



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Monday to Thursday 9.30am to 12.30pm

Minutes of the Ordinary Council Meeting TADCASTER TOWN COUNCIL

Date: Tuesday 21 October 2025

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

In attendance: Cllr R Sweeting (Mayor), Cllr Bowgett (Deputy Mayor), Cllr G Butcher, Cllr J Chiswick and Cllr P Tunney.

Environment Agency representative (Karl Ickeringill), Environment Agency representative (Nick Appleyard), and PC Nicholas Woods.

Two members of the public.

Officers: J Crowther, Town Clerk. G Brown, Deputy Clerk.

Late arrivals: NDP Consultant (David Gluck) 19.05

Early departures: PC Woods 19.14, Karl Ickeringill and Nick Appleyard 19.45

David Gluck 19.59, Member of the public 20.16.

The meeting opened at 7pm

Minutes of the Meeting

FC/26/81	APOLOGIES a) To receive and record apologies for absence. Apologies were received in advance of the meeting from Cllr Cobb, Cllr Greig, Cllr Lodge, Cllr Mackay, Cllr Poskitt and Cllr Stephenson. Cllr Metcalfe was not present. b) To resolve to approve reasons for absence. Resolved: to accept and approve the reasons for absence received in advance of the meeting from Cllr Cobb, Cllr Greig, Cllr Lodge, Cllr Mackay, Cllr Poskitt and Cllr Stephenson.
FC/26/82	DECLARATIONS OF INTEREST & DISPENSATION REQUESTS a) To note any written requests for dispensation the Clerk may have received from members. None received. b) To consider any new dispensation requests. None received. c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted. None received.
FC/26/83	PUBLIC SESSION – Suspension of Standing Orders The Chair suggested moving item FC/26/87 (d) forward if the member of the public wished to speak on this matter. Member of the public: stated that he wished to speak on a different matter, however mentioned that funding for the memorial benches was mostly in place and plans were coming together.

	Resolved to: suspend Standing Orders 2(f) to allow members of the public to raise items of interest in the public session. Member of the public: stated that the memorial bench outside the library needed repair. The Chair thanked the member of public for making the council aware and this issue will be investigated. Resolved: to investigate repair of the bench. Resolved: to reimpose Standing Orders 2(f). Unanimous.
FC/26/84	REPORTS FROM OTHER AUTHORITIES a) Police and other authorities i. To note NYP report. Noted. PC Woods was in attendance and provided an update on recent issues. It was reported that travellers are currently sited on the sewerage works lane and have resided there for at least a month. The site has increased, resulting in some obstruction to local farmers. Some other concerns were raised. Enforcement is aware. Resolved: to contact the Local Authority (North Yorkshire Council and Environmental Health) The Chair, on behalf of the council, thanked PC Woods for attending and for all his active work in the town. PC Woods left the meeting at 19.14. b) Tadcaster Flood Alleviation Scheme & Environment Agency – i. Representatives from the Environment Agency (EA) were in attendance and updated members regarding the Tadcaster Flood Alleviation Scheme. A meeting with senior members of the EA and a representative of a stakeholder is due to take place on 6 November. A decision on how to progress will be made following the meeting. It was stressed again that planning is on hold, not cancelled, and that many issues have already been addressed. There will be a further meeting in mid-November with planners and EA representatives. The Chair thanked Karl Ickeringill for all for his hard work and dedication to the scheme. This will be his last meeting as he is moving on to another project. ii. The Environment Agency (EA) representatives provided an update regarding the Biodiversity Net Gain (BNG) regulations for the scheme. An explanation was given and an overview of the process. Legal guidance was still being sought by the EA who will report back in due course. As soon as a proposal is ready this will be forwarded to the Town Council. <i>A councillor and the Chair exchanged cross words.</i> The Chair thanked Karl Ickeringill and Nick Appleyard for attending. Representatives from the EA left the meeting at 19.45. c) County Councillor – No update was available as the County Councillor Poskitt was not present, therefore the following items to be moved to the next full council meeting. i. To receive an update on ongoing works at the Bus Station. ii. To receive an update on parking issues in the Town. iii. To receive an update on CCTV cameras in the Town

FC/26/85	To APPROVE as a true and correct record, the MINUTES of the Council Meeting held on Tuesday 16 September 2025, the Extraordinary Council Meeting on Tuesday 7 October 2025 and in addition the minutes of the Environment Committee Meeting held on Tuesday 7 October 2025. Resolved: to accept and approve as a true and accurate record the minutes of the Council meeting held on Tuesday 16 September, the Extraordinary Council Meeting on Tuesday 7 October 2025 and in addition the minutes of the Environment Committee Meeting held on Tuesday 7 October 2025.														
FC/26/86	PLANNING Members to note and resolve to comment on the following applications received (North Yorkshire Council): a) Planning Applications None b) To note Granted Applications / Decision Notices since the last meeting. <table><tr><td>Valid date</td><td>Planning Reference</td><td>Proposal</td><td>Address</td><td>Decision</td></tr><tr><td>15/10/2025</td><td>ZG2025/0853/S73</td><td>Section 73 application to vary condition 02 (drawings) of approval ZG2023/0580/FUL Erection of extension to existing bus station building to provide a changing place facility and staff toilet following demolition of existing rear extension together with ancillary works including alterations to railings, pavement area, zebra crossing points, replacement perspex roof to bus shelter, and relocated carousel and commercial bin area</td><td>Tadcaster Bus Station, Tadcaster</td><td>Granted</td></tr></table> Noted. However, concern was raised that the term ‘staff’ toilet had not been amended to read “public” toilet. c) To consider any Enforcement Issues & Concerns i. To consider a proposal from North Yorkshire Council - Proposed Traffic Regulation Order – Parking & Waiting – Stutton Road, Tadcaster. Introduction of ‘No Waiting at Any Time’ waiting restriction for road safety reasons by removing indiscriminate parking on Stutton Road, Tadcaster (SRT1) No objections. Council supports this proposal. ii. To note NYC Parking and Waiting Amendment No 62 Order 2025 – York Road, Tadcaster which will come into operation on 6 October 2025. Noted. d) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer). The Chair asked council if items FC/26/87 (f) and FC/26/91 (c) could be brought forward. Agreed. David Gluck provided an update on the Tadcaster Neighbourhood Development Plan. Members of the Steering Group had met with officers from North Yorkshire Council’s planning department, who had raised					Valid date	Planning Reference	Proposal	Address	Decision	15/10/2025	ZG2025/0853/S73	Section 73 application to vary condition 02 (drawings) of approval ZG2023/0580/FUL Erection of extension to existing bus station building to provide a changing place facility and staff toilet following demolition of existing rear extension together with ancillary works including alterations to railings, pavement area, zebra crossing points, replacement perspex roof to bus shelter, and relocated carousel and commercial bin area	Tadcaster Bus Station, Tadcaster	Granted
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	concerns regarding some wording in the submission plan. David is awaiting further information from North Yorkshire and will report back to council, who can then decide on how to progress. This will hopefully happen in time for the next council meeting. FC/26/87 (f) David Gluck, TRCIC, provided an update on the Tadcaster Enhancement Project including a proposal for the Tadcaster Town Trail boards. A brief response had been received regarding how the Tadcaster Enhancement Project money has been expended. Further clarification is being sought. One of the projects that was funded was the updating of the information and design of the trail boards, and some new lectern signs. Everything has now been completed, however funding of the installation of the boards was still to be finalised. FC/26/91 (c) An update on the Mayor of York and North Yorkshires Vibrant and Sustainable Hight Streets Fund and Totally Locally was provided by David Gluck. The business forum was now meeting monthly and receiving regular reports from the Town Centre High Street Delivery Manager. This post is funded to the end of the year, with the opportunity at the end of this month, to seek further funding through the Mayor’s fund to propose a larger and longer-term scheme. That needs to be done with the buy-in of all the partners who are members of the business forum, including the Town Council. All parties will receive a description of the project in due course and will be asked to sign up before the proposal is submitted. Much progress has already been made on the high street, with new businesses coming to town as well. <i>There was a heated exchange of words between a councillor and the Chair.</i> David Gluck left the meeting at 19.59. <i>There was a heated exchange for words between a councillor and the Chair.</i>
FC/26/87	ASSET MANAGEMENT AND EVENTS a) To receive an update for Remembrance Sunday event on 9 November 2025. - The Clerk provided an update on Remembrance Sunday event on 9 November 2025. The lead councillors had inspected the war memorial, and noted some weeding was required. A full report would be provided at the next F&GP meeting. b) To consider the data from the Vehicle Activated Signs (VAS) August to September 2025. - The lead Councillor provided an update from the Vehicle Activated Signs (VAS) August to September 2025 which showed that speeds appear to be higher during August on Wetherby Road with over 70% breaking the speed limit. The same pattern also appeared last year during August. A suggestion was made to contact the new Executive Member for Transport to revisit the push for a 40mph buffer zone. c) To receive an update from the Community Speedwatch Group - The lead Councillor provided an update from the Community Speedwatch Group. A Speedwatch on Wetherby Road had taken place today. Eight out of fifty-two vehicles were found to be speeding. Stutton Road and Garnet Lane appear

	to be less of a problem. It was suggested to follow up with the Deputy Mayor for North Yorkshire regarding the possibility of graduated speed limits. d) To consider a resident’s request for two ‘Lest We Forget’ Benches on the footpath near the war memorial. - The Clerk provided an update regarding a resident’s request for two ‘Lest We Forget’ benches on the footpath near the war memorial. Resolved: to opt for bench design number two e) To consider a quotation for the removal of debris in the River Wharfe around the viaduct and agree a way forward for the debris. - The Clerk advised that a quotation received to remove the debris in the River Wharf would cost £2200 for two day’s work, but that would not include removal of the debris. Resolved: to investigate removal options and bring this item to the next full council meeting. f) To receive an update on the Tadcaster Enhancement Project from David Gluck, TRCIC including a proposal for the Tadcaster Town Trail boards This item had been brought forward. g) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted. Member of the public left the meeting at 20.16. <i>A Councillor directed heated words towards the Chair.</i> The Clerk referred members to the Councils Code of Conduct. The Chair responded. h) To receive an update regarding the trees in the Cemetery. The Clerk provided an update regarding the trees in the Cemetery.																																																																											
FC/26/88	POLICY & GOVERNANCE – None																																																																											
FC/26/89	FINANCE a) To approve the schedule of payments to 21 October 2025 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.) <table><tr><th colspan="2">Electronic Payments</th><th>NET</th><th>VAT</th><th>TOTAL</th></tr><tr><td colspan="2">Calcaria Domestic Cleaning</td><td>156.25</td><td>31.25</td><td>187.50</td></tr><tr><td colspan="2">Darren Simpson Cleaning</td><td>110.00</td><td>0.00</td><td>110.00</td></tr><tr><td colspan="2">DCG Tree Surgery</td><td>2159.00</td><td>0.00</td><td>2159.00</td></tr><tr><td colspan="2">Living Landscapes</td><td>1067.26</td><td>0.00</td><td>1067.26</td></tr><tr><td colspan="2">M Childs Christmas Market Refund</td><td>50.00</td><td>0.00</td><td>50.00</td></tr><tr><td colspan="2">Parnaby Construction</td><td>1322.00</td><td>264.51</td><td>1587.08</td></tr><tr><td colspan="2">K Ickeringill Refund</td><td>30.00</td><td>0.00</td><td>30.00</td></tr><tr><td colspan="2">Pullan</td><td>185.00</td><td>37.00</td><td>222.00</td></tr><tr><td colspan="2">R Sweeting – Chairs Allowance</td><td>255.00</td><td>0.00</td><td>255.00</td></tr><tr><td colspan="2">The Barn Project</td><td>250.00</td><td>0.00</td><td>250.00</td></tr><tr><td colspan="2">Vision ICT</td><td>16.67</td><td>3.33</td><td>20.00</td></tr><tr><th>Direct Debits</th><th>Date</th><th></th><th></th><th></th></tr><tr><td>BT</td><td>03/10/25</td><td>203.66</td><td>40.73</td><td>244.39</td></tr><tr><td>Business Stream</td><td>01/10/25</td><td>115.10</td><td>0.00</td><td>115.10</td></tr></table>	Electronic Payments		NET	VAT	TOTAL	Calcaria Domestic Cleaning		156.25	31.25	187.50	Darren Simpson Cleaning		110.00	0.00	110.00	DCG Tree Surgery		2159.00	0.00	2159.00	Living Landscapes		1067.26	0.00	1067.26	M Childs Christmas Market Refund		50.00	0.00	50.00	Parnaby Construction		1322.00	264.51	1587.08	K Ickeringill Refund		30.00	0.00	30.00	Pullan		185.00	37.00	222.00	R Sweeting – Chairs Allowance		255.00	0.00	255.00	The Barn Project		250.00	0.00	250.00	Vision ICT		16.67	3.33	20.00	Direct Debits	Date				BT	03/10/25	203.66	40.73	244.39	Business Stream	01/10/25	115.10	0.00	115.10
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FC/26/90	PROJECTS & MEDIA a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media. A reminder was made about the inclusion of the Tadcaster Christmas Treat Association (80th anniversary) invite and form with the newsletter. b) To receive an update on the Winter edition of the Newsletter An update was provided by the lead councillor and timescales mentioned.																									
FC/26/91	CORRESPONDENCE RECEIVED – for members to note as required. a) To note YLCA – White Rose Bulletin (12, 19 September, 3,10 October), Law and Governance Bulletin August 2025. Noted. b) To consider representatives to attend the North Yorkshire Parish Liaison: Seasonal Health Forum 2025 – ‘Preparing from Winter Together’ held on 31 October 2025. Noted. c) To receive an update on the Mayor of York and North Yorkshires Vibrant and Sustainable High Streets Fund and Totally Locally from David Gluck, TRCIC. This item had been brought forward. d) To note a report from Tadcaster Flood Defence Alliance, 9 October 2025 – Update on the three-month planning delay announced by the EA. This item had been discussed earlier. e) To note York and North Yorkshire Combined Authority, Deputy Mayor Newsletter: Summer 2025 and September 2025. Noted. f) To note North Yorkshire Parish Newsletter, September 25. Noted. g) To note North Yorkshire Parish Council Briefing: Approved Policy on Election Recharges, September 2025. Noted. h) To note a letter from York and North Yorkshire Combined Authority, David Skaith, Mayor regarding Movement, Activity and Sport Fund. Noted.																									
FC/26/92	To consider agenda items for next meeting. Tadcaster Flood Alleviation Scheme. The Environment Agency have confirmed attendance at the next meeting.																									
FC/26/93	To note date, time, and location of next meeting – 18 November, 7pm, The Ark.																									

The Chair thanked everyone for attending and closed the meeting at 20.26.