



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

## MINUTES OF THE ENVIRONMENT COMMITTEE MEETING

HELD ON TUESDAY 2 JULY 2019 AT 7 PM IN THE ARK, KIRKGATE

**PRESENT:**

<b>CHAIRMAN</b>	<b>M Middlemiss</b>
<b>COUNCILLORS</b>	<b>D Bowgett, J Chiswick, S Cobb, D Mackay</b>
<b>CLERK</b>	<b>J Crowther</b>
<b>DEPUTY CLERK</b>	<b>J Mottershead</b>
<b>ALSO PRESENT</b>	<b>D Gluck – TRCIC, 3 members of the public</b>

**E29 APOLOGIES – (Item1)** - apologies for absence were approved for Councillors F Greig, Stephenson, and R Sweeting.

**E30 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda - None.

**E31 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town.

Members agreed to discuss item 9b at this stage of the meeting.

**E9b - Resident proposal** – Members to consider a suggestion by a resident for the ownership of the Viaduct to be handed over to English Heritage or a similar organisation.

A resident made the above proposal to members.

Members felt that the proposal was worth investigation.

Members agreed to discuss item 12 at this stage of the meeting.

**E12 LAND AT STUTTON ROAD** – Members update of the potential for land at Stutton Road to be used as a parking area.

Councillor D Mackay reported that ownership of the land was being explored by SDC and was to be discussed at a meeting to be held on 8 July 2019, he had received an approximate cost of the works. He would report back to the Environment Committee in due course.

- A resident was concerned regarding the lack of information provided to residents regarding how plastic waste was recycled.
- D Gluck reported that 15 hanging baskets had been donated and distributed to shops in the town.
- D Gluck reported that Dame Sarah Storey was to visit Tadcaster on 3 July during a cycle ride of the route of the forthcoming UCI Cycle race.
- A resident commended D Gluck for the article in Tadcaster Today regarding the UCI Cycle race, which placed Tadcaster in a good light however he felt there was a need to impress on the local land owner the regretful situation of the empty buildings in the town and the negative effect this would have on TV coverage of Tadcaster during the race.

D Gluck reported that the race would start from the Britannia Car Park and head east away from the town centre.

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### E32 REIMPOSE STANDING ORDERS – (Item 4)

RESOLVED –

- That investigation regarding the above ownership of the viaduct be undertaken.
- That the item be discussed at the Environment meeting on 3 September 2019.

**ACTION – Clerk to deal**

### E33 CLERKS REPORT – (Item 5) - Clerk to update members regarding any environmental matters not itemised on this agenda – None

### E34 TADCASTER & RURAL COMMUNITY INTEREST COMPANY – (Item 6) - David Gluck in attendance to update members regarding:-

**a. Market Place** – Members update of plans for a Market on cobbles in Kirkgate.

An Outline Proposal from Tadcaster Rural CIC/TEMPT, was circulated to members.

He reported that as Tadcaster's weekly market which operated out of Tadcaster Social Club Car Park was on the decline that TRCIC were looking at a second market at the above location. A monthly market to combine with the weekly market was suggested.

The TEMPT would take on the operation of the market and provide all necessary insurances, licenses, etc. Income from renting to stallholders would be put back into improving market facilities.

The proposal had been supported by the Business Forum and the owner of Tadcaster Social Club. He was looking into the adoption of the phone box adjacent to the cobbles, if this was agreed feasible options for its use were to be explored.

**RESOLVED – That the Environment Committee supported the above proposal and agreed for continuation of the plans.**

### E35 PLANNING – (Item 7) - Members noted and commented as required on the following applications received from Selby District Council:-

**a. Planning Applications –**

**8/19 John Smiths Brewery – High Street** – Proposed widening existing access to car park off London Road removal of 2no Trees to enable implementation of one way system within car park.

**RESOLVED - The Council had no objections to the above application, however members felt strongly that the 6 trees to be felled be replaced/replanted.**

**ACTION – Clerk to reply to SDC accordingly.**

**b. Granted Applications –**

**37/19 - 8 Ouston Close** – Proposed two storey side extension to provide additional living accommodation and integral garage.

**1/19 – 8 Turnpike Road** – Proposed single storey rear extension.

### E36 CORRESPONDENCE – (Item 8) - For members to note and make comments as required:-

**a. Yorkshire Local Councils Associations** – White Rose Update – Newsletter June 2018.

### E37 TADCASTER VIADUCT – (Item 9) -

**a. - Principle Inspection** - Members update of a date for the inspection.

The Clerk reported that a date had not been set for the inspection due to river levels and diver safety.

**b. - Resident proposal** – Members to consider a suggestion by a resident for the ownership of the Viaduct to be handed over to English Heritage – This item was discussed at minute 31.

### E38 RIVERSIDE PROJECT – (Item 10) - Member's update of the Riverside project received from Selby District Council. An update was circulated to members.

Although work had progressed over the 4 weeks since the last update, the next significant milestone had not yet been fully completed. Instead of a formal report a brief update was provided.

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Since the update provided on 20<sup>th</sup> May 2019 Selby District Council had maintained a dialogue with Amey PLC who are working on the tender documents. Selby District Council are expecting these documents from Amey on Friday 28<sup>th</sup> June 2019.

Following receipt of the tender documents, they would be uploaded onto the tender framework with the East Riding of Yorkshire Council and the application process for interested parties to carry out the work could begin. This process would take 4 weeks and an evaluation period of around a week would follow. Provided the paperwork is received from Amey at the end of the week, this process would run to the middle of August 2019. If a successful tender was awarded we would expect works to start by late August/ early September 2019. As previously discussed, the cost of the project may be higher than anticipated due to the time that has elapsed since the initial brief 5 years ago and therefore a review of the scale of the project may be required.

With the timescale as it is, it was suggested that the next formal update be given at the Environment Committee on 3<sup>rd</sup> September 2019, notification would be given of the progress of documents and commencement of the invite to interested parties.

**E39 TREE MAINTENANCE POLICY – (Item 11)** - Members considered the Tadcaster Town Council owned Trees Policy.

**RESOLVED – Members approved the above policy.**

**E40 LAND AT STUTTON ROAD – (Item 12)** - Members update of the potential for land at Stutton Road to be used as a parking area. This item was discussed at minute 31.

**E41 EMERGENCY PLANNING SUB COMMITTEE – (Item 13)** -

**a. Minutes** - Members approved the minutes of the meeting on 21 May 2019.

**b. Update** – Members update of a meeting held earlier in the evening – None - all members attended the earlier meeting.

**E42 CHRISTMAS MARKET – (Item 14) - Annual Christmas Market Risk Assessment** – Members consider the Christmas Market Risk Assessment.

**RESOLVED – Members approved the above Risk Assessment.**

**E43 CHRISTMAS ILLUMINATIONS – (Item 15)** -

**a.** Members elected Councillors to serve on the Illuminations Working Group as follows:-

**RESOLVED – Councillors D Bowgett, J Chiswick, S Cobb, F Greig, D Mackay & M Middlemiss.**

**b.** Members update of Illuminations 2019 – The Clerk reported that LED rope lighting was to be installed in the Bus Station during the next week.

The addition of lights in Chapel Street, Westgate and Kirkgate was to be discussed at the next Group Meeting.

Donation collection boxes placed in shops in the town had raised £77.18.

**ACTION – Letters of thanks to be sent to the above shops.**

The Clerk asked members if they wished to continue the Match Funding Scheme and whether the donations for small trees be included in the scheme.

**RESOLVED –**

• **Following a unanimous vote members agreed to the Match Funding Scheme for 2019/20.**

• **That a limit the Councils Match Funding limit remains at £3500 for 2019/20.**

Councillor D Mackay reported that he would enquire if some of his NYCC Community Fund could be used for Christmas Illumination purposes and report back.

**E49 PLANTING – (Item 16)** - Members update of 2019 planting – The Clerk reported that the Summer Planting had been completed.

Volunteer watering groups were watering all areas throughout the season.

The Clerk reported that the Volunteer Watering Group event held in 2018 was a success and asked members if the Council wished to hold the event for 2019.

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**RESOLVED – That £250 be allocated for a Volunteer Watering Group event for 2019.**

**ACTION – Clerk to deal**

- E50 BENCHES – (Item 17)** - Members considered a request for the siting of a bench on Oxton Lane. Councillor D Bowgett reported that he had received a request from the Tadcaster Walking Group for a bench to be sited along Oxton Lane as there were none in the area.

**RESOLVED – That a bench presently stored at the Ark be sited on a flagged area at the Junction of and Oxton Lane and Grange Crescent.**

**ACTION – Clerk to deal**

- E51 ALLOTMENTS – (Item 18)** -

a. To discuss any matters relating to the allotments- The Clerk reported that an inspection of all allotments was due to take place on 10 July 2019.

b. **Allotment Competition 2019** – Members noted that Stutton Road Allotments were due to be judged during week commencing 22 July 2019.

- E52 FINANCE – Payment of Accounts – (Item 19)** - Three Councillors approved and signed the cheques and stubs. Schedule to be circulated at the meeting as follows:-

<b>1</b>	<b>9216</b>	North Yorkshire County Council	758.69	151.74	910.43
<b>2</b>	<b>9217</b>	D C Cleaning Solutions	144.00	0	144.00
<b>3</b>	<b>9218</b>	Pullan Landscapes	4007.03	801.41	4808.44
<b>4</b>	<b>9219</b>	Living Landscapes	60.00	0	60.00
<b>5</b>	<b>9220</b>	Living Landscapes	1590.49	0	1590.49
<b>6</b>	<b>9221</b>	S & M Raggett	27.47	5.50	32.97

### Direct Debits

		<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>
<b>1</b>	Yorkshire Water			89.38 Credit
<b>2</b>	BT	328.18	65.64	393.82

- E53 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 20)** - Members put forward suggestions for the next Newsletter from this meeting. Deadline for articles 19 August 2019:- The LEP funding for future flood defences. UCI – Sarah Storeys visit to Tadcaster.

- E54 WEBSITE AND MEDIA ITEMS – (Item 21)** – Members suggest appropriate matters from this meeting to place on the website and before the media – None

- E55 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – (Item 22)** - to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the Environment Committee on 3 September 2019 - None

- E58 RESOLVED –**

- **That the items discussed in Part II be now ratified and approved**
- **That members of the press and public be re-admitted to the meeting**