



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ
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www.tadcastertowncouncil.gov.uk

Monday to Thursday 9.30am to 12.30pm

Official Notice of an Ordinary Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 16 June 2026

Time: 7pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to an ordinary meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below. Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther

Jane L Crowther, Proper Officer

10 June 2026

AGENDA

FC/27/22	APOLOGIES a) To receive and record apologies for absence. b) To resolve to approve reasons for absence.
FC/27/23	DECLARATIONS OF INTEREST & DISPENSATION REQUESTS a) To note any written requests for dispensation the Clerk may have receive from members. b) To consider any new dispensation requests c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.
FC/27/24	PUBLIC SESSION – Suspension of Standing Orders To allow members of the public and representatives from other organisations are invited to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing orders will be reinstated on the closure of this agenda item.
FC/27/25	REPORTS FROM OTHER AUTHORITIES a) Police and other authorities – i. To note NYP report b) Tadcaster Flood Alleviation Scheme & Environment Agency To receive an update regarding the Tadcaster Flood Alleviation Scheme. c) North Yorkshire Council Councillor – update from North Yorkshire Council Cllr Poskitt. i. North Yorkshire Council grass cutting and maintenance in the Town. ii. Information on empty properties in the Town.
FC/27/26	To APPROVE as a true and correct record, the MINUTES of the Annual Council Meeting held on Tuesday 12 May 2026 and in addition the minutes of the Environment Committee Meeting held on the 2 June 2026

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FC/27/27	<p>PLANNING</p> <p>Members to note and resolve to comment on the following applications received (North Yorkshire Council):</p> <p>a) Planning Applications:</p> <table border="1" data-bbox="316 286 1453 1064"> <thead> <tr> <th>Valid date</th> <th>Planning Reference</th> <th>Proposal</th> <th>Location</th> <th>Deadline</th> </tr> </thead> <tbody> <tr> <td>22/05/26</td> <td>ZG2025/1141/FUL</td> <td>Change of use of land to residential curtilage, erection of wooden garage and installation of two parking spaces on land to rear of (retrospective)</td> <td>11 Stutton Road, Tadcaster, LS24 9HE</td> <td>29/06/26</td> </tr> <tr> <td>27/05/26</td> <td>ZG2026/0491/HPA</td> <td>Attic conversion</td> <td>17 Woodlands Avenue, Tadcaster, LS24 9LE</td> <td>30/06/26</td> </tr> <tr> <td>Received 09/06/26</td> <td>ZG2025/0160/OUTM</td> <td>Outline application (some matters reserved) for residential development of 101 dwellings</td> <td>Land At 447703 443167 Station Road, Tadcaster</td> <td>30/06/26</td> </tr> <tr> <td>01/06/26</td> <td>ZG2026/0417/FUL</td> <td>Change of use from Community Use (F1) to Residential (C3), construction of external boundary wall to front and render finish to external wall (retrospective)</td> <td>37 Chapel Street, Tadcaster</td> <td>01/07/26</td> </tr> </tbody> </table> <p>b) To note Granted Applications/Decision Notices since the last meeting:</p> <table border="1" data-bbox="316 1144 1453 1339"> <thead> <tr> <th>Date received</th> <th>Planning Reference</th> <th>Proposal</th> <th>Location</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>06/05/26</td> <td>ZG2026/0182/HPA</td> <td>Overclad existing timber cladding with UPVC cladding to front dormer wall and cheek</td> <td>14 Prospect Drive, Tadcaster, LS24 8HJ</td> <td>Granted</td> </tr> </tbody> </table> <p>c) To consider any Enforcement Issues & Concerns: d) To receive an update for the Tadcaster Neighbourhood Development Plan (report from External Consultant and/or Officer).</p>	Valid date	Planning Reference	Proposal	Location	Deadline	22/05/26	ZG2025/1141/FUL	Change of use of land to residential curtilage, erection of wooden garage and installation of two parking spaces on land to rear of (retrospective)	11 Stutton Road, Tadcaster, LS24 9HE	29/06/26	27/05/26	ZG2026/0491/HPA	Attic conversion	17 Woodlands Avenue, Tadcaster, LS24 9LE	30/06/26	Received 09/06/26	ZG2025/0160/OUTM	Outline application (some matters reserved) for residential development of 101 dwellings	Land At 447703 443167 Station Road, Tadcaster	30/06/26	01/06/26	ZG2026/0417/FUL	Change of use from Community Use (F1) to Residential (C3), construction of external boundary wall to front and render finish to external wall (retrospective)	37 Chapel Street, Tadcaster	01/07/26	Date received	Planning Reference	Proposal	Location	Decision	06/05/26	ZG2026/0182/HPA	Overclad existing timber cladding with UPVC cladding to front dormer wall and cheek	14 Prospect Drive, Tadcaster, LS24 8HJ	Granted
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FC/27/28	<p>ASSET MANAGEMENT AND EVENTS</p> <p>a) To consider the data from the Vehicle Activated Signs (VAS) Apr-May 2026 b) To receive an update from the Community Speedwatch Group. c) To discuss a way forward for the illuminations. d) To consider litter picking in the Town and local litter pick groups and keeping Tadcaster tidy. e) To consider a proposal from a member of the public regarding funding for a stone pedestal near the war memorial between the two benches. f) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted. g) To receive an update on the Cemetery trees.</p>																																			
FC/27/29	<p>POLICY & GOVERNANCE</p> <p>a) To consider and approve the following policies and terms of reference:</p>																																			

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	<ul style="list-style-type: none"> i. Council Terms of Reference ii. Complaints Procedure iii. Freedom of Information Procedure <p>b) To consider changes to requirements regarding publication of councillors' usual residential address on the public Register of Members' interests.</p>
FC/27/30	<p>FINANCE</p> <ul style="list-style-type: none"> a) To approve the schedule of payments to 16 June 2026 - (Two Councillors to approve and sign the Payment Schedule sheet to be paid by electronic payment. Schedule to be circulated at the meeting.) b) To receive and note the Internal Audit of Accounts report, financial year 2025/2026 c) To receive and note the Internal Control System report, financial year 2025/2026 and to resolve any findings d) To consider and approve the annual accounts for 2025/2026 – chair to sign and date e) To consider and approve the Annual Governance and Accountability Return 2025/2026 <ul style="list-style-type: none"> i. Section 1 - Annual Governance Statement – to consider and approve the answers to questions 1-9 – the Chair to sign and date ii. Section 2 – to consider and approve the accounting statements – the Chair to sign and date iii. To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015. To confirm the dates for the Exercise of Public Rights f) To review and approve the Financial Risk Assessment Schedule for 2026/2027 g) To consider and approve the Council Reserves h) To review and approve the Internal Control and Internal Audit Terms of Reference for 2026/2027 i) To appoint an independent internal auditor for 2026/2027 j) To appoint a Councillor to carry out the Internal Control Audit 2026/2027 k) To consider a transfer of reserve funds to the new Unity bank account. l) To consider any grant applications and evaluation forms presented to the Town Council.
FC/27/31	<p>PROJECTS & MEDIA</p> <ul style="list-style-type: none"> a) WEBSITE NEWSLETTER AND MEDIA ITEMS – To suggest appropriate matters from this meeting to place on the website, Newsletter, Facebook and before the media. b) To receive an update on the next edition of the Newsletter.
FC/27/32	<p>CORRESPONDENCE RECEIVED – for members to note as required.</p> <ul style="list-style-type: none"> a) To note YLCA – White Rose Bulletin (8, 15,29 May, 5 June 2026), Law and Governance May 2026 b) To receive an update on the Mayor of York and North Yorkshires Vibrant and Sustainable High Streets Fund. c) To consider correspondence that North Yorkshire Council has reopened the Call for Sites for a period of 6-week from 11/5/26 – 22/6/26 d) To receive an update on the Town Investment Plan (TIP) briefing session held on 18 May 2026. e) To note North Yorkshire Council Parish Liaison: Older People's Champion Annual Report 2026. f) To note York and North Yorkshire Combined Authority Newsletter. g) To note North Yorkshire Council Parish Liaison: Monthly Update May 2026. h) To note North Yorkshire Fire and Rescue Service New Automatic Fire Alarm Attendance Procedure 2026. i) To note changes to the North Yorkshire Council planning systems.
FC/27/33	To consider agenda items for next meeting.
FC/27/34	To note date, time and location of next meeting.

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