



Tadcaster Town Council

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Open Monday to Thursday 9.30am to 12.30pm

MINUTES OF TADCASTER NEIGHBOURHOOD DEVELOPMENT PLAN - STEERING GROUP MEETING HELD ON MONDAY 23 JANUARY 11.30AM AT THE ARK TADCASTER

PRESENT:

CHAIRMAN	D Gluck
STEERING GROUP	D Bowgett, J Firth, F Greig, K Poskitt, D Mackay,
CONSULTANT	M Dando
DEPUTY CLERK	J Mottershead

NDP122 Apologies - To receive, record and approve apologies for absence – None.

NDP123 Declaration of Interest - To receive and record declarations of interest at this point or at any other point on the agenda – None.

NDP124 Minutes – Members approved the minutes of
21 March 2022,

10 October 2022 subject to the addition of D Bowgett apologies

18 November 2022 subject to addition of K Poskitt in attendance & H4 H5 & H6 to Item 7.

NDP125 Matters Arising – None

NDP126 Draft Pre-Submission - Neighbourhood Plan – M Dando was hopeful that the next version of the Draft Plan would be ready to take to the Town Council following the next NDP meeting.

He asked members to consider the highlighted sections of the draft circulated prior to the meeting.

Page 5 - The Foreword - was required to be written by the Group and signed by the Chairman of Council and the Chairman of the Steering Group.

Page 7 - The Neighbourhood Plan Area – Yesterday & Today - was required to be written by the Group.
ACTION –

- **J Firth to write the above**
- **M Dando to send drafts & Examples to J Firth for information**

Page 9 - Consultation & Evidence Gathering – M Dando asked how many questionnaires were sent to residents.

3500 questionnaires were printed and delivered to residents in the town.

Page 16 – Tadcaster Conservation Area – Development & Design – Members were informed that there was some scope for modern architectural innovation provided it respected the distinctiveness of the Conservation Area.

Members agreed for action to be taken, if possible, for the inclusion of modern architectural innovation to include heat retention and solar panels.

Page 22 – Development Design & Accessibility – M Dando reported that the plan had been designed to take full account of the needs of those with special mobility requirements, to be accessible to all users including those with disability requirements and sufficiently provided for disabled and parent/child/carer spaces/bays, where car parking provision is a requirement of the type of development proposed. The exercise had been carried out in the context of national policy/guidance and Local Plan policies. 10 NP Policies now included provisions addressing accessibility.

Page 27 – Local Green Space – M Dando reported that the original list had been reduced by D Gluck & S Cobb. Members considered deleted sites as appropriate.

Remaining sites in process of being assessed by D Gluck & S Cobb.

Page 30 – Policy GNE7: Brickyard Farm – Members considered the inclusion of angling and parking. Members agreed to angling but not to parking. To include safety of users in this section.

Page 31 – Flood Prevention – M Dando reported that Tadcaster Flood Alleviation Scheme would be subject to a planning application at that stage it would be assessed relative to Local Planning Policies, depending on how quickly the NDP progressed this may also be included in Neighbourhood Plan Policies. Members were informed that this could be an opportunity to include elements not included in the Local Plan in relation to design of the scheme.

Members agreed to leave this item until the next meeting, by which time some consultation on a draft alleviation scheme should have taken place.

Minutes - Tadcaster Neighbourhood Development Plan

23 January 2023

Page 33 – Non Planning Community Actions – Air Quality Monitoring Stations – M Dando asked members the most appropriate locations for Monitoring Stations?

Members agreed Leeds Road, New Street adjacent to breweries and High Street, subject to feedback from SDC.

Page 35 – Policy TC1: Town Centre Regeneration - Members agreed to remove the Brewing Heritage Centre.

Page 36 – Non Planning Community Actions – Members agreed to lobby for an Article 4 direction to remove Permitted Development Rights in respect of change of use away from shop (Use Class E) to any other class E use within certain defined primary shopping frontages.

Page 38 – 39 - Members agreed to include Policy CFS1 Protection and Enhancement of Community Facilities - & Policy CFS2: - Protection and Enhancement of Educational Facilities.

Page 43 – Housing Sites – Design Principles - Policy H4 – Land off Hillcrest Court (Butch`s Field)

M Dando suggested that Green Space required consideration in the policy. Members agreed Policies H1, H2, H3, H4, H5 & H6.

Page 45 Policy H8 - Housing Mix – Members agreed the Policy was good and informative and there should be more affordable housing in Tadcaster.

Page 47 – Affordable Housing – Non – Planning Actions – Members agreed to investigation of Community Development Orders, exception sites approach, community land trust options for boosting affordable housing supply.

Page 49 – Economic Development – Protection of Existing Employment Sites – Members agreed to take Policy E1 out.

Members agreed to complete the remainder of the draft at the next NDP meeting.

M Dando highlighted the need for production of a map to show policy land use. D Gluck indicated that SDC were preparing to do the mapping.

ACTION - D Gluck & M Dando to liaise.

NDP126 Statutory Regulation 14 Consultation- M Dando reported that members needed to consider a timeline for the Pre - Submission Consultation. Members agreed June/July 2023. Tadcaster Town Council to sign off the Plan at the Annual Council meeting on 16 May 2023. The Consultation specifics would be discussed at the next Steering Group Meeting.

NDP127 Project Plan – Members agreed for the plan to be rolled on by 1 month, aiming to submit by early 2024 and completed by the end of 2024.

NDP128 Consultant Invoicing – M Dando to submit Consultation Invoice by the end of March 2023.

NDP129 Any Other Business – None

NDP130 Date of Next Meeting – 20 March 2023.

M Dando reported that the following items were required for the meeting: -

- The Foreword – D Gluck & D Bowgett
- The Neighbourhood Plan Area – Yesterday & Today – information – J Firth
- The Local Green Spaces list – S Cobb & D Gluck
- Consideration of Photographs for inclusion in the Pre-Submission Version.