



## Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

# MINUTES OF THE ENVIRONMENT COMMITTEE MEETING

HELD ON TUESDAY 3 SEPTEMBER 2019 AT 7 PM IN THE ARK, KIRKGATE

**PRESENT:**

<b>CHAIRMAN</b>	<b>M Middlemiss</b>
<b>COUNCILLORS</b>	<b>D Bowgett, J Chiswick, F Grieg, D Mackay, C Metcalfe, M Mundy &amp; C Stephenson</b>
<b>DEPUTY CLERK</b>	<b>J Mottershead</b>
<b>ALSO PRESENT</b>	<b>D Gluck – TRCIC, 3 members of the public</b>

**E59 APOLOGIES – (Item1)** - apologies for absence were approved for Councillors S Cobb, I Edmondson & R Sweeting.

**E60 DECLARATIONS OF INTEREST – (Item 2)** - To receive and record declarations of interest at this point or at any other point on the agenda – None

**E61 PUBLIC SESSION – SUSPEND STANDING ORDERS – (Item 3)** - To allow members of the public to speak on any matter as it relates to the town.

a. A resident proposed that Tadcaster places a statue in memory of a famous Tadcaster resident or to reflect the towns brewing culture, in the town.

**E62 REIMPOSE STANDING ORDERS (Item 4) –**

**E63 CLERKS REPORT – (Item 5)** - Clerk to update members regarding any environmental matters not itemised on this agenda.

The Clerk reported the Council had received a Selby District Council consultation regarding Green Space 2019 a reply was required by 16 September 2019.

**ACTION - Councillors S Cobb and D Bowgett to complete and return the above consultation.**

**E64 TADCASTER & RURAL COMMUNITY INTEREST COMPANY – (Item 6)** - David Gluck in attendance to update members regarding:-

a. **Market Place** – Members update of plans for a Market on cobbles in Kirkgate.

D Gluck reported that the market would take place on the first Thursday of the month and the first Market was to take place on the cobbles on 3 October 2019 11am – 4pm and would be a Craft Market.

Tadcaster Social Club were in agreement with the extra market.

Selby District Council had confirmed that there were no licensing requirements.

Checks were being made North Yorkshire County Council regarding any highways requirements.

Councillor C Metcalfe felt that the market proposal was worthy, he reiterated that NYCC would need to check the highways element of the market.

Concerns were raised regarding cars being in close proximity to the market, and checked that the correct insurance was in place.

D Gluck reported that banners, tape and bollards were to be used to segregate the road from the cobbles and footpath. Each stall holder would hold their own insurance requirements.

**ACTION – Councillor D Mackay to help with providing TTC barriers for use at the Market, Councillor J Chiswick to help at the event.**

b. **TEMPT** – Members update of Events in the town.

**UCI** – Plans for the Community element of the event were on course, events were to be held at Manor Farm, The Methodist Church, Heineken, on Kirkgate and Westgate, St Marys Church.

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Final meetings were to be held on the 9 September 2019.

**c. Manor Farm** – Members update of renovations at Manor Farm.

D Gluck reported that Manor Farm was to be renamed “The Barn”. A launch event was to be held on 12 October 2019.

Funding from TTC had been used to provide a traversing wall and further funding was to be sought for improvements to CCTV in the town.

Councillor C Metcalfe reported that SDC were to due carry out a high street vitality and sustainability review.

D Gluck reported that he was awaiting a reply from SDC regarding a meeting to discuss the above, he would inform the Clerk when a date had been confirmed.

**E65 PLANNING – (Item 7)** - Members noted and comment as required on the following applications received from Selby District Council:-

**a. Planning Applications –**

**10/19 – Tower Brewery – Wetherby Road – Smart Water Coolers** - Proposed erection of a single storey storage building ancillary to existing operations.

**RESOLVED – Members had no objection to the application**

**ACTION – Clerk to reply to SDC accordingly.**

**b. North Yorkshire County Council** - Members noted the resubmission of the Land at Wharfe Bank – Viewing Platform application from NYCC to SDC.

**E66 CORRESPONDENCE – (Item 8)** - For members to note and make comments as required:-

**a. WASPI** – Letter of support – Members to discuss and agree a reply to the letter.

**RESOLVED – Members agreed to send the letter of support to the Prime Minister.**

**ACTION – Clerk to deal**

**b. Resident email** – Members noted an email received from a resident and a letter sent to Halifax Building Society regarding an additional cash machine provision in the town.

**c. Yorkshire Local Councils Associations** - Members noted dates for the New Councillor Training Courses.

**d. Yorkshire Local Councils Associations – White Rose Update** – August Newsletter.

**E67 TADCASTER VIADUCT – (Item 9)** -

**a. - Principle Inspection** - Members update of a date for the inspection.

The Deputy Clerk reported that the inspector had asked the Council to provide a tree surgeon to remove any trees and shrubs to allow access for machinery to access the Viaduct. A contractor had been sought and costings of £45 per hour agreed. The Deputy Clerk had contacted 4 Councillors for prior approval of the above action.

**RESOLVED – Members agreed the above retrospective costs and above action taken by the Deputy Clerk.**

Members were informed that an Inspection Report would be sent to the Council in due course.

**b. - Resident proposal** – Members update of a suggestion by a resident for the ownership of the Viaduct to be handed over to English Heritage.

The Deputy Clerk reported that English Heritage, National Trust and Selby District Council had been contacted. Due to the Viaduct not being A\* rating no interest was shown regarding ownership.

**E68 DORCHESTER ROAD FOOTPATH CREATION AGREEMENT – (Item 10)** - Members update of the NYCC Agreement.

The Deputy Clerk reported that that action was being taken to ensure an NYCC Footpath Creation Agreement for the above location.

Councillor D Mackay reported that residents had appreciated the action taken by the Town Council for upgrade of the footpath.

He suggested that a sign explaining renovations to the footpath be placed at the site.

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**ACTION - Councillor D Mackay to ask NYCC to fund a sign to be placed at the above site.**

- E69 SUSTRANS – (Item 11)** - Councillors F Greig and G Lodge had attended a meeting with Sustrans on 20 August 2019. Councillor F Greig reported that the meeting had been informative. Plans were to make Tadcaster a hub for the district. The aim being to join up to surrounding cycle routes.
- Councillor C Metcalfe reported that previous plans had been unsuccessful owing to difficulties in finding a solution to access across the river.
- Councillor F Greig reported that support had been given to Sustrans proposal and they were to update the Council within a month.
- E70 BENCH RIVERSIDE – (Item 12)** - Members discuss a way forward for the replacing of a bench on riverside land adjacent to Tadcaster Albion's following anti-social behaviour.
- RESOLVED – That the bench be stored at the Ark. To relook at re siting the bench as part of the Riverside Project.**
- E71 ALLOTMENTS – (Item 13)** -
- a. To discuss any matters relating to the allotments – None.
- b. **Allotment Competition 2019** – Members noted the presentation of the Stutton Road Best Allotment Competition, Clarke Trophy on the 8 October 2019 6.00pm at the Coach and Horses.
- c. **Westfield Allotment Competition** – members discussed a proposal for an Annual Allotment Competition at Westfield Allotments.
- Following a unanimous vote members agreed the following:-
- RESOLVED –**
- **That an annual Allotment Competition be arranged for Westfield Allotments.**
  - **That a limit of £50 be spent on a Trophy**
- ACTION –**
- **Clerk to deal**
  - **To include information regarding the Competition in the annual rent letters.**
- Members discussed the possibilities of a water supply at Westfield Allotments.
- ACTION – Clerk to seek costings for a water supply to Westfield Allotments and bring back to the meeting on 8 October 2019.**
- d. **Request for shed** - at plot 19 Stutton Road.
- RESOLVED – Members agreed to a shed at the above plot.**
- e. **Stutton Road Allotment 14** - Request for Mini Skip following tenant's clearance of the site. The Deputy Clerk reported that a tenant had asked for the Council's help to remove debris from plot 14 at Stutton Road.
- RESOLVED - that quotes for a mini skip and onsite removal of the above debris be sought, authorisation was given to the Clerk to accept the cheaper quote.**
- ACTION – Clerk to deal**
- f. **Westfield Allotment Fly Tipping** – Members discussed clearance of fly tipping at the Westfield site.
- RESOLVED –**
- **That a quote be sought for the onsite removal of the above fly tipping.**
  - **That fly tipping be mentioned in the annual rent letters for Westfield Tenants.**
- ACTION – Clerk to deal**
- g. **Allotment Rent 2020** – Members to discuss and agree Allotment Rent for 2020. Councillor C Metcalfe felt that in order to make an informed decision information on the average income and expenditure figures for the previous 3 years was required.

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**RESOLVED – That the above information be brought back to the Council meeting on 1 October 2019.**

**ACTION – Clerk to deal.**

- E72 FINANCE – (Item 14) - Payment of Accounts –** Three Councillors approved and signed the cheques and stubs. Schedule circulated at the meeting.

			NET	VAT	TOTAL
1	9249	North Yorkshire County Council	5172.91	1034.58	6207.49
2	9250	B K Parnaby & Sons	9770.00	1954.00	11,724.00
3	9251	DCG Tree Services	55.00	0	55.00
4	9252	B K Parnaby & Sons	3136.00	627.20	3763.20
5	9253	B K Parnaby & Sons	215.50	43.10	258.60
6	9254	B K Parnaby & Sons	95.00	19.00	114.00
7	9255	B K Parnaby & Sons	1800.00	360.00	2160.00
8	9256	Christmas Plus	1689.50	337.90	2027.40
9	9257	Christmas Plus	44.50	8.90	53.40
10	9258	Yorkshire Water Services	30.15	0	30.15
11	9259	Vision ICT	85.00	17.00	102.00
12	9260	D C Cleaning Solutions	168.00	0	168.00
13	9261	Pullan Landscapes	180.00	36.00	216.00
14	9262	S & M Raggett	58.33	11.67	70,00
15	9263	Living Landscapes	1561.82	0	1561.82
16	9264	Vision ICT	180.00	36.00	216.00

- E73 TADCASTER TOWN COUNCIL NEWSLETTER – (Item 15) -** Members suggested the following for the next Newsletter:-Westfield Allotment Trophy, Viaduct – Principle Inspection & photos.

- E74 WEBSITE AND MEDIA ITEMS – (Item 16) -** Members suggested appropriate matters from this meeting to place on the website and before the media:- Promotion of the Market on the Cobbles.

**ACTION – Councillor D Bowgett to deal**

- E75 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – (Item 17) –** Members to bring to the attention of the meeting, or the Clerk any relevant items of business for the next meeting of the **Environment Committee on 8 October 2019**

Councillor C Metcalfe felt that Selby District Council had failed to promote Tadcaster as a Service Town and there were a number of issues and projects that had not materialised.

- The old NatWest Bank 43 Kirkgate remained empty
- Plans for improvements to Britannia Car park had not been carried out
- The Riverside Project was continually being delayed
- The Local Plan was no further forward.

He suggested that the Council debated the above issues at the next appropriate meeting.

**RESOLVED – That a way forward for the above be discussed at the Council meeting on 1 October 2019.**

**ACTION – Clerk to deal**