



Tadcaster Town Council

The Ark, 33 Kirkgate, Tadcaster LS24 9AQ

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Open Monday to Thursday 9.30am to 12.30pm

Official Notice of the Finance and General Purposes Committee Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 7 July 2026

Time: 6pm

Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to the Finance and General Purposes Committee meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below. Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther

Jane L Crowther, Proper Officer

1 July 2026

A G E N D A

F/27/1	APOLOGIES a) To receive and record apologies for absence. b) To resolve to approve reasons for absence.
F/27/2	DECLARATIONS OF INTEREST & DISPENSATION REQUESTS a) To note any written requests for dispensation the Clerk may have received from members. b) To consider any new dispensation requests c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.
F/27/3	PUBLIC SESSION – Suspension of Standing Orders To allow members of the public and representatives from other organisations are invited to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing orders will be reinstated on the closure of this agenda item.
F/27/4	To NOTE as a true and correct record, the MINUTES of the Finance and General Purposes Committee Meeting held on Tuesday 17 March 2026.
F/27/5	SUB COMMITTEE AND WORK GROUP APPOINTMENTS FOR 2026/2027 a) Staffing Sub Committee - To appoint members to the Staffing Sub Committee i. To elect a Chair and Vice Chair b) Cemetery Sub Committee - To appoint members to the Cemetery Sub Committee i. To elect a Chair and Vice Chair c) Newsletter – Editorial Working Group -To appoint members to the Newsletter working group
F/27/6	EVENTS MANAGEMENT a) To receive an update on the Remembrance Sunday event 8 November 2026, the Community Poppies and the Lamp Light of Peace.

	b) To consider the Remembrance Sunday 2026 documents to be submitted to the North Yorkshire Council SAG.																																							
F/27/7	ASSET MANAGEMENT a) To consider the following memorial applications for Tadcaster Cemetery. Insert Memorial Table <table><tr><th>Grave section</th><th>Grave number</th><th>Request</th></tr><tr><td>DIII</td><td>r26</td><td>Add Kerbs</td></tr><tr><td>AVI</td><td>d16</td><td>New headstone & kerbs</td></tr><tr><td>AIV</td><td>j33</td><td>New inscription</td></tr><tr><td>AIII</td><td>c12</td><td>Headstone</td></tr><tr><td>AIII</td><td>c17</td><td>Kerbs</td></tr><tr><td>AIV</td><td>h9</td><td>Headstone</td></tr><tr><td>AIV</td><td>k30</td><td>Plaque</td></tr><tr><td>AIV</td><td>k31</td><td>Plaque and kerbs</td></tr><tr><td>AVI</td><td>e14</td><td>Additional inscription</td></tr><tr><td>DV</td><td>c15</td><td>New Memorial</td></tr><tr><td>AII</td><td>f18</td><td>Additional Inscription</td></tr><tr><td>DV</td><td>e7</td><td>Additional Inscription</td></tr></table> b) To consider a date for the Cemetery Inspections. c) Consider a way forward for the repair of a headstone in DIII of the cemetery. d) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted. e) To receive an update from the Cemetery Sub Committee on the Cemetery trees.	Grave section	Grave number	Request	DIII	r26	Add Kerbs	AVI	d16	New headstone & kerbs	AIV	j33	New inscription	AIII	c12	Headstone	AIII	c17	Kerbs	AIV	h9	Headstone	AIV	k30	Plaque	AIV	k31	Plaque and kerbs	AVI	e14	Additional inscription	DV	c15	New Memorial	AII	f18	Additional Inscription	DV	e7	Additional Inscription
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F/27/8	FINANCE a) To approve the Balance Sheet, Bank Reconciliation, Bank Statement and Income and Expenditure to 30 June 2026. b) To consider the HMRC Mileage rate increase for staff and councillors. c) To receive an update on Cemetery fees for Stutton Parish.																																							
F/27/9	POLICY & GOVERNANCE – a) To review and approve the Council Facebook page and to agree Councillors to administer the page. b) To review the following policies, terms of reference and risk assessments: Council Policies - i Privacy Statements - ii Website Policy - iii Social Media Guidelines - iv Media Policy - v Recording at Meetings - vi Electronic Payments Policy - vii The Ark Fire Policy (staff only) - viii Persistent or Vexatious - ix Merit Award Criteria - x Length of Service Criteria - xi Newsletter Criteria - xii Cemetery Rules and Regulations - xiii Grant Aid Policy/Terms and Conditions and Application Form - xiv IT Policy - xv Freedom of Information Policy (FOI)																																							

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

	Terms of Reference i Finance and General Purposes Committee ii Staffing Sub Committee iii Cemetery Sub Committee Risk Assessments i Remembrance Sunday ii Cemetery & Chapel iii The Ark iv The Ark Fire
F/27/10	STAFFING - None
F/27/11	CORRESPONDENCE RECEIVED - None
F/27/12	To consider agenda items for next meeting.
F/27/13	To note date, time and location of next meeting.