and confirm that proceedings in engaging with solicitors as per previous instructions can commence. Unanimous.

FC/26/58 POLICY & GOVERNANCE

- a) To consider a quotation for a check-up of the Tadcaster Town Council website (usability, accessibility, security).
The Clerk mentioned the new audit requirements at the end of this financial year include usability, accessibility and the Gov.uk e-mail addresses, as previously raised. The quote for the website 'MOT' was £145.
Resolution: To accept the quote. Unanimous.

FC/26/59 FINANCE

- a) To approve the schedule of payments to 11 August 2025 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.)

Electronic Payments		NET	VAT	TOTAL
Calcaria Domestic Cleaning		78.75	0.00	78.75
Darren Simpson Cleaning		110.00	0.00	110.00
DCG Tree Surgery		2159.00	0.00	2159.00
Julian Hall First Aid		66.25	0.00	66.25
Living Landscapes		1495.34	0.00	1495.34
Pullan		185.00	37.00	222.00
TDP Ltd		480.00	96.00	576.00
Direct Debits	Date			
Business Stream	16/07/25	40.81	0.00	40.81
Nycom	13/08/25	330.20	66.04	396.24
Ricoh	28/08/25	25.00	5.00	30.00
Payments to Note				
Administration		7944.73	0.00	7944.73

Resolution: to approve the schedule of payments to 11 August as signed by Cllr Sweeting and Cllr Chiswick.

- b) A recommendation from F&GP Committee on 8 July 2025, to consider a mechanism by which reserves can be deployed against projects.

Resolved: to reiterate that any spend from reserves comes through Full Council and not just the Committee. Unanimous.

- c) To note correspondence from North Yorkshire Council regarding Parish Precept arrangements 2025/26 and 2026/27 **Noted.**
- d) To consider any grant applications and evaluation forms presented to the Town Council. **None.**

FC/26/60 PROJECTS & MEDIA

- a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media.

Resolved: to include an article on Community Speedwatch on the website. To keep viaduct signage in mind for inclusion at a future meeting; details of which may also be considered for the website.

- b) To receive an update on the Spring/Summer edition of the Newsletter
Unfortunately, the production of a Spring/Summer newsletter edition had not been possible. It was recommended that the Winter edition was distributed earlier this year.

FC/26/61 CORRESPONDENCE RECEIVED – for members to note as required.

- a) To note YLCA – White Rose Bulletin (4, 18, 28 July, 1 August), Law and Governance Bulletin (30 July) **Noted.**
- b) To consider proposal from North Yorkshire Council regarding Selby, Tadcaster and Sherburn in Elmet Cycling Priorities **Noted.**
- c) To note North Yorkshire Council Parish Liaison: Parish Update July 2025 **Noted.**
- d) To note the York and North Yorkshire Combined Authority Deputy Mayor Newsletter July 2025 **Noted.**

FC/26/62 To consider agenda items for next meeting.

The Viaduct, if all quotations have been received or an agenda at the Environment meeting at the start of October.

FC/26/63 To **note date, time and location of next meeting.** 16 September 2025,
7pm, The Ark.

The meeting closed at 19:41

Chairman's signature: _____

Date: _____