



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

# MINUTES OF THE COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 19 MARCH 2019 IN THE ARK

PRESENT: CHAIRMAN	D Mackay
COUNCILLORS	D Bowgett, S Cobb, I Edmondson, G Lodge, C Metcalfe & R Sweeting.
CLERK	Jane Crowther
DEPUTY CLERK	Jo Mottershead
PRESENT	D Gluck – Tadcaster Rural CIC, & 5 Members of the public.

**C149 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence – J Chiswick, F Greig, M Middlemiss and C Stephenson.

**C150 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda – None

**C151 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town.

**Members agreed to discuss item 12 at this stage of the meeting.**

- A resident asked if the ownership of the land at Stutton Road had been investigated as he had previously suggested that the area be used for extra car parking for the parade of shops.

Councillor C Metcalfe reported the reality was as there was no evidence that the land had been managed for a number of years therefore there could not be a claim from the Town Council to register the land. He felt it was regrettable that the Town Council did not have the resources for the scheme and ongoing maintenance.

Councillor R Sweeting reported that the grassed area had been maintained by a resident for many years. He felt that the project would be too large for TTC and the involvement of SDC and/or NYCC would be required.

Councillor D Mackay reported that SDC were encouraging business and enterprise and extra parking in this area would help local businesses.

A resident raised concerns regarding the lack of yellow street markings in the York Road, Leeds Road/Stutton Road junction.

The Clerk reported that NYCC Highways were in the process of arranging Orders for the work.

**ACTION – Clerk to collate which areas had been agreed for road lining in the town and to inform the resident.**

- A member of the Tadcaster Flood Action Group reported that the Group was to arrange a meeting as soon as possible with the Environment Agency to discuss problems the group had experienced during recent flooding.

**Members agreed to discuss item 11 at this stage of the meeting**

**C152 FLOOD PUMP INSURANCE – (Item 11)** - Members considered a proposal received from Tadcaster Flood Action Group regarding future Flood Pump insurance.

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Tadcaster Flood Action Group reported that insurance for the 2 town flood pumps had recently expired and a quote of £1000 for the renewal had been quoted. He asked if insurance for the pumps including Public Liability could be taken by the Council. The Group reported that improvements to drainage on The High Street could mean that there may only be the requirement for 1 pump in the future as surface flooding may not be an ongoing issue.

### **C153 REIMPOSE STANDING ORDERS – (Item 4) –**

The Clerk reported that a quote for Flood Pump insurance had been received from Zurich of £669 for equipment only, worth 20k per pump.

#### **RESOLVED**

- **That the Council insure the 2 Flood Pumps for one year**
- **That the above be taken either from budget heading before the end of the financial year or from the Councils Reserves.**
- **That TFAG to look into covering the group for Public Liability Insurance.**

Members agreed to look into the possibilities of a parking scheme for the Stutton Road grassed land.

**RESOLVED – Clerk to contact SDC regarding the likelihood of SDC support for the above scheme.**

**ACTION – Clerk to deal.**

### **C154 POLICE REPORT – (Item 5) – None**

### **C155 TADCASTER RURAL COMMUNITY INTEREST COMPANY – (Item 6) - David Gluck in attendance to update members regarding Tadcaster Visitor Strategy and Action Plan.**

**Town Branding** – He explained what would be required should agreement be made to use the beer and brewing as a town brand. It would need to be taken seriously by businesses, partners and other bodies in the town. He felt that it would be worthy of investigating other towns with a branding link. Slogans, logos would need to be identified and ways to roll out the scheme would need investigation. Should Heineken open a visitor centre this could be a link.

Branding could be looked into under the Business District initiative.

Councillor C Metcalfe felt that a starting point for branding of the town had been identified however it would not a good idea to raise expectations if plans were not fulfilled.

#### **ACTION -**

- **D Gluck to send the High Street and Town Centres 2030 link to the Council.**
- **D Gluck to meet with Chris Wade and update the Environment Committee with findings in due course.**

Councillor Metcalfe reported that SDC had established that the High Street Fund was for the purpose of bricks and mortar and community schemes and not for promoting purposes.

**Members agreed to discuss item 17b at this stage of the meeting.**

**17b Tadcaster Today** - To consider the funding in advance of Tadcaster Today to Tadcaster Rural Community Interest Company.

D Gluck reported that following an Editorial Meeting on 11 March 2019 the following was agreed:-

- To change the format of the newsletter to a tabloid size.
- The content to be focused on forward thinking
- Delivery to be made by The Royal Mail.
- That costs be on a 50/50 basis between TRCIC and TTC.

The cost of the new edition would be slightly reduced compared to previous editions.

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The CEF had committed to the future of the newsletter, a further meeting would be required to agree the funding grant.

Owing to delays in the above funding a request for advance payment for the first edition was put forward.

**RESOLVED – Members agreed to pay the TTC costs for the first edition in advance.**

**ACTION – Clerk to deal.**

**C156 PLANNING – (Item 7) -** Members noted and commented as required on the following applications received from Selby District Council:-

**a. Planning Applications –**

**33/18 – 10 Broom Road** – Proposed erection of a small rear extension creating enlarged dining room.

**RESOLVED – Members had no objection to the above application.**

**ACTION – Clerk to reply to SDC accordingly.**

**b. Granted Applications –**

**26/18 - John Smiths Brewery** – Retrospective application for the erection of new single storey DPV Block supporting exposed 6no vertical DPV (Dual Purpose Vessel) installations and related access gantries over together with new pipe bridge link to existing brew house complex.

**28/18 – John Smiths Brewery** – Listed building consent for proposed pipebridge columns supported through existing Brewhouse Complex flat roof.

**c. Amended Applications –**

**25/18 – The Boys Sunday School** - Proposed installation of a level and ramped access to the building to allow the elderly and disabled to enter the building, the proposal creates a new main access to the rear of the building allowing safer pedestrian access.

**d. Refused Applications –**

**30/17 – Castle Hill House, 30A Westgate, Tadcaster** – Proposed erection of a single wooden cattery unit.

**e. Yorkshire Local Councils Association - Council decision making on planning applications that are received between meetings** – Members discussed and agreed a way forward for planning received between meetings.

The Clerk reported that planning decisions were required to be made at Council/committee meetings and to not do so would be unlawful. Previously where an application had been received between meetings comments were sought from Councillors a reply to SDC forwarded and an agenda item raised at the next meeting of the Council.

**RESOLVED – Members delegated the power to the Clerk to take a decision on behalf of the Council on planning applications that come between meetings.**

**ACTION – Clerk to deal as required.**

**C157 CORRESPONDENCE – (Item 8) -**

**8.1 - For members to note and comment as required –**

**a. Police, Fire and Crime Commissioner – Mapping in Tadcaster** – Members discussed and agreed a representative of Tadcaster Town Council to meet with a with a PFCC officer to discuss Community Mapping.

**RESOLVED – Councillors R Sweeting and S Cobb to meet the above PFCC officer.**

**b. YLCA – Code of Conduct** – Members noted the review by the Local Government Ethical Standards Committee.

**c. Selby AVS – Tadcaster Community Library** – recruiting new members to join the Management Committee.

**ACTION – Clerk to clarify the management structure of the above and report back to the next appropriate meeting.**

## **COUNCIL MEETING 19 March 2019**

### **8.2 – Items of correspondence tabled at the meeting:-**

**a. Tadcaster Treat Association** – Thank you letter for S137 Grant.

#### **C158 ENVIRONMENT AGENCY – (Item 9) -**

The Clerk reported that The Environment Agency had received reports of Methane Gas emissions in the Wetherby Road area. A request for access to TTC Viaduct Walk land for investigation works had been received.

It was unclear whether closure of the footpath would be required.

**RESOLVED - Members agreed to the above access to TTC land.**

**ACTION – Clerk to reply accordingly.**

#### **C159 RIVERSIDE PROJECT – (Item 10) –** The Clerk updated members of plans for the Riverside Project.

Councillor C Metcalfe was disappointed with the contractor as the project had slipped by 6 weeks, and challenges were required for estimates received for the project.

**ACTION – Clerk to chase feedback of an SDC and Amey meeting held 21 March 2019.**

**Item 11 was discussed at C151**

#### **C160 LAND AT STUTTON ROAD – (Item 12) -** Members to discuss the ownership of land at Stutton Road discussed at the Environment Committee meeting on 26 February 2019

**This item was discussed at C151 and Resolved at C153.**

#### **C161 DORCHESTER ROAD LEEDS ROAD FOOTPATH – (Item 13) -** Members update of plans for Council ownership of the footpath.

Following a meeting with North Yorkshire County Council, a specification for the tarmacking of the footpath and the rebuilding of the wall had been agreed.

The Clerk reported that funding put forward by TTC, The County Councillors Community Fund, and NYCC had fallen short of the estimate by £570.

**RESOLVED – That £570 for completion of the above project be taken from the Councils Reserves.**

**ACTION – Clerk to deal.**

The Clerk reported that timescale for the above project would be approximately the end of April 2019.

#### **C162 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 14) -** Members update regarding County and District matters.

##### **District –**

- Councillor C Metcalfe reported that a joint venture had been established with a contractor for the development of Edgerton Court pre application advice had been submitted, a public consultation would follow in May following Purdah.

Plans were for the project to commence in October 2019 and be completed by August 2020.

- SDC recycling vehicles were up for renewal authorisation had been given to the purchase of the chassis

- Recycling systems were not acceptable and were to be reviewed, there was to be major government initiative. There were to be 4 options for consultation following Purdah.

- There was due to be a review of the SDC Planning Enforcement Management Plan a draft document was available.

**RESOLVED – That the above be discussed at the next appropriate meeting.**

**ACTION – Clerk to deal**

#### **C163 CEF PARTNERSHIP BOARD/FORUM UPDATE – (Item 15) -** Update of the CEF on 11 March 2019.

Councillor S Cobb reported that the above CEF had been poorly attended.

## COUNCIL MEETING 19 March 2019

The Board had supported Tadcaster Today for a further year.

**C164 FINANCE – (Item 16) - Payment of Accounts** – Three Councillors approved and signed the cheques and stubs. Schedule circulated at the meeting:-

			NET	VAT	TOTAL
1	9152	D Mackay	700.00	0	700.00
2	9153	P Collier	80.60	16.12	96.72
3	9154	Yorkshire Water	189.93	0	189.93
4	9155 – 9158	Administration	4399.07	0	4399.07

### Direct Debits

		NET	VAT	TOTAL
1	Npower	2449.85	489.97	2939.82
2	Selby District Council	3358.56	0	3358.55
3	Selby District Council	3745.54	0	3745.54

### C165 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 17) -

a. To put forward suggestions for the next edition of the Newsletter from this meeting. Deadline for articles 2 May 2019 - None.

b. **Tadcaster Today** – Discussed at item C155

### C166 WEBSITE AND MEDIA ITEMS – (Item 18) -

a. To suggest appropriate matters from this meeting to place on the website and before the media – Facebook updates of Methane Gas works on Viaduct Walks.

b. **Councillor email addresses** – members discussed and agreed the inclusion of Councillor Emails on the Council Website.

**RESOLVED – Members agreed the use of Councillor .gov email addresses on the website.**

**ACTION – Clerk to deal**

### C167 APPROVAL OF MINUTES – (Item 19) - Members approved as a correct record the Minutes of the following Council and Committee meetings:-

- |   |      |                  |
|---|------|------------------|
| a. Council meeting                              | held | 5 February 2019  |
| b. Environment Committee meeting                | held | 26 February 2019 |
| c. Finance & General Purposes Committee meeting | held | 5 March 2019     |

### C169 RESOLVED –

- That the items discussed in Part II be now ratified and approved
- That members of the press and public be re-admitted to the meeting