



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF THE ENVIRONMENT COMMITTEE MEETING

HELD ON TUESDAY 8 JANUARY 2019 AT 7 PM IN THE ARK, KIRKGATE

PRESENT:	CHAIRMAN	M Middlemiss
	COUNCILLORS	D Bowgett, J Chiswick (Part), I Edmondson, F Grieg (Part), D Mackay, C Metcalfe, C Stephenson and R Sweeting.
	CLERK	J Crowther
	DEPUTY CLERK	J Mottershead
	ALSO PRESENT	D Gluck – TRCIC and 3 Members of the public

E155 APOLOGIES – (Item1) - apologies for absence were approved for Councillor S Cobb
Councillor C Stephenson joined the meeting.

E156 DECLARATIONS OF INTEREST – (Item 2) - To receive and record declarations of interest at this point or at any other point on the agenda.

Members agreed to discuss item 7.1 – a at this point in the meeting.

a. Email - Tadcaster Business Owner – A View on the District and Tadcaster Economies –

Councillor I Edmondson felt that many of the issues raised in the email were negative and irregular in parts.

Members thanked the business owner for the time and effort taken to send the views on the District and Tadcaster economies.

Members agreed that the town faced a number of ongoing detrimental problems however the Town Council were working together with Tadcaster Rural Community Interest Company and the District Council to complete positive schemes for the town including working towards securing Tadcaster as a Business improvement District (BID) a Visitor Strategy and Action Plan for Tadcaster and surrounding villages. There were also shorter term schemes including the Riverside Project and to be completed by the end of the year, improvements to Britannia Car Park, also Tadcaster Events Management Team were arranging a number of community events throughout the year.

E157 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3) - To allow members of the public to speak.

A resident and business owner felt that positive schemes were required in the town as many vital services had disappeared from the high street owing to the closure of banks and Post Offices and the effects of the floods in 2015, a solution would not be easy.

E158 REIMPOSE STANDING ORDERS – (Item 4) –

Members felt that the lack of development in the town was a major factor in the lack of regeneration in the town.

E159 CLERKS REPORT – (Item 5) –

The Clerk reported the following:-

a. One tree on the riverbank had fallen and another vandalised. A contractor had been contacted and works carried out at a cost of £130.

RESOLVED - Members approved the above cost.

b. Councillor J Chiswick had notified the Council that she would be unable to attend meetings until the end of March 2019 owing to foreign travel.

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- E160 PLANNING – (Item 6) -** Members noted and commented as required on the following applications received from Selby District Council:-
- a. Planning Applications –**
- 26/18 – John Smiths Brewery, High Street, Tadcaster –** Proposed erection of new single DPV Block supporting exposed 6no. Vertical DPV (Dual Purpose Vessel) installations and related access gantries over together with new pipe bridge link to existing brew house complex
RESOLVED – Members had no objections and fully supported that above application.
ACTION – Clerk to reply to Selby District Council accordingly.
- b. Granted Application –**
- 21/18 – Land Adjacent To, 26 Westfield Crescent, Tadcaster -** Section 73 application to vary condition 13 (plans) of approval 2016/0910/FUL Proposed 3 bedroom dwelling and 2 No. 1 bedroom flats
- 23/18 – 3 Auster Bank Avenue, Tadcaster LS24 8AZ –** Retrospective application for the erection of raised timber deck in rear garden
- 24/18 – 14 Heatherdene, Tadcaster LS24 8EZ –** Proposed two storey side extension following demolition of existing garage
- c. North Yorkshire County Council – Members noted No Waiting Restrictions Orders received:-
Introduction of Waiting Restrictions – Sandfield Terrace/York Road (943238) and Leeds Road (943230)**
- E161 CORRESPONDENCE – (Item 7) -** Members noted and discussed items raised in the correspondence.
- 161.1 -** Members noted and made comments as required:-
- c. Email - Tadcaster Business Owner – A View on the District and Tadcaster Economies – This item was discussed at minute E156.**
- d. North Yorkshire Fire and Rescue Authority – Members noted the change in governance.**
- e. Allerton Waste Recovery Park – Visitor Centre information including site visits for Schools and Community Groups.**
- f. Britannia Car Park – Update of plans for Selby District Council Car Park.
Councillor C Metcalfe circulated Selby District plans for the completion of improvements to the car park which included car electric points and the removal of unrequired fencing.
Car parking charges were presently not being planned for the car park.**
- 161.2 Correspondence to be tabled at the meeting:-**
- d. Help For Heroes – Letter of thanks for donation following a collection at the Beacon Lighting Event on Remembrance Sunday.**
- E162 TADCASTER & RURAL COMMUNITY INTEREST COMPANY – (Item 8) -** David Gluck updated members on the following:-
- a. Crime Working Group & CCTV – Members update of the meeting on 23 November 2018.
Notes of the meeting were circulated to members prior to the meeting.
Issues regarding the above were being progressed with Selby District Council elements of which would feed into the BID.
Updates would be reported back to the Council in due course.**
- b. Business Improvement District - an outline business case had been sent to SDC on 18 December and was awaiting a response. The timeframe would be a 12 month lead on a business plan followed by an action plan and meetings with businesses which could attract new funding.
Update of progress would be reported back to the Council in due course.**
- c. Tadcaster Visitor Strategy and Action Plan – The plan endorsed by the Town Council had been sent to SDC and would be seen widely across the district.**
- d. TEMPT – Members were informed of forthcoming events.**

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- E163 UCI CYCLING EVENT – (Item 9)** - Members update of the events due to take place in Tadcaster on the 21 & 27 September 2019.
A weeklong series of events was being planned. A draft plan of events was circulated to members. A focus for the events would be on disability.
- E164 MP FLOOD LETTERS – (Item 10)** - Members noted the Councils Flood Letters to Nigel Adams and corresponding replies.
The Clerk reported that a reply had not yet been received.
- E165 MARKET PLACE – (Item 11)** - Members update of ideas for Kirkgate Market place.
Councillor F Greig reported that she was due to meet with Councillor R Sweeting to discuss how the matter could be progressed. Updates on progress would be brought back to the next appropriate meeting.
- E166 CHRISTMAS MARKET – (Item 12)** – The Clerk reported that the event had been a complete success with more stalls and pitches than in previous years.
Members discussed plans for the 2019 on 1 December and agreed the following:-
- That the stall and pitch fees remain the same as 2018.
 - Councillor R Sweeting to be lead Councillor for the event.
 - Agreement of the cost of a band for the 2019 event in the Riley Smith Hall.
- ACTION - Clerk to deal.**
- E167 CHRISTMAS ILLUMINATIONS – (Item 13)** -
- 2018 - The Clerk reported that repairs to illuminations over the festive period had been approximately £600.
 - 2019 - The Clerk reported the following:-
 - Illumination sockets on 24 lampposts were in need of replacement due to water damage, the total cost would be in the region of £3,000.
- RESOLVED – That £3,000 be used from the Councils reserves for the replacement of illumination sockets and that this be recommended to the next appropriate Council meeting**
- The large tree on Kirkgate had been vandalised 3 times, this had been reported to the police.
 - A total of £3700, including the Councils match funding, had been raised for future illuminations, it was suggested that the Illuminations Working Group meets to discuss future illuminations.
- ACTION – Clerk to arrange a meeting of the Illuminations Working Group.**
Councillor D Bowgett reported that work on the Councils Crowd Funding page was ongoing. He would report back to the next appropriate meeting.
- E168 TADCASTER QUAKER BURIAL GROUND – (Item 14)** - Members discussed proposed plans for the regeneration of the Quaker Burial Ground Tadcaster.
Councillor Metcalfe reported that funding had been made available for a community group to carry out a community project, the funding would be matched by Selby District Council. The Quaker Burial Ground on Ouston Lane had been suggested. The Clerk had sought a community group and plans for the project were circulated to members.
A letter of support was required by the Town Council in order to secure funding before the end of January 2019.
- RESOLVED – Council supported and approved the above plans**
ACTION – Clerk to send a letter of support for the project and plans to SDC
- E169 BUS SERVICES TADCASTER – (Item 15)** - Members update of Tadcaster services.
The Clerk updated members on the 77 service from Tadcaster to Wetherby.
- E170 STREET LIGHTING – (Item 16)** - Members considered the replacement of two Tadcaster Town Council owned concrete street lights at the Grange Play Area and the footpath from Leeds Road to Station Industrial Estate.
RESOLVED – To replace the above 2 street lights.
ACTION – Clerk to deal.

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E171 TREE INSPECTION SURVEY – (Item 17) - Members discussed and agree a way forward for the inspection of Tadcaster Town Council owned trees.

The Clerk reported that following an action to seek advice from Selby District Council it was established that SDC had no formal policy for the surveying of trees.

Members felt that the surveying of Tadcaster Town Council owned trees was required.

RESOLVED - That quotes be sought for a survey of Tadcaster Town Council owned trees.

ACTION – Clerk to deal.

E172 DORCHESTER ROAD/ LEEDS ROAD FOOTPATH – (Item 18) Members update of the land ownership of the footpath – The Clerk reported that the matter was ongoing and was awaiting information from Selby District Council Legal section.

E173 EMERGENCY PLANNING SUB COMMITTEE – (Item 19) - Members approved the minutes of the meeting on 2 October 2018.

E174 ALLOTMENTS – (Item 20) -

a. To discuss any matters relating to the allotments - None

b. **Non-resident Tenants** – Members to discuss and agree a distance radius of new tenants

RESOLVED – That a distance radius from the boundary of Tadcaster for new tenants was not required but that each request be assessed on an individual basis.

c. **Allotment Tenancy Agreement** – Members to discuss clause (g) of the agreement, and decide reasonable number of hens allowed on a plot.

RESOLVED –

- **That a maximum of 3 hens be allowed at any one allotment.**

- **That the relevant safety/noise requirements taken from the Allotments Society guideline be included in the acceptance reply letter.**

- **That should the hens become a nuisance or the requirements not adhered to that the above could be relinquished at any time.**

ACTION – Clerk to deal.

E175 FINANCE – Item 21) - Payment of Accounts – Three Councillors approved and signed the cheques and stubs. Schedule circulated at the meeting:-

			NET	VAT	TOTAL
1	9102	S & M Raggett	87.83	17.57	105.40
2	9103	Yorkshire Water	292.46	0	292.46
3	9104	Blachere Illuminations	3180.00	636.00	3816.00
4	9105	North Yorkshire County Council	100.00	20.00	120.00
5	9106	Isaac Butterworth (Iron Founders) Ltd	694.45	138.89	833.34
6	9107	Isaac Butterworth (Iron Founders) Ltd	80.00	16.00	96.00
7	9108	B K Parnaby & Sons	430.00	86.00	516.00
8	9109	DCG Tree Surgery Ltd	1435.00	0	1435.00
9	9110 - 9114	Administration	4322.70	0	4322.70
10	9115	Pullan Landscapes	150.00	30.00	180.00
11	9116	Administration	52.65	0	52.65
12	9117	Administration	130.50	0	130.50
13	9118	Amey	275.37	55.07	330.44
14	9119	B K Parnaby & Sons	1839.29	367.85	2207.14

Direct Debits

	NET	VAT	TOTAL
Npower			31.16

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	Npower	1586.49	317.30	1903.79
	Npower	5.42	0.27	5.69
	BT	159.68	31.94	191.62
	BT	165.43	33.09	198.52

- E176 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 22)** - To put forward suggestions for the next Newsletter from this meeting, deadline for articles 28 February 2019:-
Medical Centre Health walks.
- E177 WEBSITE AND MEDIA ITEMS** – To suggest appropriate matters from this meeting to place on the website and before the media - None.
- E178 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING** – to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Environment Committee meeting on 26 February 2019.**
Councillor F Greig suggested that the Council asks to be updated on the sale of Tadcaster Albion Football Club Ground.