Tadcaster Town Council
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Open Monday to Thursday 9.30am to 12.30pm

Official Notice of the Finance and General Purposes Committee Meeting of TADCASTER TOWN COUNCIL

Date: Tuesday 3 November 2026
Time: 6pm
Venue: The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ

You are hereby summoned to the Finance and General Purposes Committee meeting of Tadcaster Town Council as detailed above and to consider and resolve the business transaction on the agenda below. Members of the media and the public are welcome to attend and listen to the proceedings, other than those conducted in the Confidential Session.

J L Crowther
Jane L Crowther, Proper Officer
28 October 2026

A G E N D A

F/27/14	**APOLOGIES** a) To receive and record apologies for absence. b) To resolve to approve reasons for absence.
F/27/15	**DECLARATIONS OF INTEREST & DISPENSATION REQUESTS** a) To note any written requests for dispensation the Clerk may have received from members. b) To consider any new dispensation requests c) To receive Declarations of Interests from members not already declared under the members Code of Conduct or members Register of Interests, in any business to be transacted.
F/27/16	**PUBLIC SESSION (15 Minutes)– Suspension of Standing Orders** To allow members of the public and representatives from other organisations to speak on any matter as it relates to the town – Members of the public are requested to submit any questions in advance of the meeting to the Clerk. Standing orders will be reinstated on the closure of this agenda item.
F/27/17	**To NOTE** as a true and correct record, the MINUTES of the Finance and General Purposes Committee Meeting held on Tuesday 7 July 2026.
F/27/18	**EVENTS MANAGEMENT** a) To receive an update on the Remembrance Sunday event 8 November 2026, the Community Poppies and the Lamp Light of Peace. b) To consider documents suggested by North Yorkshire Council SAG regards Remembrance Sunday and other events in the town.
F/27/19	**ASSET MANAGEMENT** a) To consider the following memorial applications for Tadcaster Cemetery. Insert Memorial Table

Grave section	Grave number	Request
AIV	b43	Additional Inscription

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

	AVI	b10	Additional Inscription
	AIV	e13	Additional Inscription
	AII	h5	Additional Inscription
	D5	j1	Headstone
	AIV	k40	Plaque and kerbs
	AI	a36	Headstone
	AIV	l6	Plaque
	AIV	k28	Plaque
	AIV	k30	Plaque and kerbs
	CII	h1	Plaque
	BI	g17	Additional Inscription
	AIV	k19	Plaque
	AVI	b5	Headstone
	AIV	k1	Additional Inscription
	AII	d18	Additional Inscription

b) To consider the Cemetery Inspections reports from 22 July and 3 November 2026
c) To consider quotes and a way forward for headstones DIII a9 and a10 in the cemetery.
d) To consider bi-annual rents for the Viaduct Embankment Gardens
e) To consider the Viaduct Embankment Gardens agreement.
f) To consider a quotation for replacement office furniture for the Ark.
g) To consider the exclusion of the press and public by virtue of the Public (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.
h) To consider a report on an interment in Tadcaster Cemetery

F/27/20 **FINANCE**

a) To approve the Balance Sheet, Bank Reconciliation, Bank Statement and Income and Expenditure to 30 September 2026.
b) To note correspondence from North Yorkshire Council regarding the Parish Precept arrangements 2026/27 and 2027/28.
c) To note the change of name for the appointed internal auditors from Internal Audit Services Yorkshire to IASYorkshire Ltd
d) To consider the Interim Audit for the period ending 30 September 2026.

Budget Setting 2027/2028

e) To receive an update from the Business and Efficiency Group (BEG) Meeting held on 13 October 2026.
f) To consider projects for budgeting process during 2027/2028
g) To consider and approve the financial budgeting plan for 2027/2028
h) To consider the parish precept calculator 2027/2028
i) To note the Band D Equivalent for 2027/2028
j) To consider a recommendation from the BEG for the Cemetery fees for 2027 2028
k) To receive a report on the War memorial following a recent inspection.

F/27/21 **POLICY & GOVERNANCE –**

a) To elect members to the Staffing Sub Committee
b) To elect a vice-chair for the Staffing Sub Committee
c) To consider quotations for a risk assessment for the Ark water supply.
d) To consider the Length of Service Criteria

	e) To consider changes to the following policies, terms of reference and Risk Assessments as a recommendation from Finance and General Purposes meeting on 7 July 2026: i Council Policy for Grant Aid Policy/Terms and Conditions and Application Form ii Terms of Reference Finance and General Purposes Committee iii Terms of Reference Cemetery Sub Committee iv Risk Assessment - Ark Risk Assessment
F/27/22	**STAFFING** a) To note the National Association of Local Councils (NALC) 2026 2027 National Salary Awards.
F/27/24	**CORRESPONDENCE RECEIVED - None**
F/27/25	To consider **agenda items for next meeting.**
F/27/26	To **note date, time and location of next meeting.**