



## **Tadcaster Town Council**

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

01937 834113

clerk@tadcastertowncouncil.gov.uk

www.tadcastertowncouncil.gov.uk

Open Monday to Thursday 9.30am to 12.30pm

## **MINUTES OF THE COUNCIL MEETING HELD AT 7.00 PM ON TUESDAY 11 FEBRUARY 2020 IN THE ARK**

<b>PRESENT: CHAIRMAN</b>	<b>S Cobb</b>
<b>COUNCILLORS</b>	<b>D Bowgett, D Mackay, C Metcalfe, M Middlemiss M Middlemiss, M Mundy &amp; C Stephenson</b>
<b>CLERK</b>	<b>Jane Crowther</b>
<b>DEPUTY CLERK</b>	<b>Jo Mottershead</b>
<b>PRESENT</b>	<b>A Blades North Yorkshire Fire and Rescue Service, D Gluck TRCIC, &amp; U3A Representative</b>

**C121 APOLOGIES – (Item 1)** - To receive, record and approve apologies for absence – J Chiswick, F Greig, G Lodge, & R Sweeting.

**C122 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda – None.

**C123 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town - None

**C124 REIMPOSE STANDING ORDERS – (Item 4)** - None

**C125 POLICE REPORT – (Item 5)** - Members noted the Police report.

**C126 NORTH YORKSHIRE FIRE SERVICE – (Item 6)** - The Group Manager for the district was in attendance to update members regarding changes to the services management structure.

A Blades explained government changes to the Fire and Rescue Service structure.

One of the aims was to make contact with local Councils to improve Councillors confidence in approaching the service.

An area that had become more prevalent had been fire safety and protection. Further roles included Road Collisions, Terrorism and a Decontamination Unit in York.

He explained the work of the fire crew in Tadcaster including on call and Retained Firefighters.

Prevention activity included home fire risk checks, safety in the home, fraud and safeguarding.

There had been a 40% reduction in call outs which had influenced budgets.

There were 46 appliances in the area, with suitable appliances in different areas.

There were no plans to change appliances in Tadcaster.

Fire appliances had recently attended flooded areas in the district.

Councillor C Metcalfe welcomed the changes and felt that as there was an aging population that people were responding positively.

A Blades raised concerns regarding changes in lifestyle and how this could dramatically reduce budgets, which could result in a reduction in “softer” work carried out by the service.

He aimed to continue communication with Councils, and informed members of a North Yorkshire Fire and Rescue Business – Recruitment event on 12 February 2020.

**C127 TADCASTER U3A – (Item 7)** - A representative in attendance to update members regarding U3A activities in the town.

## **COUNCIL MEETING 11 FEBRUARY 2020**

The U3A was launched in Tadcaster in September 2019, there were presently 67 members and 23 groups i.e. Photography, Walking Groups & First Aid. Leaders/coordinators for the groups were being sought and work was ongoing to attract further members.

Meetings were held in the Barn, and membership was £12 per year, which covered administration support and a newsletter.

Speakers for meetings had been booked for the remainder of the year.

The AGM was to be held on 20 June 2020.

Thanks was given for Grant Aid provided by the Council.

Funding had been by the CEF.

**ACTION – Clerk to arrange a link from the Council website to U3A in Tadcaster.**

**C128 ELECTION OF TOWN MAYOR/CHAIRMAN ELECT 2020/2021 – (Item 8) –** To accept nominations and agree the Chairman Elect for 2020/2021.

Members accepted nominations and agreed for Chairman Elect as follows:-

Councillor S Cobb was proposed and seconded for Mayor/Chairman Elect for 2020/2021

**C129 ELECTION OF DEPUTY TOWN MAYOR/VICE CHAIRMAN ELECT 2020/2021 – (Item 9) -** To accept nominations and agree the Vice Chairman Elect for 2020/2021.

Members accepted nominations and agreed the Vice Chairman Elect for 2020/2021 as follows:-

Councillor D Bowgett was proposed and seconded for Vice Mayor/Chairman Elect for 2020/2021

**C130 TADCASTER RURAL COMMUNITY INTEREST COMPANY – (Item 10) -** David Gluck in attendance to update members regarding the following:-

**C133.1 Neighbourhood Development Plan –**

- Update of meeting on 28 January 2020

The three peripheral villages were not joining the plan at this stage however there was an option to join the process at a later stage.

- Members to approve the Tadcaster Neighbourhood Development Plan Application for Neighbourhood Area

Councillor Metcalfe felt that the application required a strong element regarding the need for sustainable growth in the town.

- Members to approve the accompanying letter for the above application.

**RESOLVED –**

- **D Gluck to redraft the application and circulate to members.**

- **Clerk to submit the application and letter to SDC**

**ACTION – Clerk to deal**

**10.2 Youth Engagement Strategy –** Members update regarding the Strategy.

D Gluck circulated the strategy prior to the meeting.

The strategy sets out plans for the facilitation and delivery of youth services in Tadcaster.

Funding would be required going forward.

A youth member was to be nominated for the TRCIC Board.

He welcomed member's feedback.

Members agreed for item 21 to be discussed at this point in the meeting.

**C131 Tadcaster Rural CIC – Tadcaster Today – Report – (Item 21b) -** Members discussed and considered a report received from TRCIC regarding the future of the newsletter.

D Gluck reported that he had not received any formal feedback regarding future CEF funding of Tadcaster Today. A decision was to be agreed at the next CEF Board meeting on 23 March 2020.

**COUNCIL MEETING 11 FEBRUARY 2020**

**RESOLVED – D Gluck to report back to the next appropriate meeting.**

**C132 PLANNING – (Item 11) -** Members noted and commented as required on the following applications received from Selby District Council:-

**C135.1 - Planning Applications –**

**25/19 - Street Record – Garnet Lane –** Telecommunications application for proposed MBNL 25.00m high FLI slimline lattice tower mounted on 6.00m x 6.00m x 1.4m deep RC base 3no EE & 3no H3G antennas & 1no 600 0 dishes mounted on headframe and associated works.

**RESOLVED – Members had no objection to the above application.**

**26/19 - 19 Manor Road –** Proposed alterations and extensions to form garden room enlarged kitchen and porch and at first floor level, extended bedroom including en-suite.

**RESOLVED – Members had no objection to the above application.**

**27/19 - 38 Calcaria Road –** Proposed conversion of existing garage to bedroom with new lean to roof over bedroom and kitchen.

**RESOLVED – Members had no objection to the above application.**

**ACTION – Clerk to reply to SDC accordingly.**

**C135.2 – North Yorkshire County Council -**

**Order of Waiting and Loading and Provision of Parking (Selby District) Order 2019**

**No Waiting at any time.**

**York Road South –** The projected eastern property boundary line of No 86 York Road East for 90 metres.

**Chapel Street South East –** its junction with Westgate South West for 28 metres.

**York Road South –** the projected western property boundary line of No 41 Leeds Road (A659) East to the junction with Stutton Road.

**Stutton Road West –** its junction with Leeds Road (A659) south west for 19 metres

**No Waiting 8am – 4pm**

**Wetherby Road /Station Road –** North the projected northern property boundary line of No 26 Wetherby Road, South and East for 50 Metres.

The Clerk reported that an email regarding the above order for Wetherby Road/Station Road Waiting restriction. A resident of Station Road raised objections to the Restrictions.

Members agreed that whilst they had sympathy the Council had agreed to the application on the basis that safety was paramount.

**ACTION - Clerk to reply to the above email accordingly.**

**C136 CORRESPONDENCE – (Item 12) - For members to note and make comments as required:-**

**a. Selby District Council – Selby Local Plan – Issues and Options Consultation on the Selby District Local Plan – 24 January 2020 – 6 March 2020 -** Members noted the Drop in event at Tadcaster Library on 3 February 2020.

Councillor M Mundy reported that he had attended an SDC meeting regarding the consultation, he felt this had been poorly run, and would be interested to see a review.

Councillor C Metcalfe offered to liaise with the Office to draft a response to the consultation, and suggested that the Council asked SDC for a delay to the consultation date.

**RESOLVED – Members agreed for Councillor Metcalfe to draft a response, liaise with the Office and bring back to Council on the 17 March 2020.**

**ACTION – Clerk to contact SDC to request a delay until the 18 March for the above consultation.**

**Councillor M Middlemiss left the meeting.**

**b. YLCA – White Rose –** Updates 17, 24, & 31 January 2020

## COUNCIL MEETING 11 FEBRUARY 2020

**c. YLCA – Home Office** – Consultation Strengthening Police Powers to Tackle Unauthorised Encampments. Deadline for responses 19 February 2020.

Members agreed to reply to the above on an individual basis.

**d. Tadcaster & Villages CEF Consultation** – Shaping Our Future – Members to agree a reply to the Consultation. Members agreed to fill in the consultation form on an individual basis.

**e. Tadcaster Grammar School** – Notice of Shape Your Future Careers Fair 5.00pm – 7.30pm - 10 March 2020.

### **C137 CAR PARKING – (Item 13)** - Members update of parking in the town.

Councillor Mackay reported that he had no news regarding Heineken car park.

**ACTION – Councillor Mackay to chase.**

### **C138 RIVERSIDE PROJECT – (Item 14)** - Members update.

The Clerk reported that there had been no response to an email sent to SDC regarding the return of Riverside Project monies.

Councillor Metcalfe reported that the matter had been raised with the Chief Executive and was assured that a reply would be forthcoming.

He felt that it had been due to poor SDC Project Management that the scheme had been terminated and the Council still had ambitions for improvements to the riverside area.

He would like to see a return of the funds as soon as possible and would pursue the matter at the next meeting with the Chief Executive.

**RESOLVED – The Council to send a further email to the SDC and to CC the Chief Executive requesting a formal response and to challenge the lack of Tadcaster's Programme for Growth fund.**

**ACTION – Clerk to draft the above email and circulate to members.**

### **C139 POSITIVE STEPS FOR TADCASTER – (Item 15)** –

Members noted the notes taken on 11 December 2019.

The Clerk reported that the next meeting of the group was 30 March 2020, the SDC Chief Executive was due to attend.

### **C140 OFFICE COMPUTER UPDATES – (Item 16)** - Members considered a recommendation from the Finance and General Purposes Committee meeting on 21 January 2020 regarding office computer updates and support.

Councillor I Edmondson left the meeting.

**RESOLVED –**

- **To Office 365 to be installed onto the office computers.**
- **That quotes be sought for an ongoing Computer Maintenance contract**
- **That the cost of the above to be taken from across F&GP headers or Council reserves**

### **C141 PLANTING – (Item 17)** - Members considered a recommendation from Environment Committee meeting on 14 January 2020 for the planting of bulbs at the town gateways.

Members discussed an option for the two Committees to be given the authority to spend up to a cap of £1000 from Council Reserves for suitable projects.

**RESOLVED –**

- **To purchase the above bulbs to be planted at gateways to the town**
- **To take the above cost from Headers and Council Reserves**
- **To amend the Councils Terms of Reference for authorisation for the two committees to spend up to £1000 from Council reserves on any suitable projects as required.**
- **The Councils Terms of Reference be changed accordingly and brought back to Council for approval.**

## COUNCIL MEETING 11 FEBRUARY 2020

**C142 REPORTS BY DISTRICT AND COUNTY COUNCILLORS – (Item 18)** - Members update regarding County and District matters.

**District** - Councillor D Mackay reported that there was no update regarding the NatWest building on Bridge Street.

**C143 CEF PARTNERSHIP BOARD/FORUM UPDATE – (Item 19)** - Members update of Board meeting on 27 January 2020.

Councillor S Cobb reported that monies had been awarded to Appleton Roebuck, Schools for a “Schools Go Wild” project the Tadcaster U3A, there were reserves left.

The next meeting of the CEF was 27 April 2020 the topic was Energy.

**C144 FINANCE – (Item 20) - Payment of Accounts** – Three Councillors approved and signed the cheques and stubs. Schedule circulated at the meeting:-

		NET	VAT	TOTAL
<b>9363</b>	Tadcaster Treat Association	500.00	0	500.00
<b>9364</b>	Citizens Advice Mid North Yorkshire	700.00	0	700.00
<b>9365</b>	AGE UK Selby District	700.00	0	700.00
<b>9366</b>	Tadcaster Historical Society	200.00	0	200.00
<b>9367</b>	Business Stream	10.91	0	10.91
<b>9368</b>	DCG Tree Surgery	1695.00	0	1695.00
<b>9369</b>	Bartle & Son	258.00	0	258.00
<b>9370</b>	Pullan Landscapes	845.00	169.00	1014.00
<b>9371</b>	D C G Tree Surgery	600.00	0	600.00
<b>9372</b>	Viking	545.67	62.10	607.77
<b>9373 - 9377</b>	Administration	5389.89	0	5389.89
<b>9378</b>	D C Cleaning Solutions	216.00	0	216.00
<b>9379</b>	Minster FM	300.00	0	300.00

**C145 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 21)** -

a. To put forward suggestions for the next edition of the Newsletter from this meeting:- U3A, Bulb planting at entrances to the town and Open Reach information regarding broadband.

b. **Tadcaster Rural CIC – Tadcaster Today – Report** – Members discussed and considered a report received from TRCIC regarding the future of the newsletter this item was discussed at minute C131

**C146 WEBSITE AND MEDIA ITEMS – (Item 22)** – Members suggested appropriate matters from this meeting to place on the website, Facebook and before the media.

**C147 APPROVAL OF MINUTES – (Item 23)** – Members approved as a correct record the Minutes of the following Council and Committee meetings:-

a. <b>Council Meeting</b>	held	<b>3 December 2019</b>
b. <b>Environment Committee Meeting</b>	held	<b>14 January 2020</b>
c. <b>Finance &amp; General Purposes Committee Meeting</b>	held	<b>3 December 2019</b>
d. <b>Finance &amp; General Purposes Committee Meeting</b>	held	<b>21 January 2020</b>

**C151 RESOLVED –**

- That the items discussed in Part II be now ratified and approved
- That members of the press and public be re-admitted to the meeting